

FACULTY THANK YOU LETTER TO NOMINATOR

Sample

■ variable information	
	<p>Date</p> <p>Name Title Address City, State, Zip</p> <p>Dear:</p> <p>Thank you for nominating Name for the position of Assistant/Associate/Full Professor in the Ira A. Fulton School of Engineering at Arizona State University. I will be contacting your nominee with information about the position and extending an invitation to apply.</p> <p>A successful search to fill this position is aided by nominations of excellent candidates. On behalf of the search committee, I want to express our appreciation for your efforts to assist us in our search. I also urge you to continue to think of others who might be interested in this position or to share information about the position with others who might know of additional nominees.</p> <p>Sincerely,</p> <p>Name Nanoscale Materials/Mechanical Engineering Search Committee Title</p>