

FACULTY INTERVIEW ITINERARY

Sample

Nanoscale Science Search (Joint appointment MAE/CME)

Arrival (afternoon/evening)	Notes:
<ul style="list-style-type: none">• Airport pick up and hotel delivery• Dinner (candidate alone/with individual/with group?)	
Day One	Notes:
<ul style="list-style-type: none">• Hotel pick up• Breakfast (candidate alone/with individual/with group?)• Interview with Search Committee• Tour of departments/college/campus• Lunch — with Search Committee/Chairs of both departments?• Meeting with students from both departments• Meeting with Dean• Meeting with Vice Provost (required only for senior ranks considered for appointment with tenure)• Meeting with faculty in appropriate research area• Dinner — with Search Committee/select individuals?	
Day Two	Notes:
<ul style="list-style-type: none">• Hotel pick up• Breakfast — candidate alone/with individual/with group?• Presentation to MAE faculty• Meeting with MAE Chair• Lunch — with select individuals• Meeting with CME faculty• Meeting with CME Chair• Free time for candidate to request meetings/tours, etc.• Deliver to airport for departure	