

## INSTRUCTOR SESSION EVALUATION

**THERAPIST** \_\_\_\_\_ **Date** \_\_\_\_\_

**Client(s)** \_\_\_\_\_ **SESSION/OBS #** \_\_\_\_\_

### I. Personal Characteristics

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| 1. Appearance and deportment (eye contact, dress, social interactions)  | 1 | 2 | 3 | 4 | 5 |
| 2. Speech (volume, clarity of expression, approp. vocabulary)   | 1 | 2 | 3 | 4 | 5 |
| 3. Professionalism (Punctuality, notification of absences, demeanor)  | 1 | 2 | 3 | 4 | 5 |
| 4. Documentation (paperwork deadlines met, professional language, written errors, correct grammar and spelling) | 1 | 2 | 3 | 4 | 5 |

Average Part I \_\_\_\_\_

### II. Relationship Skills

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| 1. With clients (tact, patience, sensitivity, responding to cues)   | 1 | 2 | 3 | 4 | 5 |
| 2. With on site supervisor/parent (communication, shares information, timely phone calls)                       | 1 | 2 | 3 | 4 | 5 |
| 3. With ASU supervisor (acceptance of supervision, ability to use feedback, evidence of change, responsibility) | 1 | 2 | 3 | 4 | 5 |

Average Part II \_\_\_\_\_

### III. Session Management

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| 1. Leadership (organization, authority, motivation)                           | 1 | 2 | 3 | 4 | 5 |
| 2. Structure (methods, procedures, direction giving, activity implementation) | 1 | 2 | 3 | 4 | 5 |
| 3. Pacing and flexibility   | 1 | 2 | 3 | 4 | 5 |
| 4. Realistic goals and objectives (clearly written, changed when needed)      | 1 | 2 | 3 | 4 | 5 |

- 5. Activities relevant to goals and objectives 1 2 3 4 5
- 6. Client management and/or discipline 1 2 3 4 5
- 7. Use of reinforcement (physical & verbal) 1 2 3 4 5

Average Part III \_\_\_\_\_

**IV. Musical Skills**

- 1. Effectiveness/extent of music use (use of live music, prominence of music, appropriateness of music) 1 2 3 4 5
- 2. Knowledge and utilization of equipment (use of percussion instruments, electronic equipment, etc.) 1 2 3 4 5
- 3. Initiative in finding/creating materials 1 2 3 4 5
- 4. Use of major instrument/accompaniment skills (appr. to level) 1 2 3 4 5
- 5. singing/use of voice (song leading, ability to hold tonal center, vocal strength) 1 2 3 4 5
- 6. Evidence of practice/preparation of music used 1 2 3 4 5

Average Part IV \_\_\_\_\_

**Observer Comments**

\_\_\_\_\_  
Total Parts I-IV

Observer Signature \_\_\_\_\_ Date \_\_\_\_\_