

The completed and signed proposal should be submitted by the Dean's Office to: curriculumplanning@asu.edu. Before academic units can advertise undergraduate certificates or include them in their offerings as described in the university catalogs, they must be recommended for approval by the Senate Curriculum and Academic Programs Committee and the University Senate, and be approved by the Executive Vice President and Provost of the University.

Definition and minimum requirements:

These are the minimum requirements for approval. Individual undergraduate certificates may have additional requirements.

An undergraduate certificate is a programmatic or linked series of courses from a single field or one that crosses disciplinary boundaries and may be free-standing or affiliated with a degree program. The certificate provides a structured and focused set of courses that can be used to enhance a student's baccalaureate experience or professional development.

An undergraduate certificate program:

- Requires a minimum of 15 semester hours of which at least 12 semester hours must be upper division
- Requires a minimum grade of "C" or better for all upper division courses
- Consists of courses that must directly relate in whole or large part to the purpose of the certificate. Example: Geographic area certificates must include only courses specific to the title of the certificate, other than a non-English language
- Is cross disciplinary; or,
 - Certified by a professional or accredited organization/governmental agency; or,
 - Clearly leads to advanced specialization in a field; or,
 - Is granted to a program that does not currently have a major

College/School/Institute: College of Public Programs
Department/Division/School: School of Criminology and Criminal Justice
Proposed Certificate Name: Homeland Security
Requested effective Date: 2014-15
Delivery method: ASU Online only

Note: Once students elect a campus or On-line option, students will not be able to move back and forth between the on-campus and the ASU Online options. Approval from the Office of the Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online.

Campus/Locations:

Indicate all locations where this program will be offered.

Downtown Phoenix Polytechnic Tempe West Other: ASU Online

Proposal Contact

Name: Rachel La Vine **Title:** Student Success Coordinator
Phone number: 6-2358 **Email:** Rachel.Lavine@asu.edu

DEAN APPROVAL(S)

This proposal has been approved by all necessary unit and College/School levels of review. I recommend implementation of the proposed organizational change.

College/School/Division Dean name: Kathleen Andereck

Signature  **Date:** 9/18/2013

College/School/Division Dean name:
(if more than one college involved)

Signature _____ **Date:** ____ / ____ / 20

Note: An electronic signature, an email from the dean or dean's designee, or a PDF of the signed signature page is acceptable.

I. Overview

A. Provide a brief description of the new certificate.

The Homeland Security Certificate will provide students with the skills and credentials necessary to prepare them to enter fields specializing in Homeland Security. Students will receive extended education in topics pertaining to Homeland Security such as Domestic and International Terrorism, Cyber Terrorism, and advanced crime courses.

B. This proposed certificate (check one):

- Is cross disciplinary; or
- Is certified by a professional or accredited organization/governmental agency; or,
- Clearly leads to advanced specialization in a field; or,
- Is granted to a program that does not currently have a major.

C. Why should this be a certificate rather than a concentration or a minor?

Building a certificate verses a concentration or minor will certify that students who complete the Homeland Security certificate received extensive education in topics directly pertaining to homeland security. Allowing this to be a certificate will provide the opportunity for individuals who are not degree seeking at ASU to gain additional credentials to enhance their education and/or professional qualifications. As an extension, future employers will know that our graduates have been provided a certificate that specializes in Homeland Security.

D. Affiliation

If the certificate program is affiliated with a degree program, include a brief statement of how it will complement the program. If it is not affiliated with a degree program, incorporate a statement as to how it will provide an opportunity for a student to gain knowledge or skills not already available at ASU.
 This program will be affiliated with the Bachelor of Science in Criminology and Criminal Justice but will also be available to non CRJ majors. The certificate will enhance the bachelor's program as it will incorporate an additional credential to ASU Online students. This will also supplement non CRJ majors because it will provide students with additional Criminology courses not necessarily required for their primary degree.

E. Demand

Explain the need for the new certificate (e.g., market demand, interdisciplinary considerations).
 Since the events of September 11, 2001, and the establishment of the Department of Homeland Security, employment opportunities in this field have increased dramatically. In addition to public law enforcement, many private companies in the United States have created new and highly effective security systems or expanded existing ones. Students with a degree/certificate in homeland security will be well equipped to take advantage of these career opportunities.

F. Projected enrollment

What are enrollment projections for the first three years?

	1 st Year	2 nd Year (Yr. 1 continuing + new entering)	3 rd Year (Yr. 1 & 2 continuing + new entering)
Number of Students (Headcount)	25	50	100

2. Support and Impact

A. Faculty governance

Provide a supporting letter from the chair of the academic unit verifying that the proposed certificate has received faculty approval through appropriate governance procedures in the unit and that the unit has the resources to support the certificate as presented in the proposal, without impacting core program resources.

Please see attached.

B. Other related programs

Identify other related ASU programs and outline how the new certificate will complement these existing ASU programs. (If applicable, statements of support from potentially-affected academic unit administrators need to be included with this proposal submission.)

Students pursuing the Bachelors in Justice Studies and Political Science may have immediate interest in the Homeland Security certificate. This certificate would be a supplement to their primary degree and could give them access to additional employment opportunities. Upon our review and inspection, there are no other certificates being offered through AUS Online; this would be the first ASU Online certificate offering a specilization in Homeland Security.

C. Letter(s) of support

Provide a supporting letter from each college/school dean from which individual courses are taken.

3. Academic Curriculum and Requirements

A. Knowledge, competencies, and skills

List the knowledge, competencies, and skills (learning outcomes) students should have when they complete this proposed certificate. Examples of program learning outcomes can be found at (<http://www.asu.edu/oue/assessment.html>).

Through the completion of the required coursework, students become prepared to work in a variety of settings and capacities in areas such as international and domestic terrorism, computer network security, crime prevention and safety protection, and disaster management.

B. Admissions criteria

List the admissions criteria for the proposed certificate. If they are identical to the admission criteria for the existing major and degree program under which this certificate will be established, please note that here.

There will be no additional admissions criteria for this certificate.

C. Curricular structure

Provide the curricular structure for this certificate. Be specific in listing required courses and specify the total minimum number of hours required for the certificate.

Required certificate courses

Prefix	Number	Title	Is this a new Course?	Credit Hours
CRJ	100	Introduction to Criminal Justice	No	3
CRJ	201	Criminal Justice Crime Control Policies and Procedures	No	3
CRJ	412	International Terrorism	Yes	3
CRJ	417	Cyber Terrorism	Yes	3
CRJ	419	Domestic Terrorism	No	3

Section sub-total: 15

Elective certificate courses—select 2

Prefix	Number	Title	Is this a new Course?	Credit Hours
		CRJ 350: Law and Social Control	No	3
		CRJ 422: Violence in America	No	3
		CRJ 462: Gangs	No	3
		CRJ 463: White Collar Crime	No	3
		CRJ 464: Organized Crime	No	3
		CRJ 494: Media, Crime and Criminal Justice	No	3

Section sub-total: 6

Other certificate requirements

E.g. – Capstone experience, internship, clinical requirements, field studies, foreign language skills as applicable
N/A

Credit Hours

Section sub-total:

Total minimum credit hours required for certificate 21

D. Minimum residency requirement

How many hours of the certificate must be ASU credit?
15

E. New Courses

Provide a brief course description for each new course. Two new courses have been submitted in Curriculum Changemaker for this program:

CRJ 412 International Terrorism (3)

This course provides the student with a systematic examination of the structural, organizational, and political characteristics that affect the topic of international terrorism. This course will also examine the legal ramifications of the Patriot Act and its legal implications upon our judicial system.

CRJ 417 Cyber Terrorism (3)

This course will focus on the specific avenues of terrorism that are perpetuated in the digital world of the 21st century.

Note: All new required courses should be submitted in Curriculum Changemaker and ready for Provost’s Office approval before this certificate is put on Curriculum and Academic Programs Committee (CAPC) agenda.

4. Administration and Resources

A. Administration

How will the proposed certificate be administered (including admissions, student advisement, retention, etc.)?

Students interested in the Homeland Security certificate will be directed to the advising offices for the School of Criminology and Criminal Justice. The advising team will be made aware of the certificate requirements and will meet to discuss the requirements and expectations with interested students. Should students wish to officially pursue the certificate, the advisors will go into PeopleSoft and will formally add the certificate to their plan of study. From there, the certificate requirements will be monitored for completion as they progress through their degree requirements. We will track students in the certificate through My Reports and will use this information as a retention tool for students pursuing the certificate.

B. Resources

What are the resource implications for the proposed certificate, including any projected budget needs? Will new books, library holdings, equipment, laboratory space and/or personnel be required now or in the future? If multiple units/programs will collaborate in offering this certificate please discuss the resource contribution of each participating program. Letters of support must be included from all academic units that will commit resources to this certificate.

The courses that are required and that are electives for the Homeland Security certificate do not require additional resources as they are online courses. All required readings will be built into the course module.

C. Primary Faculty

List the primary faculty participants regarding this proposed certificate. For interdisciplinary certificates, please include the relevant names of faculty members from across the University.

Name	Title	Area(s) of Specialization as they relate to proposed certificate
Daniel Zorich	Assistant Director, Online Education	Institutions, Community Corrections, Gangs
Brian Brehman	Online Coordinator	Research, Media and Crime, Cyber Terrorism
Marie Griffin	Associate Professor	Corrections, Prison and Jail Misconduct, Gender and Crime
Mike White	Associate Professor	Criminal Justice Policy, Police Accountability
Jeff Hynes	Faculty Associate	Homeland Security, International Terrorism
Charles Loftus	Faculty Associate	Domestic Terrorism, Policing, International Terrorism

5. Additional Materials

- A. Complete and attach the Appendix document.
- B. Provide one or more model programs of study (if appropriate).
- C. Attach other information that will be useful to the review committees and the Office of the Provost.

APPENDIX

OPERATIONAL INFORMATION FOR UNDERGRADUATE CERTIFICATES

(This information is used to populate the Degree Search/catalog website.

Please consider the student audience in creating your text.)

A. Proposed Certificate Name: Homeland Security

B. Description (150 words maximum)

The homeland security certificate will provide students with the skills and credentials necessary to prepare them to enter fields specializing in homeland security. Students will receive extended education in topics such as domestic and international terrorism, cyber terrorism, and advanced crime courses.

C. Contact and Support Information

Building Name, code and room number: (<i>Search ASU map</i>)	UCENT 600
Program office telephone number: (<i>i.e. 480/965-2100</i>)	602/496-2356
Program Email Address:	SCCJ@asu.edu
Program Website Address:	http://ccj.asu.edu/

D. Program Requirements: Provide applicable information regarding the program such as curricular restrictions or requirements, specific course lists, or academic retention requirements.

The following courses are required (15 credits):

CRJ 100 Introduction to Criminal Justice (3)
CRJ 201 Criminal Justice Crime Control Policies and Procedures (3)
CRJ 412 International Terrorism (3)
CRJ 417 Cyber Terrorism (3)
CRJ 419 Domestic Terrorism (3)

The following courses are electives (6 credits):

CRJ 350 Law and Social Control (3)
CRJ 462 Gangs (3)
CRJ 463 White Collar Crime (3)
CRJ 464 Organized Crime (3)
CRJ 422 Violence in America (3)
CRJ 494 Media, Crime and Criminal Justice (3)

E. Additional Admission Requirements If applicable list any admission requirements (freshman and/or transfer) that are higher than and/or in addition to the university minimum undergraduate admission requirements.)

There are no additional admissions requirements other than those required for admission to ASU.

F. Delivery/Campus Information Delivery:

ASU Online only

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G. Campus/Locations:

Indicate all locations where this program will be offered.

Downtown Phoenix Polytechnic Tempe West Other: ASU Online

September 13, 2013

To whom it may concern,

I am writing on behalf of the undergraduate committee, composed of the faculty members from the School of Criminology and Criminal Justice, who support the creation of the proposed Homeland Security certificate. This certificate would address a growing demand amongst both students and employers for knowledge and skills pertaining to homeland security, the protection of our borders, and foreign attacks. Along with the addition of our Cyber Terrorism class, we will support the Homeland Security certificate with our existing core and elective coursework and will encourage our interested students to pursue the certificate.

Sincerely,



Scott H. Decker, PhD
Director and Foundation Professor