

The completed and signed proposal should be submitted by the Dean's Office to: [curriculumplanning@asu.edu](mailto:curriculumplanning@asu.edu). Before academic units can advertise undergraduate minors or include them in their offerings as described in the university catalogs, they must be recommended for approval by the Senate Curriculum and Academic Programs Committee and approved by the University Provost.

**Definition and minimum requirements:**

These are the minimum requirements for approval. Individual undergraduate minors may have additional requirements.

A minor is an approved, coherent focus of academic study in a single discipline, other than the student's major, involving substantially fewer hours of credit than a corresponding major. Certain major and minor combinations may be deemed inappropriate either by the college or department of the major or minor. Inappropriate combinations include (but would not be limited to) ones in which an excessive number of courses in the minor are simultaneously being used to fulfill requirements of the student's major.

A minor:

- Requires a minimum of 15 semester hours of which at least 9 semester hours must be upper division
- Is not intended for students pursuing a major in the department which offers the minor

**College/School/Institute:** College of Nursing and Health Innovation

**Department/Division/School:**

**Proposing Faculty Group (if applicable):**

**Proposed Minor Name:** Community Health

**Requested effective date:** 2016-17

Select the catalog year for which students can begin applying into this program with the new name.

Note:

1. Name changes can only be implemented so as to be effective for a fall semester.
2. All existing and continuing students will be moved to the new name.
3. Students who complete the degree requirements prior to the fall effective date graduate under the old name.

**Delivery method:** On-campus only (ground courses and/or iCourses)

*Note: Once students elect a campus or On-line option, students will not be able to move back and forth between the on-campus and the ASU Online options. Approval from the Office of the University Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online.*

**Campus/Locations:** indicate all locations where this program will be offered.

Downtown Phoenix    Polytechnic    Tempe    West   Other: \_\_\_\_\_

**Proposal Contact**

**Name:** Brenda Morris, EdD, RN, CNE      **Title:** Assistant Dean  
**Phone number:** 602-496-0850      **Email:** [brenda.morris@asu.edu](mailto:brenda.morris@asu.edu)

**DEAN APPROVAL(S)**

**This proposal has been approved by all necessary unit and College/School levels of review. I recommend implementation of the proposed organizational change.**

**College/School/Division Dean name:** Teri Pipe

**Signature**



**Date:** 8/20/2015

**College/School/Division Dean name:**  
*(if more than one college involved)*

**Signature**

**Date:** / / 20

*Note: An electronic signature, an email from the dean or dean's designee, or a PDF of the signed signature page is acceptable.*

**1. Overview**

**A. Description**

Provide a brief description of the proposed minor.

The minor in community health is designed for students who want to create healthy, sustainable communities with an emphasis on working with specific populations. Community health is a specialized field within public health and concentrates on the actions and conditions needed for the health and well-being of defined groups of people. Graduates work with teams in diverse settings to formulate research-based strategies that assist communities to make healthy and sustainable lifestyle choices.

**B. Why should this be a minor rather than a concentration?**

The minor in community health will be open to students in all majors and will provide the opportunity for students to add this knowledge to their primary degree program. Examples of students who may have an interest are nursing, social work, education and nutrition.

**C. Affiliation**

If the minor is affiliated with a degree program, include a brief statement of how it will complement the program. If it is not affiliated with a degree program, incorporate a statement as to how it will provide an opportunity for a student to gain knowledge or skills not already available at ASU.

The College of Nursing and Health Innovation will also offer a BS in Community Health. Students who want to develop a full range of skills and knowledge will be encouraged to select the major. The minor will serve the needs of students in other majors who want to expand their knowledge base and skill set in the area of community health.

**D. Demand**

Explain the need for the new minor (e.g., market, student demand, interdisciplinary considerations).

With the implementation of the Affordable Care Act, the demand for community health workers will increase. Graduates of this program will provide health education, health promotion, care coordination, health care navigation and advocacy services for individuals, families and communities. The demand for these services is increasing as more health care systems are providing resources to help individuals remain in the community and avoid hospitalization

**E. Projected Enrollment**

What are enrollment projections for the first three years?

	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b> (Yr. 1 continuing + new entering)	<b>3<sup>rd</sup> Year</b> (Yr. 1 & 2 continuing + new entering)
Number of Students ( <i>Headcount</i> )	15	30	45

**2. Support and Impact**

**A. Faculty governance**

Provide a supporting letter from the chair of the academic unit verifying that the proposed minor has received faculty approval through appropriate governance procedures in the unit and that the unit has the resources to support the minor as presented in the proposal, without impacting core program resources.

The College of Nursing and Health Innovation (CONHI) Academic Assembly and UG Curriculum Committees have voted to approve this minor. Students in the minor will enroll in courses currently in the major degree program. No additional resources will be required to offer this minor.

**B. Other related programs**

Identify other related ASU programs and outline how the new minor will complement these existing ASU programs. (If applicable, statements of support from potentially-affected academic unit administrators need to be included with this proposal submission.)

None

**C. Letter(s) of support**

Provide a supporting letter from each college/school dean from which individual courses are taken.

None. All courses included in the minor are from CONHI.

**3. Student Learning Outcomes and Assessment Methods**

**A. Knowledge, competencies, and skills**

List the knowledge, competencies, and skills students should have when they graduate from the proposed degree program. You can find examples of program Learning Outcomes at (<https://uoeee.asu.edu/plan-outcomes>).

1. Collaborate across professional health care disciplines and with volunteers, organizations, community members and partners to promote healthy communities.
2. Report the impact of environment on the health of communities.
3. Integrate community health concepts into the design and evaluation of programs that support the health of communities.
4. Apply communication and organizational skills to work effectively in a variety of settings throughout the community.

**B. Assessment**

Describe the plan and methods to assess whether students have achieved the knowledge, competencies and skills identified in the Learning Outcomes. You can find examples of assessment methods at (<https://uoeee.asu.edu/creating-plan>).

**Outcome 1: Collaborate across professional health care disciplines and with volunteers, organizations, community members and partners to promote healthy communities.**

Course: HCR 335 Program Development and Evaluation in Community Health

Measure 1.1 (Direct): Program plan assignment

Performance Criterion 1.1: 80% of students will achieve a grade of a C or higher on the program plan assignment.

**Outcome 2: Report the impact of environment on the health of communities.**

Course: HCR 336 Environmental Community Health

Measure 2.1 (Direct): Environmental Assessment of a community

Performance Criterion 2.1: 80% of students will achieve a grade of a C or higher on the environmental assessment of a community assignment.

**Outcome 3: Integrate community health concepts into the design and evaluation of programs that support the health of communities.**

Course: HCR 335 Program Development and Evaluation in Community Health

Measure 3.1 (Direct): Evaluation of a community health program assignment

Performance Criterion 3.1: 80% of students will achieve a grade of a C or higher on the evaluation of a community health program assignment.

**Outcome 4: Apply communication and organizational skills to work effectively in a variety of settings throughout the community.**

Course: HCR 331 Communication with Communities

Measure 4.1 (Direct): Health Communication Program

Performance Criterion 4.1: 80% of students will achieve a grade of a C or higher on the evaluation of a health communication program assignment

**4. Academic Curriculum and Requirements**

A. Provide a description of the curricular requirements for the minor. Be specific in listing required courses as well as electives and specify the total minimum number of hours required for the minor. Please attach one or more model programs of study to illustrate the choices students might make, if appropriate.

**Required Minor Courses**

Prefix	Number	Title	Is this a new course?	Credit Hours
HCR	220	Introduction to Nursing and Health Care Systems		
		OR	No	3
		HCR 430 Foundation to Health Care Systems		
HCR	330	Fundamentals of Community Health	No	3
HCR	331	Communication with Communities	No	3
HCR	335	Program Development and Management for Community Health	No	3
HCR	336	Environmental Community Health	No	3
HCR	435	Leaders in Community Health	No	3
Section Sub-total				18

**Elective Minor Courses**

Prefix	Number	Title	Is this a new course?	Credit Hours
			(Select one)	
			(Select one)	
			(Select one)	
			(Select one)	
Section Sub-total				0

**Other Minor Requirements**

E.g. – Capstone experience, internship, clinical requirements, field studies, foreign language skills as applicable Credit Hours

Section Sub-total

**Total minimum credit hours required for the Minor 18**

B. Minimum residency requirement

How many hours of the minor must be ASU credit? Twelve (12) of the eighteen (18) hours must be completed at Arizona State University.

C. New Courses

Provide prefix, number and a brief course description for each new course. No new courses are required

Note: All new required courses should be submitted in Curriculum Changemaker and ready for Provost’s Office approval before this certificate is put on Curriculum and Academic Programs Committee (CAPC) agenda

**5. Administration and Resources**

- A.** Describe the procedures and any qualifications for enrollment in the minor.  
Students may self-select to their intent to pursue the minor. Their major advisor can add the minor to the student’s program/plan stack. Students pursuing the minor may seek advising on minor requirements through advisors in the College of Nursing & Health Innovation. Students must have a minimum of a 2.00 GPA to select this minor.
- B.** Describe the advising procedures as well as measures for verification of completion of the minor.  
DARS will be used to verify completion of minor requirements.
- C.** What are the resource implications for the proposed minor, including any projected budget needs? Will new books, library holdings, equipment, laboratory space and/or personnel be required now or in the future? If multiple units/programs will collaborate in offering this minor, please discuss the resource contribution of each participating program. Letters of support must be included from all academic units that will commit resources to this minor.  
The College of Nursing & Health Innovation currently has the resources needed to offer this minor. No additional resources will be necessary.
- D. Primary Faculty**  
List the primary faculty participants regarding this proposed certificate. For interdisciplinary certificates, please include the relevant names of faculty members from across the University.

<b>Name</b>	<b>Title</b>	<b>Area(s) of Specialization as they relate to proposed minor</b>
Kay Jarrell, MS, RN	Clinical Associate Professor	Community Health; Co-author of Community Health Curriculum
Shirley Kleinlein	Clinical Assistant Professor	Community Health; Co-author of Community Health Curriculum
Nathalie Rennell, MSN, RN	Instructor	Community Health; Co-author of Community Health Curriculum
Charlotte Ambruster	Clinical Associate Professor	Community Health
Vanessa Hill	Clinical Associate Professor	Community Health; Co-author of Community Health Curriculum

**6. Additional Materials**

- A. Appendix**  
Complete and attach the Appendix document.
- B. Program of study**  
Provide one or more model programs of study (if appropriate).
- C.** Attach other information that will be useful to the review committees and the Office of the University Provost.

**APPENDIX  
OPERATIONAL INFORMATION FOR MINORS**

(This information is used to populate the Degree Search/catalog website.

Please consider the student audience in creating your text.)

**1. Proposed Minor Name:** Community Health

**2. Description (150 words maximum)**

The minor in Community Health is designed for students who want to create healthy, sustainable communities with an emphasis on working with specific populations. Community health is a specialized field within public health and concentrates on the actions and conditions needed for the health and well-being of defined groups of people. Students will learn to work with teams in diverse settings to formulate research-based strategies that assist communities to make healthy and sustainable lifestyle choices.

**3. Contact and Support Information**

Building Name, code and room number: ( <a href="#">Search ASU map</a> )	MERCC 250
Program office telephone number: ( <i>i.e.</i> 480/965-2100)	480/727-0888
Program Email Address:	nursingandhealth@asu.edu
Program Website Address:	<a href="https://nursingandhealth.asu.edu">https://nursingandhealth.asu.edu</a>

**4. Program Requirements:** Provide applicable information regarding the program such as curricular restrictions or requirements, specific course lists, or academic retention requirements.

Required Minor Courses (18 credits):

HCR 220 Introduction to Nursing and Health Care Systems (3) OR HCR 430 Foundation to Health Care Systems (3)

HCR 330 Fundamentals of Community Health (3)

HCR 331 Communication with Communities (3)

HCR 335 Program Development and Management for Community Health (3)

HCR 336 Environmental Community Health (3)

HCR 435 Leaders in Community Health (3)

A “C” or better is required in all minor courses.

Depending upon a student’s undergraduate program of study, additional courses may need to be completed as prerequisites in order to complete the requirements of this minor.

**5. Additional Enrollment Requirements** If applicable list any additional enrollment requirements students must complete.

Students in most majors may pursue one or more minors and, upon successful completion of the prescribed course work, have that accomplishment officially recognized on the ASU transcript at graduation if the college or department of the minor officially certifies, through established verification procedures, that all requirements for the minor have been met and the college (and, in certain colleges, the department) of the student's major allows the official recognition of the minor. A student wishing to pursue a specific minor should consult an academic advisor in the unit offering that minor to ensure that an appropriate set of courses is taken. The student should also consult an academic advisor in the college or department of his or her major to make sure the college or department of the major allows the recognition of the minor.

Note: Certain major and minor combinations may be deemed inappropriate either by the college or department of the major or minor. Courses taken as part of a minor may not count toward both the major degree and the minor. Please contact the department for more information.

**6. Delivery/Campus Information Delivery:**

On-campus only (ground courses and/or iCourses)

*Note: Once students elect a campus or On-line option, students will not be able to move back and forth between the on-campus and the ASU Online options. Approval from the Office of the University Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online.*

**7. Campus/Locations:** indicate all locations where this program will be offered.

Downtown Phoenix     Polytechnic     Tempe     West    Other:

August 25, 2015

Brenda Morris, EdD, RN, CNE  
Associate Dean, Academic Affairs  
ASU College of Nursing & Health Innovation

Dear Brenda,

This letter is to confirm support for the proposed minors offered by the College of Nursing & Health Innovation: Community Health, Health Care Coordination, Health Innovation and Integrative Health.

Sincerely,



Kathleen Andereck, Ph.D.  
Director of Curricular Initiatives, College of Public Service & Community Solutions  
Director and Professor, School of Community Resources & Development

**Office of the Dean**

Mail code 3520, 411 N. Central Ave., Suite 750, Phoenix, AZ 85004-2163  
(602) 496-0600 FAX (602) 496-0955  
publicservice.asu.edu

## Jennifer Malerich

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**From:** Brenda Morris <BRENDA.MORRIS@asu.edu>  
**Sent:** Monday, August 24, 2015 6:19 PM  
**To:** curriculumplanning@asu.edu  
**Cc:** Brenda Morris  
**Subject:** Request to add letter of support to minors - Community Health, Health Care Coordination, Health Innovation, Integrative Health, Clinical Research Management - FW: Request for letter of support from CHS for new minors

Hi,

Please attach this letter of support to the proposals to establish minors in: Community Health, Health Care Coordination, Health Innovation, Integrative Health, Clinical Research Management.

Thank you

Take care, Brenda

Brenda Morris, EdD, RN, CNE  
Assistant Dean  
[brenda.morris@asu.edu](mailto:brenda.morris@asu.edu)

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**From:** Julie Liss  
**Sent:** Monday, August 24, 2015 6:09 PM  
**To:** Brenda Morris  
**Subject:** Re: Request for letter of support from CHS for new minors

Brenda,  
Sorry for the delay. CHS supports CONHI's new minor proposal for the following:

- Community Health
- Health Care Coordination
- Health Innovation
- Integrative Health
- Clinical Research Management

Best wishes,  
Julie

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Julie Liss, Ph.D.  
Associate Dean, College of Health Solutions  
Professor, Department of Speech and Hearing Science  
Barrett Honors Faculty  
Arizona State University  
[julie.liss@asu.edu](mailto:julie.liss@asu.edu)

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**From:** Brenda Morris <[BRENDA.MORRIS@asu.edu](mailto:BRENDA.MORRIS@asu.edu)>  
**Date:** Monday, August 24, 2015 5:56 PM



**To:** Julie Liss <[JULIE.LISS@asu.edu](mailto:JULIE.LISS@asu.edu)>  
**Cc:** Brenda Morris <[BRENDA.MORRIS@asu.edu](mailto:BRENDA.MORRIS@asu.edu)>  
**Subject:** FW: Request for letter of support from CHS for new minors

Hi Julie,

I just wanted to follow up and see if you had any questions for me about this request.

I have added one additional minor to the initial request. This is the proposed minor in Health Care Compliance and Regulations.

Is it possible to obtain an email indicating that CHS supports the proposed minors in \_\_\_\_?

- Community Health
- Health Care Coordination
- Health Innovation
- Integrative Health
- Clinical Research Management

Thank you for considering these requests.

Take care, Brenda

Brenda Morris, EdD, RN, CNE  
Assistant Dean  
[brenda.morris@asu.edu](mailto:brenda.morris@asu.edu)

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**From:** Brenda Morris  
**Sent:** Friday, August 14, 2015 1:16 PM  
**To:** Julie Liss  
**Subject:** Request for letter of support from CHS for new minors

Hi Julie,

I hope all is well.

I'm writing to request a letter of support on behalf of CHS for the following minors: Community Health, Health Care Coordination, Health Innovation, and Integrative Health.

These minors will provide students with options to blend different health related majors and minors to customize their education. We believe these minors are complementary to the academic offerings of CHS.

If these are approved, CONHI will launch the minors in F 2016.

CONHI is launching the new BS degrees in Community Health, Health Innovation, and Integrative Health in F 2015.

The BS in Health Care Coordination will be launched in F 2016.

Thank you for considering this request.

Please let me know if you need any additional information.

Take care, Brenda

Brenda Morris, EdD, RN, CNE  
Assistant Dean  
ASU College of Nursing & Health Innovation  
[Brenda.morris@asu.edu](mailto:Brenda.morris@asu.edu)  
602-496-0850