



**ARIZONA STATE UNIVERSITY  
PROPOSAL TO ESTABLISH A NEW ACADEMIC UNIT (OR)  
TO REORGANIZE AN EXISTING ACADEMIC UNIT**

This template is to be used only by a unit that has received specific written approval from the Provost's office to proceed with internal proposal development for the establishment of a new academic unit or reorganization to an existing academic unit. This template should be completed in full and submitted to the University Provost's Academic Council [<mailto:curriculumplanning@asu.edu>].

*Note: Depending on the scope of the change, in addition to completing this proposal, you may be asked to provide additional information related to budget, by-laws, promotion and tenure criteria, a transition plan for faculty, staff and students, etc.*

**UNIT INFORMATION**

**College/School or Vice Presidential area under which the proposed academic unit will exist:**  
School of Letters and Sciences

**If within a subunit (e.g., school within a college), name the unit:** None

**If a reorganization:**

**name of the existing unit:** Department of Applied Science and Mathematics

**name of the new unit:** School of Letters and Sciences

**Will new state resources be required to make this change?** Yes  No

**Requested effective term and year:** Spring 2013

**PROPOSAL CONTACT INFORMATION**

(Person to contact regarding this proposal)

**Name:** Frederick C. Corey      **Title:** Vice Provost and Dean  
**Phone:** 602-496-0624      **Email:** Frederick.corey@asu.edu

**Vice President/Dean Approval**

This proposal has been approved by all necessary unit and college level committees and the college/school have the resources to support the proposed new organization or reorganization. My signature below signifies that I strongly endorse the establishment of the proposed new unit or the organizational change. (Note: An electronic signature, an email from the dean or dean's designee, or a PDF of the signed signature page is acceptable.)

College/School Dean or Vice President name: Mitzel Montoya

College/School Dean or Vice President signature  Date: 10/22/12

College/ School Dean or Vice President name: Frederick C. Corey  
(if more than one college involved)

College/School Dean or Vice President signature  Date: 10/11/2012



## PROPOSAL TO ESTABLISH A NEW ACADEMIC UNIT OR TO REORGANIZE AN EXISTING ACADEMIC UNIT

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### I. Description of the proposed organizational unit change

- a. Explain the nature of the change; i.e., formation of a new unit or reorganization of an existing unit.

The faculty in biology, chemistry, physics and mathematics on the Polytechnic campus will join the faculty in the School of Letters and Sciences at the Polytechnic campus. No faculty will change locations or teaching assignments.

- b. Identify the existing unit(s) affected by the change and its place in the current organizational structure of the university.

Department of Applied Sciences & Mathematics, College of Technology and Innovation

- c. If applicable, list any academic units to be disestablished as a result of the proposed reorganization.

Department of Applied Sciences and Mathematics, College of Technology and Innovation

### II. Purpose and activities of the unit

- a. Explain the rationale for the change.

The disciplines of biology, chemistry, physics and mathematics are properly housed in an arts and sciences unit, in this case the School of Letters and Sciences

- b. Identify the basic goals and objectives of the new reorganized unit(s).

To streamline and consolidate the arts and sciences on the Polytechnic campus.

- c. List all existing undergraduate and graduate academic programs, including degree programs, certificates and minors that will be housed in the proposed academic unit, whether new or reorganized.

M.S. in Applied Biological Sciences, B.S. in Applied Biological Sciences (all concentrations) and the minor in Applied Biological Sciences

- |  |            |
|--|------------|
| • MS in Applied Biological Sciences                                  | TSAPBIOSMS |
| • BS in Applied Biological Sciences (Applied Biological Sciences)    | TSABSABS   |
| • BS in Applied Biological Sciences (Secondary Education in Biology) | TSABSSBS   |
| • BS in Applied Biological Sciences (Urban Horticulture)             | TSABSUBS   |
| • BS in Applied Biological Sciences (Wildlife & Restoration Ecology) | TSABSRBS   |
| • Minor in Applied Biological Sciences                               | TSABSMIN   |

- d. Identify the unit(s) that will assume the responsibilities of any units that are recommended for elimination.

School of Letters and Sciences

- e. For instructional units, project the impact of this change on enrollment numbers over the next three years.

We expect enrollments to increase by ten percent each year.

### III. Resources

#### a. Faculty and staff

- i. List the name, rank, highest degree; and estimate of the level of involvement of all current faculty and professional staff who will participate in the new or reorganized unit. Also indicate the position each person will hold in the new unit.

Current faculty will be assigned to the appropriate academic unit that best fits their expertise.

- ii. List the clerical and support staff positions that will be included in the new unit.

Current staff will be assigned to the appropriate academic unit, depending on the needs of the program. No new staff are required.

- iii. Indicate the number of graduate assistants who will be assigned to the new unit.

None.

- iv. Project the number and type of new faculty and staff positions that will be needed by the unit during each of the next three year.

To be determined in consultation with the provost and based on enrollment targets.

#### b. Financing

- i. Explain the plan for providing adequate financing for the unit. If state funds will be used, indicate whether new appropriations will be requested or existing appropriations will be reallocated.

No new appropriations are involved in this realignment.

- ii. Identify sources for external funding for the unit

Not applicable

#### c. Physical facilities and equipment

- i. Identify the physical facilities that will be required for the new unit and indicate whether those facilities are currently available.

No changes in the facilities are associated with this realignment.

- ii. List all additional equipment that will be needed during the next five years and the estimated cost.

None.

#### d. Library resources, materials, and supplies

- i. Identify any additional library acquisitions that will be needed during the next three years and the estimated cost.

Library resources will remain unchanged.

- ii. List any special materials or supplies, other than normal office supplies, that will be required by the new unit.

**e. Other information**

- i. Identify any implications of the proposed change for regional or programmatic accreditation.
  
- ii. Provide any relevant information, not requested above, that will assist reviewers in evaluating the proposed change.