Military Credit

Information about transferring credit for military experience is available online here: https://transfer.asu.edu/credits/military

Evaluating Military Credit
Evaluation of military credit should be coordinated by the student’s academic advisor as credit for military experience must be applicable to the student’s academic program to receive credit.

Students will need to provide a copy of their JST (Joint Services Transcript) transcript; students can access their transcripts online. Advisors may require students to access the transcript in their presence to ensure the validity of the document. Examples of military transcripts are available online here: http://www.acenet.edu/news-room/Pages/Transcripts-for-Military-Personnel.aspx

ASU uses the ACE guide recommendations for awarding credit of military experience. These recommendations are listed directly on the transcript. The ACE recommendation will include the course title, description, level and credit hour recommendations.

- Credit hour recommendations are based on a semester calendar (same as ASU) and are designated with an SH (Semester Hours).
- The levels include: V=Vocational, L=Lower level (undergraduate freshman or sophomore); U=Upper (undergraduate junior or senior); and G=Graduate level.
- ASU only awards credit for lower and upper division undergraduate coursework.

On the example transcript below, the course carries 1 semester hour (SH) of credit towards a lower division (L) Introduction to Terrorism course.

Additional information, such as detailed course learning outcomes, is available online through the ACE Military Guide: http://www.acenet.edu/news-room/Pages/Military-Guide-Online.aspx Search the guide by Military course number (highlighted in the above example). Be sure to review the course information based on the date the student completed the course.

Applying Military Credit to Student’s Record
If your evaluation determines a student should have credit from military experience applied to a degree requirement, please email courses@asu.edu with the following information: Student Name, ID#, Military Course Number and credit hours. Please include electronic copy of the transcript if available. Courses will add the course to the student’s DARs audit as TRANSFER GNERIC credit.

Major Changers
When a student changes majors into your degree program, please review their DARs audit for the application of any military credit. If the credit no longer applies to a specific degree requirement email courses@asu.edu to have the credit removed.