Proposed Student Backdated Withdrawal & ARC Guidelines

Reasons not to consider backdated withdrawals/ARCs for students:

· Discontentment with a class including:
  • Not liking the faculty
  • Not liking the class structure
  • Not liking the grading or assignment structure

· Student change of major resulting in a course no longer being required

· Student work schedule changes or promotion
  • Exception being a student taking on more hours due to family loss of income, in this case would be compassionate withdrawal

· Student does not have the finances to pay for classes they enrolled in

Reasons why backdated withdrawals or ARCs would potentially be considered:

· Non-Attendance (this is a gray area)
  o Requires some form of documentation
    • Enrollment at another school
    • Full-time work status
    • Extenuating life circumstances
    • Student is made aware of transfer credits after starting class and decides not to continue at ASU
  o Is there a get out of jail card?
    o Worth considering as a one-time gesture for students with a clean academic track record
    o Should not be openly promoted or advertised by staff and reserved for extenuating circumstances
· Technology issues on the part of ASU
  o Excessive inability to access required coursework through required ASU vendor
    ▪ Requires documentation
      · Helpdesk ticket submission
      · Screenshots

***All students requesting backdated withdrawals or ARCs should be connected with Financial Aid and Scholarship services to discuss account specifics and possible financial ramifications***