

Please fill out this form to provide the UPRA office with the correct information to be used during the APR process. You can email apr@asu.edu if there are changes that need to be made after this form has been submitted.

Name of unit under review: _____

Dean: _____ Email: _____

Dean's admin: _____ Email: _____

Director/Head of unit: _____ Email: _____

Admin. support person: _____ Email: _____

Business office manager: _____ Email: _____

Assessment delegate: _____ Email: _____

Self-Study Committee

Self-study committee chair: _____ Email: _____

Member: _____ Email: _____

Member: _____ Email: _____

Member: _____ Email: _____

Member: _____ Email: _____

Member: _____ Email: _____

Member: _____ Email: _____

Member: _____ Email: _____

Honoraria

Honoraria are set by the unit. There are no requirements or limits on the dollar amount.

Honorarium for **Local Site** Visitor _____

Honorarium for **Non-Local** Site Visitors _____

The Dean must approve the self-study committee. This can be done by signing the form and submitting it electronically to the UPRA office or by sending an email notifying the UPRA of his/her approval.

Dean's signature for approval: _____ **Date:** _____

*Please send the completed form to: apr@asu.edu