



**ESTABLISHING GRADUATE CERTIFICATES**  
**ARIZONA STATE UNIVERSITY**  
**GRADUATE EDUCATION**

**This form should be used by programs seeking to establish a new graduate certificate. All sections should be completed.**

The graduate certificate is a programmatic or linked series of courses in a single field or in one that crosses disciplinary boundaries. The graduate certificate facilitates professional growth for people who already hold the baccalaureate degree, and it may be freestanding or linked to a degree program. The graduate certificate enables the university to respond to societal needs while promoting university cooperation with corporate, industrial, and professional communities.

Submit the completed and signed (chairs, unit deans) proposal to the **Office of Graduate Academic Programs** in Graduate Education. Mail code: 1003 and electronic copies to [eric.wertheimer@asu.edu](mailto:eric.wertheimer@asu.edu) or [amanda.morales-calderon@asu.edu](mailto:amanda.morales-calderon@asu.edu).

**Please type.**

<b>Contact Name(s): Rachel La Vine</b>	<b>Contact Phone(s): 602-496-2358</b>
<b>College: College of Public Programs</b>	
<b>Department/School: School of Criminology &amp; Criminal Justice</b>	
<b>Name of proposed Certificate: Law Enforcement Administration</b>	
<b>Requested Effective Term and Year: Fall 2014</b> (e.g. Fall 2014)	
<b>Do Not Fill in this information: Office Use Only</b>	
<b>CIP Code:</b>	

**1. OVERVIEW.** Below, please provide a brief overview of the certificate, including the rationale and need for the program, potential size and nature of the target audience, information on comparable programs (at ASU and/or peer institutions), how this program would relate to existing programs at ASU, and any additional appropriate information.

Increasing demand for policing services has created an increase in job opportunities for graduates in the law enforcement sector. The federal government is the nation's largest employer with nearly 2 million people employed by the federal government across the country, and 84.6% of those jobs exist outside the Washington, D.C. area. The Partnership for Public Service estimates that the federal government alone will hire more than 270,000 new employees by the end of 2012 for mission-critical positions. Students with a preparation in academic areas related to law enforcement will have an advantage in that market. In addition, as many state and local governments recover from the economic recession, they will begin to hire employees at all levels.

The Graduate Certificate in Law Enforcement Administration will prepare and enhance the law enforcement professional with coursework in criminal justice organizations, policing and program analysis, and in cross-disciplines such as public administration. The certificate is designed to give students a solid foundational understanding of law enforcement agency administration, leadership, and policy analysis.

An advanced degree is an important key to career progression within law enforcement administration. Those with a law enforcement administration certificate will have an advantage that makes a difference – a practical understanding of police administration. Graduates of this program should expect to find employment in all levels of government from local to federal agencies, and in the expanding market of private security. Jobs range from police commander to executive director of a federal law enforcement agency.

The certificate program will be of interest to graduate students in disciplines such as criminology, criminal justice, public administration, private security, and other related fields. In addition, the market for potential students includes those who hold a previous graduate degree and wish to supplement or update their skills and knowledge base. Finally, this certificate will be of interest to those who hold a bachelor's degree and are not able or willing to commit to a full graduate degree program.

One target audience for this program is the graduate degree seeking students in the School of Criminology and Criminal Justice who are interested in extending their study and research into law enforcement. Another target

audience is non-degree students who are interested in pursuing careers in law enforcement or wish to strengthen their career progression in law enforcement without completing a second master's degree.

These students may be upgrading their knowledge, competencies and skills for career purposes related to police administration as opposed to policy. The third target audience is other graduate students at ASU enrolled in a variety of disciplines in which administration has an important component (social work, sociology, psychology, law). A final target audience is community members interested in furthering their knowledge, competencies and skills for career purposes related to law enforcement administration. These students are not interested in pursuing a master's degree in law enforcement administration because they may already have a graduate degree or are not interested in a full graduate degree at this time. The difference between all targeted audiences and other certificates offered by the school is that this certificate focuses exclusively on law enforcement administration and public management principles and practices.

No new courses are necessary for these students. They will attend regularly scheduled classes. The school has the resources to increase capacities for classes or add additional sections based on demand.

The school will use web-based marketing procedures to disseminate information on these new certificate programs. In addition, most prospective students explore degree options through the school website. The school also recruits graduate students, locally and nationally, by attending information sessions and visiting universities and other educational fairs. This will allow the opportunity to recruit professional adults, as well as current university students, to these certificate programs.

The academic infrastructure and current faculty, along with additional hires for the upcoming academic year, provide the necessary support for these new programs

There are similar graduate certificates in Criminal Justice – law enforcement available at Colorado State University, University of Colorado, Western Illinois University, University of Central Florida, and University of Maryland University College. Most of these range between 12-18 credit hours.

## 2. ADMINISTRATION AND RESOURCES

- A. How will the proposed certificate be administered (including recommendations for admissions, student advisement, retention etc.)? Describe the administering body in detail, especially if the proposed certificate is part of a larger interdisciplinary agenda. How will the graduate support staffing needs for this proposed certificate program be met?

The certificate will be administered by the School's Graduate Online Assistant Director who is responsible for overseeing and implementing all online masters-level programs in the School of Criminology and Criminal Justice. The Online Assistant Director is responsible for evaluating all admission applications and any issues relating to the curriculum. Any exceptions to program policy and curriculum are at the discretion of the Graduate Online Assistant Director. Each student will work with the Student Support Specialist as their graduate advisor. The advisor is responsible for any initial advising on the program. Additionally, the Student Support Specialist will be responsible for monitoring student progress, processing petitions, plans of study, admissions applications, and other relevant forms and procedures.

- B. What are the resource implications for the proposed certificate, including projected budget needs? Will new books, library holdings, equipment, laboratory space and/or personnel be required now or in the future? If multiple units/programs will collaborate in offering this certificate, please discuss the resource contribution of each participating program. Letters of support must be included from all academic units that will commit resources to this certificate program.

**Current Library Relevant Holdings:** Current library resources are sufficient to support this program.

**Additional Library Acquisitions Needed:** Current library resources are sufficient to support this program.

**Existing Physical Facilities:** No physical facilities are required to support this program.

**Additional Facilities Required or Anticipated:** No additional facilities are required or anticipated to support this program.

**Other Support Now Available:** The School's additional support staff includes an Executive Assistant, Academic Success Coordinator and an Administrative Assistant.

**Other Support Needed Next Three Years:** Current staff is sufficient to support this program and student service resources for the next three years.

### 3. ADMISSIONS PROCEDURES AND CRITERIA

**A. Admission criteria** – Applicants must meet the admissions criteria for Graduate Education. Please also include any other additional admission requirements, e.g. type of undergraduate degree, minimum GPA, tests and/or entry-level skills that are required for this certificate program.

([http://graduate.asu.edu/sites/default/files/GraduatePolicies\\_1.pdf](http://graduate.asu.edu/sites/default/files/GraduatePolicies_1.pdf))

**Degree(s):** Applicants to the certificate program will be accepted year-round. Students may be granted admission for Fall, Spring, and Summer semesters. Potential applicants must meet all Graduate Education admissions requirements and all materials are submitted online through the graduate application. Potential applicants who hold a bachelor's degree from a regionally accredited institution are eligible to apply to the program. Students from related fields (such as public policy, political science, psychology, sociology, as well as other social science degrees) might in particular be interested in this program. However, all eligible students will be considered. Although the target students would most likely come from the aforementioned degree fields, there is no specific undergraduate degree major required for admission – the school will accept applicants with undergraduate degrees from all educational backgrounds. Regular admission may be granted to applicants who have achieved a grade point average of 3.0 or better (on a 4.0 scale) in the last two years of coursework leading to a bachelor's degree.

For non-degree seeking students (those not admitted to a graduate degree program at ASU): Applicants will be required to submit an official ASU graduate online application, official transcripts of undergraduate and graduate (if applicable) coursework, and a written statement of career and educational goals.

For graduate-degree seeking students (those admitted to a graduate program at ASU): Applicants will be required to submit an official ASU graduate application and a written statement of career and educational goals.

**English Proficiency Requirement for International Applicants:** (See Graduate Education policies and procedures) ([http://graduate.asu.edu/admissions/international/english\\_proficiency](http://graduate.asu.edu/admissions/international/english_proficiency)):

**Required Admission Examinations:**  GRE  GMAT  Millers Analogies  None required

#### B. Application Review Terms

Indicate all terms for which applications for admissions are accepted and the corresponding application deadline dates, if any:

**To select desired box,** place cursor on the left side of the box, right click mouse, select **Properties**, under **Default Value** select **Checked**, press **OK** and the desired box will be checked

Fall      Deadline (month/year): Rolling deadline

Spring      Deadline (month/year): Rolling deadline

Summer      Deadline (month/year): Rolling deadline

#### C. Projected annual admission/enrollment

How many students will be admitted immediately following final approval of the certificate? What are enrollment projections for the next three years?

Enrollment projections are below.

Year 1: 20  
Year 2: 40  
Year 3: 60

#### 4. ACADEMIC REQUIREMENTS

**A. Minimum credit hours required for certificate (15 credit hour minimum)**

Students will complete a total of 15 credit hours: 12 credit hours of required coursework and 3 credit hours of electives.

**B. Please describe the primary course delivery mode, (e.g., online, face-to-face, off-site etc.). Please note: If this proposed initiative will be offered completely online, clearly state that in this section.**

The certificate will be offered with an online course format. Please see attached letter of support from ASU Online.

**C. As applicable, please describe culminating experience required (e.g., internship, project, research paper, capstone course, etc.)**

There is no culminating experience required for this certificate.

**D. What knowledge, competencies, and skills (learning outcomes) should graduates have when they complete this proposed certificate program? Examples of program learning outcomes can be found at (<https://uoeee.asu.edu/program-outcomes>).**

<b>OUTCOME 1</b>	Graduates from this certificate will examine and comprehend readings on classic and contemporary theories of organizations and management.
<b>Measure 1.1</b>	CRJ 516 Seminar in Criminal Justice Organization and Management
<b>Performance Criterion 1.1</b>	80% of students will earn a rating of 80% or higher on final exam in CRJ 516.
<b>Measure 1.2</b>	CRJ 516 Seminar in Criminal Justice Organization and Management
<b>Performance Criterion 1.2</b>	80% of students will earn a rating of 80% or higher on final paper in CRJ 516.

<b>OUTCOME 2</b>	Graduates from this certificate will critically apply management and organization theories to issues in policing.
<b>Measure 2.1</b>	CRJ 512 Seminar in Policing
<b>Performance Criterion 2.1</b>	80% of students will earn a rating of 80% or higher on final paper in CRJ 512.
<b>Measure 2.2</b>	CRJ 512 Seminar in Policing
<b>Performance Criterion 2.2</b>	80% of students will earn a rating of 80% or higher on final paper in CRJ 512.

- Students graduating from the certificate program will be able to apply critical thinking, inquiry and problem solving skills to further their careers within the law enforcement administration field.
- Students graduating from the certificate program will be able to demonstrate an understanding of law enforcement agency administration, leadership/management, ethics and policy analysis.

- Students graduating from the certificate program will be prepared for careers within the law enforcement administration field.

**E.** How will students be assessed and evaluated in achieving the knowledge, competencies, and skills outlined in 4.D. above? Examples of assessment methods can be found at (<http://www.asu.edu/oue/assessment.html>).

A successful student must earn a minimum cumulative 3.0 grade point average in the certificate to successfully complete the program. In addition, students will be expected to achieve a mastery level or above in outcomes outlined for each of the two required classes (CRJ 516 and CRJ 512).

Student learning will be assessed by utilizing several different methods including:

- Reflective questions throughout the course to determine if learning outcomes are on target
- Quizzes and exams
- In-class activities, such as Discussion Boards
- Open class/instructor communication – online “Hallway Conversations”
- Class deliverable, such as team-based activities
- Final papers/projects
- Student surveys
- Instructor/course evaluations

**F.** Please state the Satisfactory student academic progress standards and guidelines (including any time limits for completion).

Dismissal from the certificate program will be recommended to the Graduate Education if a student has received two (2) “C” and/or lower grades in course work taken after admission to the program.

Per ASU Graduate Education policy: “Grades of ‘D’, ‘E’, ‘I’ or ‘W’ and audited courses (graded as ‘X’) cannot be used on an iPOS, although grades ‘D’ and ‘E’ are used to compute the GPAs.

A student receiving a ‘D’ or ‘E’ must repeat the course in a regularly scheduled (not independent study) class if it is to be used on the plan of study.

No student may have more than two (2) incompletes at any one time. A student is barred from taking further course work until one or more of the incompletes is removed.

All coursework used toward the certificate must be completed within six (6) consecutive years.

**G.** Will this proposed certificate program allow sharing of credit hours from another ASU degree program to be used as part of this certificate program? (Please note that a maximum of 9 graduate-level credit hours taken as a non-degree student at ASU, including as a part of a certificate program, may be used towards a future graduate degree at ASU).

PAF 520 Public Management which is offered by the School of Public Affairs within the College of Public Programs is required to earn this certificate.

H. Below, please list all required and elective courses in the appropriate boxes (you may attach additional pages if necessary).

Please ensure that all new core course proposals have been submitted to the Provost's office through the Curriculum ChangeMaker online course proposal submission system before this initiative is put on the University Graduate Council and CAPC agendas. Please note: a minimum of 2/3 of the courses required for a graduate certificate must be at the 500-level or above.

<b>Required Courses</b>			<b>Credit Hours</b>
<i>(Prefix &amp; Number)</i>	<i>(Course Title)</i>	<i>(New Course?) Yes or No?</i>	<b>(Insert Section Sub-total) 12 credits</b>
CRJ 512	Seminar in Policing	No	3 credits
CRJ 516	Seminar in Criminal Justice Organization & Management	No	3 credits
CRJ 527	Police Accountability	No	3 credits
PAF 520	Public Management	No	3 credits
<b>Electives</b> <i>(Students choose one (1) course from the list below for three (3) credit hours)</i>			<b>Credit Hours</b>
<i>(Prefix &amp; Number)</i>	<i>(Course Title)</i>	<i>(New Course?) Yes or No?</i>	<b>(Insert Section Sub-total) 3 credits</b>
CRJ 515	Seminar on Women and Crime	No	3 credits
CRJ 517	Seminar on Juvenile Delinquency & Justice	No	3 credits
CRJ 518	Seminar on Race/Ethnicity, Crime & Justice	No	3 credits
CRJ 519	Seminar on Victimization	No	3 credits
CRJ 520	Seminar on Violent Crime	No	3 credits
CRJ 521	Seminar on Nature of Crime	No	3 credits
CRJ 522	Seminar on Gangs and Crime	No	3 credits
CRJ 524	Seminar on Punishment & Society	No	3 credits
CRJ 525	Seminar on Life Course Criminology	No	3 credits
CRJ 598	ST: Criminal Justice Ethics	No	3 credits
CRJ 598	ST: Forensics	No	3 credits
CRJ 598	ST: Death Penalty	No	3 credits
CRJ 598	ST: Crime Mapping	No	3 credits
CRJ 598	ST: Ecology of Crime	No	3 credits
CRJ 598	ST: Sex Offenders and Sex Crimes	No	3 credits
CRJ 598	ST: Politics of Criminal Justice Policymaking	No	3 credits
<b>Culminating Experience (if applicable)</b>			<b>Credit Hours</b> <b>(Insert Section Sub-total)</b>
<b>Not Applicable</b>			
<b>Total required credit hours</b>			<b>15 credits</b>

<b>5. PRIMARY FACULTY PARTICIPANTS</b> - Please list all primary faculty participants for the proposed certificate, including home unit and title. You may attach additional pages if necessary.		
<b>Name</b>	<b>Home Unit</b>	<b>Title</b>
Callie Burt	School of Crim. & Crim. Justice	Assistant Professor
Alyssa Chamberlain	School of Crim. & Crim. Justice	Assistant Professor
Scott Decker	School of Crim. & Crim. Justice	Professor & School Director
Kate Fox	School of Crim. & Crim. Justice	Assistant Professor
Marie Griffin	School of Crim. & Crim. Justice	Assistant Professor
John Hepburn	School of Crim. & Crim. Justice	Professor
Kristy Holtfreter	School of Crim. & Crim. Justice	Associate Professor & Master's Director
Charles Katz	School of Crim. & Crim. Justice	Professor
Travis Pratt	School of Crim. & Crim. Justice	Professor
Justin Ready	School of Crim. & Crim. Justice	Assistant Professor
Carter Rees	School of Crim. & Crim. Justice	Assistant Professor
Michael Reisig	School of Crim. & Crim. Justice	Professor
Nancy Rodriguez	School of Crim. & Crim. Justice	Professor
Leslie Gordon Simons	School of Crim. & Crim. Justice	Professor
Ronald Simons	School of Crim. & Crim. Justice	Professor
Cassia Spohn	School of Crim. & Crim. Justice	Professor & Doctoral Program Director
Gary Sweeten	School of Crim. & Crim. Justice	Associate Professor
Cody Telep	School of Crim. & Crim. Justice	Assistant Professor
Danielle Wallace	School of Crim. & Crim. Justice	Assistant Professor
Xia Wang	School of Crim. & Crim. Justice	Assistant Professor
Michael White	School of Crim. & Crim. Justice	Associate Professor
Kevin Wright	School of Crim. & Crim. Justice	Assistant Professor
Jacob Young	School of Crim. & Crim. Justice	Assistant Professor
Min Xie	School of Crim. & Crim. Justice	Associate Professor
Daniel Zorich	School of Crim. & Crim. Justice	Assistant Director, Online Programs
George Pettit	School of Public Affairs	Professor of Practice
David Swindell	School of Public Affairs	Associate Professor

**6. REQUIRED SUPPORTING DOCUMENTS**  
(Please label accordingly, i.e., Appendix or Attachment A, B, etc.)

Please include the following with your proposal:

- A. Sample plans of study for students in the proposed program
- B. Statements of support from all deans and heads of impacted academic units

**7. APPROVALS** - If the proposal submission involves multiple units, please include letters of support from those units.

DEPARTMENT CHAIR or SCHOOL DIRECTOR (PRINT/TYPE)	
SIGNATURE	DATE

DEAN (PRINT/TYPE) Kathleen Andereck	
SIGNATURE 	DATE 9/20/13

The following section will be completed by Graduate Education following the recommendations of faculty governance bodies.

VICE PROVOST FOR GRADUATE EDUCATION	
SIGNATURE	DATE

**Please note:** Proposals for new certificates also require the review and recommendation of approval from the University Graduate Council, Curriculum and Academic Programs Committee (CAPC), the Academic Senate, and the Office of the Provost before they can be put into operation.

The final approval notification will come from the Office of the Provost.

GF1112G-89

**APPENDIX**

**OPERATIONAL INFORMATION FOR GRADUATE CERTIFICATES**

(This information is used to populate the [Graduate Programs Search](#) website.)

**1. Provide a brief (catalog type - no more than 150 words) program description.**

The Graduate Certificate in Law Enforcement Administration will prepare and enhance the law enforcement professional with coursework in criminal justice organizations, policing and program analysis, and in cross-disciplines such as public administration. The certificate is designed to give students a solid foundational understanding of law enforcement agency administration, leadership, and policy analysis.

- 2. Campus(es) where program will be offered: \***
- |                                     |               |                          |       |
|-------------------------------------|---------------|--------------------------|-------|
| <input type="checkbox"/>            | Downtown      | <input type="checkbox"/> | Tempe |
| <input checked="" type="checkbox"/> | Online (only) | <input type="checkbox"/> | West  |
| <input type="checkbox"/>            | Polytechnic   |                          |       |

The program is currently seeking support from ASU Online for an online campus option.



\* **To select desired box**, place cursor on the left side of the box, right click mouse, select **Properties**, under **Default Value** select **Checked**, press **OK** and the desired box will be checked

3. **Keywords:** (List all keywords that could be used to search for this program. Keywords should be specific to the proposed program.)

Law Enforcement, Policing, Police Administration, Private Security

4. **Area(s) of Interest:**

\* **To select desired box**, place cursor on the left side of the box, right click mouse, select **Properties**, under **Default Value** select **Checked**, press **OK** and the desired box will be checked

- A. Select one (1) primary Area of Interest from the list below that applies to this program.

- Architecture & Construction
- Arts
- Business
- Communication & Media
- Education & Teaching
- Engineering & Technology
- Entrepreneurship
- Health and Wellness
- Humanities
- Interdisciplinary Studies
- Law & Justice
- Mathematics
- Psychology
- STEM
- Science
- Social and Behavioral Sciences
- Sustainability

- B. Select one **additional** Area of Interest that applies to this program from the list below.

- Architecture & Construction
- Arts
- Business
- Communication & Media
- Education & Teaching
- Engineering & Technology
- Entrepreneurship
- Health and Wellness
- Humanities
- Interdisciplinary Studies
- Law & Justice

- Mathematics
- Psychology
- STEM
- Science
- Social and Behavioral Sciences
- Sustainability

## (NEW GRADUATE INITIATIVES)

### PROPOSAL PROCEDURES CHECKLIST

Academic units should adhere to the following procedures when requesting new curricular initiatives (degrees, concentrations or certificates).

**Obtain the required approval from the Office of the Provost to move the initiative forward for internal ASU governance reviews/approvals.**

- Establishment of new curricular initiative requests; degrees, concentrations, or certificates
- Rename requests; existing degrees, concentrations or certificates
- Disestablishment requests; existing degrees, concentrations or certificates

**Submit any new courses that will be required for the new curricular program to the Curriculum ChangeMaker online course approval system for review and approval.**

- Additional information can be found at the Provost's Office Curriculum Development website: [Courses link](#)
- For questions regarding proposing new courses, send an email to: [courses@asu.edu](mailto:courses@asu.edu)

**Prepare the applicable proposal template and operational appendix for the proposed initiative.**

- New degree, concentration and certificate templates (contain proposal template and operational appendix) can be found at the Provost's Office Curriculum Development website: [Academic Programs link](#)

**Obtain letters or memos of support or collaboration. (if applicable)**

- When resources (faculty or courses) from another academic unit will be utilized
- When other academic units may be impacted by the proposed program request

**Obtain the internal reviews/approvals of the academic unit.**

- Internal faculty governance review committee(s)
- Academic unit head (e.g. Department Chair or School Director)
- Academic unit Dean (will submit approved proposal to the [curriculumplanning@asu.edu](mailto:curriculumplanning@asu.edu) email account for further ASU internal governance reviews (as applicable, University Graduate Council, CAPC and Senate)

**Additional Recommendations** - All new graduate programs require specific processes and procedures to maintain a successful degree program. Below are items that Graduate Education strongly recommends that academic units establish after the program is approved for implementation.

**Set-up a Graduate Faculty Roster for new PhD Programs** – This roster will include the faculty eligible to mentor, co-chair or chair dissertations. For more information, please go to [http://graduate.asu.edu/graduate\\_faculty\\_initiative](http://graduate.asu.edu/graduate_faculty_initiative).

**Establish Satisfactory Academic Progress Policies, Processes and Guidelines** – Check within the proposing academic unit and/or college to see if there are existing academic progress policies and processes in place. If none have been established, please go to [http://graduate.asu.edu/faculty\\_staff/policies](http://graduate.asu.edu/faculty_staff/policies) and scroll down to the **academic progress review and remediation processes** (for faculty and staff) section to locate the reference tool and samples for establishing these procedures.

**Establish a Graduate Student Handbook for the New Degree Program** – Students need to know the specific requirements and milestones they must meet throughout their degree program. A Graduate Student Handbook provided to students when they are admitted to the degree program and published on the website for the new degree gives students this information. Include in the handbook the unit/college satisfactory academic progress policies, current degree program requirements (outlined in the approved proposal) and provide a link to the Graduate Policies and Procedures website. Please go to [http://graduate.asu.edu/faculty\\_staff/policies](http://graduate.asu.edu/faculty_staff/policies) to access Graduate Policies and Procedures.

## **SAMPLE PLAN OF STUDY**

### Law Enforcement Administration Certificate

#### **FALL SEMESTER**

##### **Required Courses**

CRJ 512 Seminar in Policing (Session A)

CRJ 516 Seminar in Criminal Justice Organization and Management (Session A)

CRJ 527 Police Accountability (Session B)

PAF 520 Public Management (Session B)

##### **Elective Courses**

3-4 CRJ Electives will be offered every Fall

#### **SPRING SEMESTER**

##### **Required Courses**

CRJ 512 Seminar in Policing (Session A)

CRJ 516 Seminar in Criminal Justice Organization and Management (Session A)

CRJ 527 Police Accountability (Session B)

PAF 520 Public Management (Session B)

##### **Elective Courses**

3-4 CRJ Electives will be offered every Spring

#### **SUMMER SEMESTER**

##### **Required Courses**

CRJ 512 Seminar in Policing (Session A)

CRJ 516 Seminar in Criminal Justice Organization and Management (Session A)

CRJ 527 Police Accountability (Session B)

PAF 520 Public Management (Session B)

##### **Elective Courses**

2-3 CRJ Electives will be offered every Summer

**College of Public Programs**  
**Official Submission**

**From:** Kathleen Andereck [<mailto:kandereck@asu.edu>]  
**Sent:** Friday, September 20, 2013 4:22 PM  
**To:** [curriculumplanning@asu.edu](mailto:curriculumplanning@asu.edu)  
**Subject:** FW: Graduate Certificates & PAF Approval Attached

Julie,

Attached are the proposals for two graduate level certificates from the School of Criminology and Criminal Justice, one in Corrections Management and one in Law Enforcement Administration, as well as a support email from the director of the School of Public Affairs for the use of PAF 520. Both of these certificates have been submitted in the academic plan.

Kathy

\*\*\*\*\*

**Kathleen Andereck**

Associate Dean, [College of Public Programs](#)

Director and Professor, [School of Community Resources and Development](#)  
**Arizona State University**

Mail Code 4020, 411 North Central Avenue, Suite 550 Phoenix, Arizona 85004-0690

Phone: (602) 496-1056 | Fax: (602) 496-0953 | E-mail: [kandereck@asu.edu](mailto:kandereck@asu.edu)

## Shannon Stewart

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**From:** Karen Mossberger  
**Sent:** Thursday, September 19, 2013 6:17 PM  
**To:** Shannon Stewart  
**Cc:** Christopher Hiryak; Daniel Zorich  
**Subject:** RE: Criminal Justice Graduate Online Certificates

Hi Sharon -

This is fine. I checked with Chris, and we should be able to accommodate this. We will need to know when the certificate starts, however, to make sure that we offer PAF 520 online.

Best,

Karen

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**From:** Shannon Stewart  
**Sent:** Thursday, September 19, 2013 12:53 PM  
**To:** Karen Mossberger  
**Cc:** Christopher Hiryak; Daniel Zorich  
**Subject:** Criminal Justice Graduate Online Certificates

Hi Karen,

The CCJ department is in the process of submitting paperwork to establish two new Graduate certificates – Law Enforcement Administration and Correctional Management. As part of the curriculum we would require students to take PAF 520 - Public Management. In addition, since the certificate programs will be offered online we would need an online PAF 520 course number each semester for online student registration.

If you approve this curriculum request we would just need your approval via email.

Thank you!

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### Law Enforcement Administration

<u>Required Courses</u>			<u>Credit Hours</u>
<i>(Prefix &amp; Number)</i>	<i>(Course Title)</i>	<i>(New Course?) Yes or No?</i>	<i>(Insert Section Sub-total) <b>12 credits</b></i>
CRJ 512	Seminar in Policing	No	3 credits
CRJ 516	Criminal Justice Organizations & Mgmt	No	3 credits
CRJ 527	Police Accountability	No	3 credits
PAF 520	Public Management	No	3 credits
<u>Electives</u>			<u>Credit Hours</u>

<i>(Prefix &amp; Number)</i>	<i>(Course Title)</i>	<i>(New Course?) Yes or No?</i>	<b>(Insert Section Sub-total) 3 credits</b>
CRJ 515	Seminar on Women and Crime	No	3 credits
CRJ 517	Seminar on Juvenile Delinquency & Justice	No	3 credits
CRJ 518	Seminar on Race/Ethnicity, Crime & Justice	No	3 credits
CRJ 519	Seminar on Victimization	No	3 credits
CRJ 520	Seminar on Violent Crime	No	3 credits
CRJ 521	Seminar on Nature of Crime	No	3 credits
CRJ 522	Seminar on Gangs and Crime	No	3 credits
CRJ 524	Seminar on Punishment & Society	No	3 credits
CRJ 525	Seminar on Life Course Criminology	No	3 credits
CRJ 598	ST: Criminal Justice Ethics	No	3 credits
CRJ 598	ST: Forensics	No	3 credits
CRJ 598	ST: Death Penalty	No	3 credits
CRJ 598	ST: Crime Mapping	No	3 credits
CRJ 598	ST: Ecology of Crime	No	3 credits
CRJ 598	ST: Sex Offenders and Sex Crimes	No	3 credits
CRJ 598	ST: Politics of Crim Justice Policymaking	No	3 credits
<b><u>Culminating Experience (if applicable)</u></b>			<b><u>Credit Hours</u></b> (Insert Section Sub-total)
<b>Not Applicable</b>			
<b>Total required credit hours</b>			<b>15 credits</b>

Correctional Management

<b><u>Required Courses</u></b>			<b><u>Credit Hours</u></b>
<i>(Prefix &amp; Number)</i>	<i>(Course Title)</i>	<i>(New Course?) Yes or No?</i>	<b>(Insert Section Sub-total) 12 credits</b>
CRJ 514	Seminar in Corrections	No	3 credits
CRJ 516	Criminal Justice Organizations & Mgmt	No	3 credits
CRJ 5XX or CRJ 5XX	Prison & Jail Administration OR Community Corrections	Yes	3 credits
PAF 520	Public Management	No	3 credits
<b><u>Electives</u></b>			<b><u>Credit Hours</u></b>
<i>(Prefix &amp; Number)</i>	<i>(Course Title)</i>	<i>(New Course?) Yes or No?</i>	<b>(Insert Section Sub-total) 3 credits</b>
CRJ 515	Seminar on Women and Crime	No	3 credits
CRJ 517	Seminar on Juvenile Delinquency & Justice	No	3 credits
CRJ 518	Seminar on Race/Ethnicity, Crime & Justice	No	3 credits
CRJ 519	Seminar on Victimization	No	3 credits
CRJ 520	Seminar on Violent Crime	No	3 credits
CRJ 521	Seminar on Nature of Crime	No	3 credits

CRJ 522	Seminar on Gangs and Crime	No	3 credits
CRJ 524	Seminar on Punishment & Society	No	3 credits
CRJ 525	Seminar on Life Course Criminology	No	3 credits
CRJ 598	ST: Criminal Justice Ethics	No	3 credits
CRJ 598	ST: Forensics	No	3 credits
CRJ 598	ST: Death Penalty	No	3 credits
CRJ 598	ST: Crime Mapping	No	3 credits
CRJ 598	ST: Ecology of Crime	No	3 credits
CRJ 598	ST: Sex Offenders and Sex Crimes	No	3 credits
CRJ 598	ST: Politics of Crim Justice Policymaking	No	3 credits
<b><u>Culminating Experience (if applicable)</u></b>			<b>Credit Hours</b>
			(Insert Section Sub-total)
<b>Not Applicable</b>			
<b>Total required credit hours</b>			<b>15 credits</b>

**Shannon E. Stewart**

Student Support Specialist

School of Criminology and Criminal Justice

Arizona State University

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Phoenix, AZ 85004-0685

Phone: 602-496-2365

Fax: 602-496-2366



## Jeniece Morales

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**To:** Kathleen Andereck  
**Subject:** RE: Two Graduate Certificates

**From:** Frederick Corey  
**Sent:** Wednesday, January 22, 2014 7:47 PM  
**To:** Philip Regier ([atpr@asu.edu](mailto:atpr@asu.edu)); Kathleen Andereck  
**Cc:** Julie Ramsden; Andrew Webber  
**Subject:** FW: Two Graduate Certificates

FYI.

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**From:** Robert Page  
**Sent:** Wednesday, January 22, 2014 6:46 PM  
**To:** Frederick Corey  
**Subject:** Re: Two Graduate Certificates

I approve.

Rob

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Robert E. Page, Jr.  
University Provost  
Arizona State University

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**From:** Frederick Corey <[FREDERICK.COREY@asu.edu](mailto:FREDERICK.COREY@asu.edu)>  
**Date:** Wednesday, January 22, 2014 at 9:37 AM  
**To:** Rob Page <[Robert.Page@asu.edu](mailto:Robert.Page@asu.edu)>  
**Cc:** "Philip Regier ([atpr@asu.edu](mailto:atpr@asu.edu))" <[atpr@asu.edu](mailto:atpr@asu.edu)>, Kathleen Andereck <[kandereck@asu.edu](mailto:kandereck@asu.edu)>  
**Subject:** Two Graduate Certificates

Rob,

The School of Criminology and Criminal Justice in the College of Public Programs is requesting the following two certificates:

Graduate Certificate in Law Enforcement Administration  
Graduate Certificate in Corrections Management

be offered through ASU Online. These two proposals were on the Academic Plan approved by Betty Phillips, and the request comes with support from the deans of ASU Online and Public Programs.

These two certificates are online only. The stipulation regarding on-campus offerings has applied only to degree programs in the past.

Are these two certificates approved as ASU Online offerings?

Fred