

1. Overview

A. Provide a brief description of the new certificate.

This Secondary Education Certificate is designed to allow students to receive a degree in a content area and be eligible for teaching certification grades 7-12 from the Arizona Department of Education. Students will complete 22 credits in Education courses with an 8 credit semester of student teaching for a total of 30 credits. Once students successfully complete their degree including the certification requirements, they will be issued an Institutional Recommendation (IR) for certification.

B. This proposed certificate (check one):

- Is cross disciplinary; or
- Is certified by a professional or accredited organization/governmental agency; or,
- Clearly leads to advanced specialization in a field; or,
- Is granted to a program that does not currently have a major.

C. Why should this be a certificate rather than a concentration or a minor?

Students completing this certificate are eligible for teacher certification.

D. Affiliation

If the certificate program is affiliated with a degree program, include a brief statement of how it will complement the program. If it is not affiliated with a degree program, incorporate a statement as to how it will provide an opportunity for a student to gain knowledge or skills not already available at ASU.

We currently offer a Secondary Education BAE degree; however the certificate will allow students to earn a degree in their content area and add on the teacher certification component.

E. Demand

Explain the need for the new certificate (e.g., market demand, interdisciplinary considerations).

There is a high need in school districts for teachers to be highly qualified in their content area. Also, this degree could help prepare teachers where there is a critical shortage of teachers in certain areas such as high school civics, economics, geography, math, and some sciences.

F. Projected enrollment

What are enrollment projections for the first three years?

	1st Year	2nd Year (Yr. 1 continuing + new entering)	3rd Year (Yr. 1 & 2 continuing + new entering)
Number of Students (Headcount)	20	50	100

2. Support and Impact

A. Faculty governance

Provide a supporting letter from the chair of the academic unit verifying that the proposed certificate has received faculty approval through appropriate governance procedures in the unit and that the unit has the resources to support the certificate as presented in the proposal, without impacting core program resources.

B. Other related programs

Identify other related ASU programs and outline how the new certificate will complement these existing ASU programs. (If applicable, statements of support from potentially-affected academic unit administrators need to be included with this proposal submission.)

Only Teachers College provides the coursework necessary for Teacher Certification.

C. Letter(s) of support

Provide a supporting letter from each college/school dean from which individual courses are taken.

3. Academic Curriculum and Requirements

A. Knowledge, competencies, and skills

List the knowledge, competencies, and skills (learning outcomes) students should have when they complete this proposed certificate. Examples of program learning outcomes can be found at (<http://www.asu.edu/oue/assessment.html>).

Graduates of the ASU Secondary Education Certificate will be able to:

- a. design and implement developmentally appropriate and culturally inclusive curriculum and instruction that increases students' abilities to meet Arizona's secondary academic content standards.
- b. demonstrate respect for all students and families, as evidenced through course assignments and projects, discussion postings, and documentation in clinical experiences, including student teaching.
- c. demonstrate effective instructional practice reflecting knowledge of current theories and research-based practices aligned with specific disciplinary practices, as evidenced through course assignments and projects, discussion postings, and documentation in clinical experiences, including student teaching.
- d. be eligible for state teaching certification in a middle school and high school discipline.

B. Admissions criteria

List the admissions criteria for the proposed certificate. If they are identical to the admission criteria for the existing major and degree program under which this certificate will be established, please note that here.

This certificate is not available for students with a major in the Mary Lou Fulton Teachers College. Students must have a valid DPS fingerprint clearance card, a 2.5 cumulative ASU GPA and an approved content area. This content area must be recognized as a certifiable area from the Arizona Department of Education. Students interested in pursuing this certificate must meet with a Mary Lou Fulton Teachers College advisor to determine if they meet this criteria.

C. Curricular structure

Provide the curricular structure for this certificate. Be specific in listing required courses and specify the total minimum number of hours required for the certificate.

Required certificate courses

<i>Prefix</i>	<i>Number</i>	<i>Title</i>	<i>Is this a new Course?</i>	<i>Credit Hours</i>
BLE	220	Foundations of SEI	No	3
BLE	407	SEI for Secondary Students	No	3
SED	464	Middle School Curr/Organization	No	3
TEL	311	Instruction and Management in the Inclusive Classroom	No	3
<i>Section sub-total:</i>				12

Elective certificate courses

<i>Prefix</i>	<i>Number</i>	<i>Title</i>	<i>Is this a new Course?</i>	<i>Credit Hours</i>
RDG	323	Literacy Processes in Content Area	No	3
SED	322	Classroom Leadership in Secondary Schools	No	3
SPE	417	Inclusion Practices for SED	No	3
<i>Section sub-total:</i>				9

Other certificate requirements

E.g. – Capstone experience, internship, clinical requirements, field studies, foreign language skills as applicable **Credit Hours**

SED 496- Field Experience III	1
SED 478- Student Teaching in the Secondary School	8

Section sub-total: 9

Total minimum credit hours required for certificate 30

D. Minimum residency requirement

How many hours of the certificate must be ASU credit? 27

E. New Courses

Provide a brief course description for each new course. N/A

Note: All new required courses should be submitted in Curriculum Changemaker and ready for Provost’s Office approval before this certificate is put on Curriculum and Academic Programs Committee (CAPC) agenda.

4. Administration and Resources

A. Administration

How will the proposed certificate be administered (including admissions, student advisement, retention, etc.)?

The SED certificate will follow the same admissions and advising protocol as our BAE. Students will be required to attend an orientation prior to enrolling in certificate courses.

B. Enrollment projections

What are enrollment projections for the next three years?

	1 st Year	2 nd Year (Yr. 1 continuing + new entering)	3 rd Year (Yr. 1 & 2 continuing + new entering)
Number of Students (Headcount)	20	50	100

C. Resources

What are the resource implications for the proposed certificate, including any projected budget needs? Will new books, library holdings, equipment, laboratory space and/or personnel be required now or in the future? If multiple units/programs will collaborate in offering this certificate please discuss the resource contribution of each participating program. Letters of support must be included from all academic units that will commit resources to this certificate.

No new resources will be need.

D. Primary Faculty

List the primary faculty participants regarding this proposed certificate. For interdisciplinary certificates, please include the relevant names of faculty members from across the University.

Name	Title	Area(s) of Specialization as they relate to proposed certificate
Dr. Jory Brass	Assistant Professor	Methods of SED
Christopher Smudde	Clinical Instructor	SED Literacy
Dr. David Carlson	Associate Professor	SED English
Dr. Lauren Harris	Assistant Professor	SED History
Dr. Ed Lyon	Assistant Professor	SED Science
Dr. Peter Rillero	Associate Professor	SED Science

5. Additional Materials

- A. Complete and attach the Appendix document.
- B. Provide one or more model programs of study (if appropriate).
- C. Attach other information that will be useful to the review committees and the Office of the Provost.

APPENDIX

OPERATIONAL INFORMATION FOR UNDERGRADUATE CERTIFICATES

(This information is used to populate the Degree Search/catalog website.

Please consider the student audience in creating your text.)

A. Proposed Certificate Name: Secondary Education Certificate

B. Description (150 words maximum)

Secondary Education (SED) certificate program prepares students who wish to teach students enrolled in seventh through twelfth grades. While students develop a strong content background, the SED certification focuses on developing the requisite teaching knowledge and abilities to successfully teach middle or high school students. In order to integrate teacher preparation with the academic specialization, the Teachers College maintains connections with academic departments across the university. Clinical experience and student teaching are required components of this certificate. Students who complete this certificate program will be issued an Institutional Recommendation (IR) for certification in Arizona. Appropriate state exams must also be passed to receive certification.

C. Contact and Support Information

Building Name, code and room number: (Search ASU map)	Farmer Education Bldg., ED 120
Program office telephone number: (<i>i.e.</i> 480/965-2100)	480/965-5555
Program Email Address:	educationadvising @asu.edu
Program Website Address:	http://education.asu.edu

D. Program Requirements: Provide applicable information regarding the program such as curricular restrictions or requirements, specific course lists, or academic retention requirements.

Students are required to have a DPS fingerprint clearance card prior to enrolling in coursework required for certificate. Students will need to have all additional coursework completed and a GPA of 2.5 prior to enrolling in SED 478- student teaching. Students can take up to two evening or online courses in addition to this student teaching semester.

E. Additional Admission Requirements If applicable list any admission requirements (freshman and/or transfer) that are higher than and/or in addition to the university minimum undergraduate admission requirements.)

Students will need a 2.5 GPA to enroll in coursework, a valid Arizona DPS fingerprint clearance card, appropriate content area coursework and Teachers College advisor approval. This certificate is not available to Mary Lou Fulton Teachers College students.

F. Delivery/Campus Information Delivery: On-campus only (ground courses and/or iCourses)

Note: Once students elect a campus or On-line option, students will not be able to move back and forth between the on-campus and the ASU Online options. Approval from the Office of the Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online.

G. Campus/Locations:

Indicate **all** locations where this program will be offered.

Downtown Phoenix Polytechnic Tempe West Other:

September 28, 2012

To Whom It May Concern:

Mary Lou Fulton Teachers College Division of Teacher Preparation supports the development of the Secondary Education Certificate. The certificate proposal has been reviewed and approved by the college Curriculum Review Committee and the college has the resources to support this certificate. Core course resources will not be impacted.

Respectfully,



Elizabeth R. Hinde, Ph.D

Associate Professor and Director

Division of Teacher Preparation

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Teacher Preparation

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