



Memorandum

Date: September 11, 2012

To: Elizabeth D. Phillips, Executive Vice President and Provost of the University

From: Kwang-Wu Kim, Dean and Director of the Herberger Institute for Design and the Arts

Re: Minor and BIS Concentration in Music Performance Proposal

I have reviewed the attached proposal requesting the establishment of a minor and BIS concentration in Music Performance in the School of Music in the Herberger Institute for Design and the Arts.

This minor will allow ASU students to continue serious pursuit of musical study through private instruction, basic theory and history classes, and participate in ensembles alongside music majors.

The Herberger Institute Undergraduate Curriculum Committee reviewed the proposal and it has their unanimous support.

My signature indicates my support and approval for the establishment of this new minor.

A handwritten signature in black ink, appearing to read "Kwang-Wu Kim". The signature is fluid and cursive, with a long horizontal stroke at the end.

SCHOOL OF MUSIC

August 18, 2012

Dear Associate Dean Landes,

The faculty of the School of Music has approved the proposed Minor in Music Performance. As required by our bylaws, the Undergraduate Committee reviewed, revised, and then approved the proposal. The proposal was then presented to the full faculty during one of our regularly-scheduled meetings for further comment and revision during the 2011-12 academic year. The faculty approved the proposal by voice vote.

The School of Music has all resources necessary to support this new program.

Respectfully submitted,

A handwritten signature in black ink, reading "Jody Rockmaker". The signature is written in a cursive style with a large, stylized "J" and "R".

Jody Rockmaker, Ph.D.
Associate Director
Associate Professor of Music (Composition and Theory)

OFFICE OF THE EXECUTIVE VICE
PRESIDENT AND PROVOST OF
THE UNIVERSITY

DEFINITION

These are the minimum requirements for approval. Individual undergraduate minors may have additional requirements.

A minor is an approved, coherent focus of academic study in a single discipline, other than the student's major, involving substantially fewer hours of credit than a corresponding major. Certain major and minor combinations may be deemed inappropriate either by the college or department of the major or minor. Inappropriate combinations include (but would not be limited to) ones in which an excessive number of courses in the minor are simultaneously being used to fulfill requirements of the student's major. (2002-03 General Catalog)

A minor:

- Requires a minimum of 15 semester hours of which at least 9 semester hours must be upper division
- Is not intended for students pursuing a major in the department which offers the minor

PROPOSAL PROCEDURES CHECKLIST

Before academic units can advertise minors or include them in their offerings as described in the university catalogs, they must be recommended for approval by the Curriculum and Academic Programs Committee and approved by the appropriate Vice Provost.

A complete proposal should include:

- 1. A supporting letter from the chair of the academic units verifying that:
 - A. The proposed minor has been reviewed and has received faculty approval through appropriate governance procedures in the unit.
 - B. The unit has the resources to support the minor as presented in the proposal, without impacting core course resources.
- 2. A supporting letter from the office of the supervising dean verifying that the minor has been reviewed and has received approval through appropriate governance procedures in the college.
- 3. A statement concerning demand for the program (student/community/market).
- 4. A list of the knowledge, competencies, and skills (learning outcomes) students should have when they complete this proposed minor. Examples of program learning outcomes can be found at (<http://www.asu.edu/oue/assessment.html>).
- 5. A description of the requirements for this minor. Be specific in listing required courses and specify the total minimum number of hours required for the minor.
 - Are any new courses required? If so, provide course syllabi and Proposal for Curriculum Action forms.
- 6. A description of advising procedures as well as measures for verification of completion of the minor.
- 7. A minimum residency requirement: How many hours of the minor must be ASU credit?
- 8. A completed Appendix document. This information is to be used during the implementation phase to ensure this program appears correctly and completely on Degree Search.
- 9. Attach other information that will be useful to the review committees and the Office of the Provost.

MEMORANDUM

To: Herberger Institute Undergraduate Curriculum Committee
From: Jody Rockmaker, Associate Director, School of Music
Date: August 18, 2012

Re: **Proposal to add the Minor and BIS Concentration in Music Performance**

1. Supporting letter from the director

Please see the attached letter

2. Supporting letter from the dean

Please see the attached letter

3. Demand for the program.

Many students enter ASU with some background in music performance. They have taken private lessons on an instrument or performed in a high school or youth orchestra, band or chorus. These students choose a different course of study and career path, but wish to continue their study and involvement in music.

The current Minor or BIS Concentration in Music assumes no previous background in music, and is a general academic course of study of music history, notation and theory. The proposed new minor creates an alternative music performance program for students with previous experience that do not wish to pursue a major.

There is a great demand for a Minor or BIS Concentration in Music Performance. The School of Music receives numerous requests for permission to take private lessons or attend theory (MTC) and history (MHL) classes each year. This is especially true with Barrett, The Honors College students. These classes are currently available only to music majors. This new minor allows students to continue a serious pursuit of musical study through private instruction, basic theory and history classes, and participate in ensembles alongside music majors.

4. Learning Outcomes

Outcome: A minor in music performance will demonstrate the ability to perform on their instrument at a competent level.

1. Measure 1.1: MUP 321 Studio Instruction
 - a. Performance 1.1: Students will pass a jury review by a panel of the faculty.
2. Measure 1.2: MUP 494 Ensembles

- a. Performance 1.2: Students will successfully perform in a series of public concerts.

Outcome: A minor in music performance will gain knowledge of basic music theory and history.

1. Measure 2.1: Music Theory: MUS 100 Fundamentals of Music Notation or MTC 125 Basic Music Theory
 - a. Performance 2.1: 75% of graduates will receive a grade of C or better on the final in the music theory class on their first attempt.
2. Measure 2.2: Music History: MUS 340 (Classical Music in America), MUS 347 (Jazz in America), MUS 354 (Rap Music and Hip-Hop Culture), MUS 354 (Rock: The Early Years), MUS 355 (American Music), MUS 356 (Broadway and the American Musical), or MUS 410 (History of Women in Music)
 - a. Performance 2.2: 75% of graduates will pass the final with a grade of C or better in at least two of music history courses on their first attempt.

5. Description of requirements for this minor or BIS concentration

The minor or BIS concentration requires 21 hours (12 upper division) in performance, history, theory, and electives.

Core		10
MUP 121	Secondary or minor instrument instruction	1
MUP 121	Secondary or minor instrument instruction	1
MUP 194	Performance: Bach to Bebop	3
MUP 321	Secondary or minor instrument instruction	1
MUP 494	Ensembles (3 semesters)	3
Choose one of the following:		1
	a fourth semester of MUP 494 ensembles; one semester of MUS 494 "Hip Hop Ensemble" or one semester of MUS 294 "Rock Band Performance."	
History*		6
	Choose two of the following (upper division only): MUS 347 (Jazz in America), MUS 355 (American Music), MUS 356 (Broadway and the American Musical), MUS 410 (History of Women in Music) MUS 340 (Classical Music in America), MUS 362 Rap Music and Hip-Hop Culture, or MUS 354 (Rock: The Early Years)	6
Theory		3
	MUS 100 Fundamentals of Music Notation (3) or MTC 125 Basic Music Theory (3)	3
Electives		2
	MUP/MUS/MUE/MTC/MHL (upper division only)	2
TOTAL		21 (13 upper division)

*MHL courses may be accepted if the appropriate prerequisites are met and/or with instructor approval

Admission requirement: An audition is required for entrance into the minor or BIS concentration

and MUP 121 study. Audition criteria are determined by area faculty, and will be similar to the MUP 111/311 criteria found in the Audition Requirements section on this webpage:

music.asu.edu/admissions/auditions/.

6. Description of advising procedures

Students must successfully complete an audition for entrance into MUP 121 study in order to complete this minor or BIS Concentration.

Therefore, the Herberger Institute will restrict this minor or BIS concentration code so that the code can only be added once a student has successfully passed the audition. Audition criteria are determined by area faculty, and will be similar to the MUP 111/311 criteria found in the Audition Requirements section on this webpage: <http://music.asu.edu/admissions/auditions/>.

The advising staff of the Herberger Institute Office of Student Success will advise students enrolled in the Minor or BIS concentration in Music Performance and verify when the student has completed the coursework.

7. Minimum residency requirement

A minimum of 12 hours must be completed in the ASU School of Music.

APPENDIX - PROPOSAL TO ESTABLISH A NEW UNDERGRADUATE MINOR

(This information is used to populate the [Degree Search](#)/catalog website.
Please consider the student audience in creating your text.)

1. Program Description (150 word maximum)

The minor or BIS concentration in music performance allows students who have a background playing an instrument or singing to continue their studies in music. The coursework develops these skills through individual instrumental or vocal instruction, and performance opportunities through various ensemble experiences. The program also includes the study of theoretical and historical elements of music. Students interested in pursuing the minor in music performance should contact the School of Music's Office of Academic Affairs for audition information and to schedule the audition.

2. Contact and Support Information

Office Location (Building & Room): Music E177A

Campus Telephone Number: 480-965-2534

Program email address: MusicAdmissions@asu.edu

Program website address: Once approved, minor information will be located here:

<http://music.asu.edu/students/undergrad/nonmajors.php>

3. Program Requirements Provide applicable information regarding the degree such as curricular restrictions or requirements, specific course lists, or academic retention requirements. (450 word maximum)

The minor or BIS concentration requires 21 hours (12 upper division) in performance, history, theory, and electives.

Core		10
MUP 121	Secondary or minor instrument instruction	1
MUP 121	Secondary or minor instrument instruction	1
MUP 194	Performance: Bach to Bebop	3
MUP 321	Secondary or minor instrument instruction	1
MUP 494	Ensembles (3 semesters)	3
Choose one of the following:		1
a fourth semester of MUP 494 ensembles; one semester of MUS 494 "Hip Hop Ensemble" or one semester of MUS 294 "Rock Band Performance"		

History*	6
Choose two of the following (upper division only):	6
MUS 340 Classical Music in America	
MUS 347 Jazz in America	
MUS 354 Rock: The Early Years	
MUS 355 American Music	
MUS 356 Broadway and the American Musical	
MUS 362 Rap Music and Hip-Hop Culture	
MUS 410 History of Women in Music	
Theory	3
MUS 100 Fundamentals of Music Notation (3) or	3
MTC 125 Basic Music Theory (3)	
Electives	2
MUP/MUS/MUE/MTC/MHL (upper division only)	2
TOTAL	21 (13 upper division)

*MHL courses may be accepted if the appropriate prerequisites are met and/or with instructor approval

Admission requirement: An audition is required for entrance into the minor or BIS concentration and MUP 121 study. Audition criteria are determined by area faculty, and will be similar to the MUP 111/311 criteria found in the Audition Requirements section on this webpage: music.asu.edu/admissions/auditions/.

4. Additional Enrollment Requirements If applicable list any additional enrollment students must complete

Prospective students must successfully complete an audition for the faculty in the applicable instrument area. Audition criteria are determined by area faculty, and will be similar to the MUP 111/311 criteria found in the Audition Requirements section on this webpage: music.asu.edu/admissions/auditions/.