**ROMANIAN MINOR**

in the School of International Letters and Cultures (SILC)
(intended for inclusion as a possible concentration in the BIS program)

**REQUIRED COURSES for ROMANIAN MINOR**

<table>
<thead>
<tr>
<th>Course</th>
<th>General Studies Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROM 313 Intermediate Composition and Conversation I</td>
<td>3</td>
</tr>
<tr>
<td>ROM 314 Intermediate Composition and Conversation II</td>
<td>3</td>
</tr>
<tr>
<td>ROM 411 Advanced Spoken and Written Romanian I</td>
<td>3</td>
</tr>
<tr>
<td>ROM 412 Advanced Spoken and Written Romanian II</td>
<td>3</td>
</tr>
<tr>
<td>Any 2 300-400-level ROM courses</td>
<td>6</td>
</tr>
</tbody>
</table>

Total: 18

The Romanian minor consists of 18-semester hours of ROM- courses above ROM-201. This minor is so structured that it requires all ROM semester hours of it be at the upper-division (300- and above) levels.

**NOTES FOR MINOR and BIS EMPHASIS AREA:**

* A grade of C or better must be achieved in all courses to be counted toward the minor.

* A minimum of 6 upper-division hours in the minor must be taken in residence at ASU Main.

* Pass/Fail courses cannot be used for the minor.

* ROM101 through 201 are not applicable to the minor.

* Course substitutions are permitted for Heritage speakers and other advanced speakers of Romanian.

Please contact Prof. Ileana Orlich, Director of Romanian Studies or Prof. Lee B. Croft, Head of the SILC Faculty of German, Romanian, and Slavic.
September 16, 2008

TO: Elizabeth D. Capaldi
FROM: Gerry Corey, Sr. Assistant Dean
RE: Approval of the proposed minor in Romanian

The College of Liberal Arts and Sciences has approved the proposed minor in Romanian.

Attachment
December 6, 2007

To Whom It May Concern:
Re: Proposed MINOR IN ROMANIAN

This is to attest that the attached checksheet from the ASU Vice President and Provost’s office concerning the “Establishing Minors at Tempe and Polytechnic Campuses” has been consulted and its instructions adhered to in making this proposal. Specifically:

This is to constitute the required letter from the administrator(s) of the concerned unit (The School of International Letters and Cultures within the College of Liberal Arts and Sciences) that the minor under consideration has the support of the relevant faculty and that the proposal will not adversely impact core course resources in the unit (cf. A: 1 on the checksheet, attached).

This is to state that the proposal here attached will be forwarded promptly to the office of the supervising Dean (Dean Deborah Losse of Humanities, CLAS) for review (cf. A: 2 on the checksheet, attached).

This is to attest that: (1) past student enrollment in these and related courses in our unit and outside it in related units, (2) community support for these courses from among the local and the state émigré and heritage populations, and (3) placement of the students of these courses into prestigious fellowships and scholarships, into further study, government service, or private sector employment, all evidence the viability of this offering of a minor. (cf. A: 3 on the checksheet, attached).

Descriptions of this minor are attached, specifying all requirements and specifying that no new courses are needed to bring them into viability. (cf. A: 4 on the checksheet, attached).

This is to certify that the current academic advising staff of SILC (Mrs. Ellie Wouda-Preciado and Mr. Douglas Spencer) are competent and willing to advise students on how to achieve this minor and that they are already so engaged. (cf. A: 5 on the checksheet, attached).

The required minimum ASU residence requirement (at least six hours in residence at ASU) is specified in the attached descriptions for advisement implementation. (cf. A: 6)

In support, we are:

Ileana Alexandra Orlich
Professor of Romanian Studies in SILC

Robert Joe Cutter, Director of SILC
TO: Jack Nelson, Associate Dean  
Office of Student and Academic Programs

FROM: Deborah N. Losse  
Dean of Humanities

SUBJECT: Romanian Minor

DATE: March 3, 2008

I am in full support of the proposal to establish a minor in Romanian. Dr. Ileana Orlich has been growing the Romanian program steadily since the program was first established. In addition to the courses taught by Professor Orlich—often at least three courses a semester, the program has added a full-time lecturer from Romania who is well-versed in the methods for teaching language used in the new School of International Letters and Cultures. The summer offers another opportunity to allow students to take more courses through a very popular program abroad through Eastern Europe, with a stay in Romania. Our students in Romanian have been the recipients of prestigious awards. The minor will attract students majoring in History, Political Science, other languages, Philosophy, to name the most frequent choices of students taking Romanian.
February 18, 2008

Professor Joe Cutter
Director SILC

Dear Joe,

At the request of Professor Ileana Orlich, I am writing to support the creation of a Romanian Studies Minor. The proposal is particularly timely given the university’s focus on globalization and the transdisciplinary endeavors of SILC and other units on the ASU campus.

The Romanian Studies minor will provide interested students with the means to develop their interests in social, cultural, and political matters that are marked by a strong language dimension. Romania is increasingly becoming a key player in the EU.

The Romanian Studies minor comes at a time when ASU’s Romanian program, the largest in the US, is uniquely positioned to respond to the needs of ASU’s student population.

In addition, a large number of students studying Political Science have interests in international relations and comparative government. We are always looking for programs that fit with Political Science. This will be yet another excellent opportunity for our students.

The program has my full support.

Sincerely,

[Signature]

Patrick J. Kenney
Professor and Chair
Memo

To: Joe Cutter, Director/SILC  
From: Helene Ossipov, Chair, Undergraduate Programs Steering Committee  
Date: January 25, 2008  
Re: Changes to Russian minor

The Undergraduate Programs Steering Committee has reviewed and approves the proposal for the Slavic Studies and the Romanian minors.
DEFINITION

These are the minimum requirements for approval. Individual undergraduate minors may have additional requirements.

A minor is an approved, coherent focus of academic study in a single discipline, other than the student’s major, involving substantially fewer hours of credit than a corresponding major. Certain major and minor combinations may be deemed inappropriate either by the college or department of the major or minor. Inappropriate combinations include (but would not be limited to) ones in which an excessive number of courses in the minor are simultaneously being used to fulfill requirements of the student’s major. (2002-03 General Catalog)

A minor:
- Requires a minimum of 15 semester hours of which at least 9 semester hours must be upper division
- Is not intended for students pursuing a major in the department which offers the minor

PROPOSAL PROCEDURES CHECKLIST

Before academic units can advertise minors or include them in their offerings as described in the university catalogs, they must be recommended for approval by the Curriculum and Academic Programs Committee and approved by the appropriate Vice Provost.

A complete proposal should include:

☑ 1. A supporting letter from the chair of the academic units verifying that:
   - A. The proposed minor has been reviewed and has received faculty approval through appropriate governance procedures in the unit.
   - B. The unit has the resources to support the minor as presented in the proposal, without impacting core course resources.

☑ 2. A supporting letter from the office of the supervising dean verifying that the minor has been reviewed and has received approval through appropriate governance procedures in the college.

☑ 3. A statement concerning demand for the program (student/community/market).

☒ 4. A description of the requirements for this minor. Be specific in listing required courses and specify the total minimum number of hours required for the minor.
   - Are any new courses required? If so, provide course syllabi and Proposal for Curriculum Action forms.

☑ 5. A description of advising procedures as well as measures for verification of completion of the minor.

☒ 6. A minimum residency requirement: How many hours of the minor must be ASU credit?

☒ 7. Attach other information that will be useful to the review committees and the Office of the Provost.