



ESTABLISHING GRADUATE CERTIFICATES
ARIZONA STATE UNIVERSITY
GRADUATE EDUCATION

This form should be used by programs seeking to establish a new graduate certificate. All sections should be completed.

The graduate certificate is a programmatic or linked series of courses in a single field or in one that crosses disciplinary boundaries. The graduate certificate facilitates professional growth for people who already hold the baccalaureate degree, and it may be freestanding or linked to a degree program. The graduate certificate enables the university to respond to societal needs while promoting university cooperation with corporate, industrial, and professional communities.

Submit the completed and signed (chairs, unit deans) proposal to the **Office of Graduate Academic Programs** in Graduate Education. Mail code: 1003 and electronic copies to eric.wertheimer@asu.edu or amanda.morales-calderon@asu.edu.

Please type.

Contact Name(s): Katherine Kenny, DNP, RN, ANP-BC, FAANP, FAAN Associate Dean of Academic Affairs	Contact Phone(s): 602-496-1917
College: College of Nursing and Health Innovation	
Department/School: Dean's Office, College of Nursing and Health Innovation	
Name of proposed Certificate: Adult Gerontology Nurse Practitioner	
Requested Effective Term and Year: Fall 2017 (e.g. Fall 2014)	
Do Not Fill in this information: <u>Office Use Only</u> CIP Code:	

1. OVERVIEW. Below, please provide a brief overview of the certificate, including the rationale and need for the program, potential size and nature of the target audience, information on comparable programs (at ASU and/or peer institutions), how this program would relate to existing programs at ASU, and any additional appropriate information.

The population of the United States is aging. The number of persons 65 years or older numbered 46.2 million in 2014 (the latest year for which data is available) and represents 14.5% of the U.S. population. This number is expected to grow to be 21.7% of the population by 2040. (http://www.aoa.acl.gov/aging_statistics/index.aspx). In Arizona, the total population is expected to increase about 80% between 2010 and 2050 and increase by 174% in Arizonans aged 65 and older during that same time period. According to the Arizona Department of Health Services (<http://www.azdhs.gov/plan/report/aging/aia-report-2012.pdf>), this will necessitate the strategic planning for cost effective health services to properly care for our older population. Adult Gerontology Nurse Practitioners can fill this need and we anticipate a strong job market.

The target audience for the Graduate Certificate in Adult Gerontology Nurse Practitioner are RNs who have completed a minimum of a master's degree in nursing and desire advanced preparation and education to become primary care adult gerontology nurse practitioners. Nurses who complete this certificate will meet the eligibility requirements to take the National Adult Gerontology Nurse Practitioner Certification Examination. In addition to completing didactic courses, students will complete 13 credit hours (585 clock hours) of practicum experiences in a community setting. The College of Nursing and Health Innovation currently has affiliation agreements with practice sites available for students to meet the required number of practicum hours. We anticipate nurses throughout the state and region will be interested in this graduate certificate as it can be completed in hybrid format while allowing nurses to continue to work full-time if desired. The hybrid program requires students to participate in on-ground Immersion sessions 2-3 times each semester. In addition to nurses with master's degrees who are not nurse practitioners, this certificate will be attractive to certified family nurse practitioners and certified women's health practitioners since this additional preparation will allow them to expand their scope of practice to provide comprehensive primary care to older adults. Currently, the only option for RNs to become adult gerontology NPs at Arizona State University is to enter the DNP adult gerontology program. No other University or college in Arizona offers a primary care adult gerontology nurse practitioner program. This certificate is specific to the educational

requirements for an adult geriatric nurse practitioner and does not overlap with other advanced nursing practice programs.

2. ADMINISTRATION AND RESOURCES

- A. How will the proposed certificate be administered (including recommendations for admissions, student advisement, retention etc.)? Describe the administering body in detail, especially if the proposed certificate is part of a larger interdisciplinary agenda. How will the graduate support staffing needs for this proposed certificate program be met?**

The Graduate Certificate in Adult Gerontology will be administered by the Associate Dean of Academic Affairs and the Doctor of Nursing Practice Program Director. Recommendation for admission will be determined through application review and interviews completed by Program Director and Program Faculty. Recruitment, advisement, and retention will be the major focus of the Senior Director of Recruitment and Student Success Services along with the Senior Associate Dean for Enrollment and Student Engagement in the College of Nursing and Health Innovation (CONHI). The management of courses and faculty assignments will be completed by the Associate Dean of Academic Affairs and the Doctor of Nursing Practice Program Director. Faculty for the graduate certificate courses will be in place since students in this certificate will join students working towards the DNP degree with a concentration in Adult/Gerontology. These faculty are currently available in CONHI and also teach in other graduate programs. There is administrative support from the program coordinator for Doctor of Nursing Practice. The Academic Innovation Department will provide support for assessment and evaluation of the program.

- B. What are the resource implications for the proposed certificate, including projected budget needs? Will new books, library holdings, equipment, laboratory space and/or personnel be required now or in the future? If multiple units/programs will collaborate in offering this certificate, please discuss the resource contribution of each participating program. Letters of support must be included from all academic units that will commit resources to this certificate program.**

No additional faculty resources, equipment, or space is needed to implement this certificate.

3. ADMISSIONS PROCEDURES AND CRITERIA

- A. Admission criteria** – Applicants must meet the admissions criteria for Graduate Education. Please also include any other additional admission requirements, e.g. type of undergraduate degree, minimum GPA, tests and/or entry-level skills that are required for this certificate program.
(http://graduate.asu.edu/sites/default/files/GraduatePolicies_1.pdf)

Degree(s):

Completion of a bachelor's degree in nursing from a nationally recognized, regionally accredited academic institution and completion of a master's degree in nursing from a nationally recognized, regionally accredited academic institution

GPA: Minimum of a 3.00 cumulative GPA (scale is 4.00 = "A") in the last 60 hours of a student's first bachelor's degree program. Minimum of 3.00 cumulative GPA (scale is 4.00 = "A") in an applicable Master's degree.

English Proficiency Requirement for International Applicants: (See Graduate Education policies and procedures) (http://graduate.asu.edu/admissions/international/english_proficiency):

Same as Graduate Education policy.

Required Admission Examinations: GRE GMAT Millers Analogies None required

Applicants must fulfill the requirements of both the Division of Graduate Education and the College of Nursing and Health Innovation.

Applicants must submit:

1. graduate admission application and application fee
2. official transcripts
3. documentation of a current unencumbered RN license in the state in which the student plans to do clinical practicums
4. interview with program faculty
5. three professional letters of recommendation
6. resume
7. admission essay
8. proof of English proficiency

Additional Application Information

All students are also required to have an unencumbered Arizona RN license or an unencumbered compact state RN license as mandated by the Arizona State Board of Nursing. The RN license must remain unencumbered throughout enrollment in any nursing program.

Applicants are required to have an in-person interview with the program faculty.

Applicants are asked to submit an admission essay addressing:

- a. Describe your career goal(s) for the next 5-10 years and discuss how obtaining a NP certificate from Arizona State University will help you meet these goals.
- b. Read the American Association of Colleges of Nursing (AACN) The Essentials of Doctoral Education for Advanced Nursing Practice (2006). Focus on one of the first seven essentials and describe how meeting this essential will further your career goal(s).

All College of Nursing and Health Innovation students are required to complete health and safety requirements, and must have a passing disposition on a background clearance and satisfactory completion of a substance screen with the program's identified agency.

One year of clinical experience working within the student's specialty population is preferred.

An applicant whose native language is not English (regardless of current residency) must provide proof of English proficiency per the Division of Graduate Education requirement and all requirements for the Commission on Graduates of Foreign Nursing Schools.

For U.S. Department of Education Gainful Employment Program Disclosure information, please see the College of Nursing and Health Innovation website.

Required Admission Examinations: GRE GMAT Millers Analogies None required

B. Application Review Terms - Indicate all terms for which applications for admissions are accepted

To select desired box, place cursor on the left side of the box, right click mouse, select **Properties**, under **Default Value** select **Checked**, press **OK** and the desired box will be checked

Fall year:

Spring year:

Summer year: 2018

C. Projected annual admission/enrollment-How many students will be admitted immediately following final approval of the certificate? What are enrollment projections for the next three years?

It is anticipated that there will be 2 students enrolled for the certificate in the first year and 2-4 students each year after. Students enrolling in this certificate will join the DNP Adult Gerontology students in the core nurse practitioner courses that are already being offered. This will not require additional faculty resources.

4. ACADEMIC REQUIREMENTS

A. Minimum credit hours required for certificate (15 credit hour minimum)

The minimum credit hours required for the certificate is 22.

B. Please describe the primary course delivery mode, (e.g., online, face-to-face, off-site etc.). Please note: If this proposed initiative will be offered completely online, clearly state that in this section.

The primary course delivery will be a hybrid format (face-to-face and lcourse combination) to correspond with the Doctor of Nursing Practice courses.

C. As applicable, please describe culminating experience required (e.g., internship, project, research paper, capstone course, etc.)

A culminating experience is not required for this certificate.

D. What knowledge, competencies, and skills (learning outcomes) should graduates have when they complete this proposed certificate program? Examples of program learning outcomes can be found at (<https://uoeee.asu.edu/program-outcomes>).

Students will:

1. demonstrate advanced nursing knowledge and skills in assessing common health problems in adult and geriatric patients
2. demonstrate integration of evidence based clinical prevention and population health guidelines in the care of individuals, aggregates and populations.
3. demonstrate practice expertise and advanced knowledge to assume expanded responsibility and accountability in an area of specialization within the larger domain of nursing.

E. How will students be assessed and evaluated in achieving the knowledge, competencies, and skills outlined in 4.D. above? Examples of assessment methods can be found at (<http://www.asu.edu/oue/assessment.html>).

Outcome 1:	Demonstrate advanced practice nursing knowledge and skills in assessing common health problems in adult and geriatric patients.
Measure 1.1:	DNP 626 Management of Common Health Problems in Adults Across the Lifespan Practicum: Face to Face Case Study Assignment targeted Protocol Assignment
Performance Criterion 1.1:	At least 90% of Adult-Gerontology Nurse Practitioner students will receive a grade of 80% or higher on the DNP 626 Face-to-Face Case Study Assignment
Outcome 2:	Demonstrate integration of evidence based clinical prevention and population health guidelines in the care of individuals, aggregates, and populations
Measure 2.1	DNP 625 Management of Common Health Problems in Adults Across the Lifespan : Targeted Protocol Assignment
Performance Criterion2.1:	90% of Adult-Gerontology Nurse Practitioner students will receive at least 80% or above on the DNP 625 Targeted Protocol Assignment
Outcome 3:	Demonstrate practice expertise and advanced knowledge to assume expanded responsibility and accountability in an area of specialization within the larger domain of nursing.
Measure 3.1	DNP 628 Management of Adults Across the Lifespan with Complex Health Alterations Practicum
Performance Criterion3.1:	90% of Adult Gerontology Nurse Practitioner students will receive at least 80% or above on the clinical preceptor evaluation.

F. Please state the satisfactory student academic progress standards and guidelines (including any time limits for completion).

Students must abide by all policies set forth by Graduate Education and the College of Nursing and Health Innovation. In addition, they must maintain a 3.00 cumulative, graduate and iPOS GPAs to remain in good standing. Students must complete the certificate program within six years, the maximum timeframe allowed by Graduate Education, and must be continuously enrolled until the completion of the certificate. Students who are deemed unsatisfactory may be recommended to Graduate Education for dismissal from the certificate program.

G. Will this proposed certificate program allow sharing of credit hours from another ASU degree program to be used as part of this certificate program? (Please note that a maximum of 12 graduate-level credit hours taken as a non-degree student at ASU, including as a part of a certificate program, may be used towards a future graduate degree at ASU).

The courses in this certificate are specific to the Adult Gerontology Nurse Practitioner specialty. Students in the DNP Adult Gerontology Nurse Practitioner Specialty also complete these courses. The certificate does allow sharing of credit hours from the DNP program.

H. Below, please list all required and elective courses in the appropriate boxes (you may attach additional pages if necessary).

Please ensure that all new core course proposals have been submitted to the Provost's office through the Curriculum ChangeMaker online course proposal submission system before this initiative is put on the University Graduate Council and CAPC agendas. Please note: a minimum of 2/3 of the courses required for a graduate certificate must be at the 500-level or above.

Required Courses			Credit Hours
<i>(Prefix & Number)</i>	<i>(Course Title)</i>	<i>(New Course?) Yes or No?</i>	(Insert Section Sub-total) 22
DNP 623	Adult-Gerontology Health Promotion	No	3
DNP 624	Adult-Gerontology Health Promotion Practicum	No	3
DNP 625	Management of Common Health Problems in Adults Across the Lifespan	No	3
DNP 626	Management of Common Health Problems/Adults Across the Lifespan Practicum	No	5
DNP 627	Management of Complex Health Alterations in Adults Across the Lifespan	No	3
DNP 628	Management of Adults Across the Lifespan w/Complex Health Alterations Practicum	No	5
Total required credit hours			22

5. PRIMARY FACULTY PARTICIPANTS - Please list all primary faculty participants for the proposed certificate, including home unit and title. You may attach additional pages if necessary.		
Name	Home Unit	Title
Marianne McCarthy, PhD, RN, FAAN	Nursing	Associate Professor
Margaret Yancy, DNP, RN, WHNP, ANP-C, FNAP	Nursing	Clinical Associate Professor


Diane Nunez, DNP, RN, ANP-BC, FNAP	Nursing	Clinical Associate Professor
Additional faculty resources will be added as enrollment requires	This faculty team is supplemented with 5 part-time Faculty Associates who are clinical experts and assist in teaching the clinical practicum courses. The certificate students will join the current DNP Adult Gerontology student cohort and will not require additional full time faculty to meet the teaching needs.	


6. REQUIRED SUPPORTING DOCUMENTS
(Please label accordingly, i.e., Appendix or Attachment A, B, etc.)

Please include the following with your proposal:

- A.** Sample plans of study for students in the proposed program attached.
- B.** Statements of support from all deans and heads of impacted academic units

7. APPROVALS - If the proposal submission involves multiple units, please include letters of support from those units.

DEPARTMENT CHAIR or SCHOOL DIRECTOR (PRINT/TYPE) Katherine Kenny, DNP, RN, ANP-BC	
SIGNATURE 	DATE 5.13.2016

DEAN (PRINT/TYPE) Teri Pipe	
SIGNATURE 	DATE 5-17-2016

The following section will be completed by Graduate Education following the recommendations of faculty governance bodies.

DEAN OF GRADUATE EDUCATION	
SIGNATURE	DATE

Please note: Proposals for new certificates also require the review and recommendation of approval from the University Graduate Council, Curriculum and Academic Programs Committee (CAPC), the Academic Senate, and the Office of the Provost before they can be put into operation.

The final approval notification will come from the Office of the Provost.

APPENDIX I**OPERATIONAL INFORMATION FOR GRADUATE CERTIFICATES**

(This information is used to populate the [Graduate Programs Search](#) website.)

1. Provide a brief (catalog type - no more than 150 words) program description.

This Commission on Collegiate Nursing Education-accredited certificate program is designed for nurses with a master's degree in nursing who seek to become adult gerontology nurse practitioners or for nurse practitioners with a master's degree or DNP who seek additional certification as adult gerontology nurse practitioners. This certificate program is offered in a hybrid iCourse and in-person format that requires students to travel to campus for orientation and then two or three times per semester. Adult gerontology focused theory and clinical courses include theories, principles and clinical skills in the care of adults across the lifespan.

Focused clinical experiences are arranged with appropriate preceptors and administrators. Every attempt will be made to arrange this in the student's geographical area. In the event that clinical sites are unavailable in that area or if the faculty determine the student needs additional faculty supervision of skills, the student will be required to complete the clinical experience in the Phoenix area. Rural health and experiences with disadvantaged and multicultural populations are encouraged, and sites are available for these experiences.

Curricular Structure Breakdown for the Academic Catalog:

Required Core (22 credit hours)

DNP 623 Adult-Gerontology Health Promotion (3)

DNP 624 Adult-Gerontology Health Promotion Practicum (3)

DNP 625 Management of Common Health Problems in Adults Across the Lifespan (3)

DNP 626 Management of Common Health Problems/Adults Across the Lifespan Practicum (5)

DNP 627 Management of Complex Health Alterations in Adults Across the Lifespan (3)

DNP 628 Management of Adults Across the Lifespan w/Complex Health Alterations Practicum (5)

Additional Curriculum Information

Nurses who complete this certificate will meet the eligibility requirements to take the National Adult Gerontology Nurse Practitioner Certification Examination. In addition to completing didactic courses, students will complete 13 credit hours (585 clock hours) of practicum experiences in a community setting.

2. Contact and Support Information:

Office Location (Building & Room): Health North - 113	Campus mail code: 3020
Campus Telephone Number: 602-406-0937	Program Director (Name and *ASU ID): Donna Velasquez, PhD (dmvelasq)
Program email address: nursingandhealth@asu.edu	Program Support Staff (Name and *ASU ID): Susan Draughn (scox7) Kristine Child (kchild)
Program website address: https://nursingandhealth.asu.edu/	Admissions Contact (Name and *ASU ID): Nancy Kiernan (nkiernan)

3. Application and iPOS Recommendations: List the Faculty and Staff that will input admission/POS recommendations to Gportal and indicate their approval for Admissions and/or POS:

Name	ADMSN	POS
Susan Draughn	X	X
Donna Velasquez	X	X
Kristine Child		X
Nancy Kiernan	X	
Jennifer Blair	X	

4. Campus(es) where program will be offered: * Downtown Tempe
 Online (only) West
 Polytechnic

* **To select desired box**, place cursor on the left side of the box, right click mouse, select **Properties**, under **Default Value** select **Checked**, press **OK** and the desired box will be checked

5. **Keywords:** (List all keywords that could be used to search for this program. Keywords should be specific to the proposed program.)

Adult Gerontology Nurse Practitioner, Certificate, Advanced Practice Nurse, Nurse, Advanced Practice, Adult Gerontology

6. **Area(s) of Interest:**

* **To select desired box**, place cursor on the left side of the box, right click mouse, select **Properties**, under **Default Value** select **Checked**, press **OK** and the desired box will be checked

- A. Select one (1) primary area of interest from the list below that applies to this program.

- [Architecture & Construction](#)
- [Arts](#)
- [Business](#)
- [Communications & Media](#)
- [Education & Teaching](#)
- [Engineering & Technology](#)
- [Entrepreneurship](#)
- [Health & Wellness](#)
- [Humanities](#)
- [Interdisciplinary Studies](#)
- [Law & Justice](#)
- [Mathematics](#)
- [Psychology](#)
- [STEM](#)
- [Science](#)
- [Social and Behavioral Sciences](#)
- [Sustainability](#)

- B. Select one (1) secondary area of interest from the list below that applies to this program.

There is no secondary area of interest.

- [Architecture & Construction](#)
- [Arts](#)
- [Business](#)
- [Communications & Media](#)
- [Education & Teaching](#)

- [Engineering & Technology](#)
- [Entrepreneurship](#)
- [Health & Wellness](#)
- [Humanities](#)
- [Interdisciplinary Studies](#)
- [Law & Justice](#)
- [Mathematics](#)
- [Psychology](#)
- [STEM](#)
- [Science](#)
- [Social and Behavioral Sciences](#)
- [Sustainability](#)

APPENDIX II
Adult Gerontology Nurse Practitioner Certificate
Sample Timeline

Summer

DNP 623	Adult Gerontology Health Promotion	3 credits
DNP 624	Adult-Gerontology Health Promotion Practicum (135 clinical hours)	3 credits
	Total Credits	6 credits

Fall

DNP 627	Management of Complex Health Alterations in Adults Across the Lifespan	3 credits
DNP 628	Management of Adults Across the Lifespan with Complex Health Alterations Practicum (225 clinical hours)	5 credits
	Total Credits	8 credits

Spring

DNP 625	Management of Common Health Problems in Adults Across the Lifespan	3 credits
DNP 626	Management of Common Health Problems/Adults Across The Lifespan Practicum (225 clinical hours)	5 credits
	Total Credits	8 credits

Total Credits **22 credits**

APPENDIX III
Support Memos

College of Nursing and Health Innovation – Official Submission

From: Katherine Kenny [<mailto:Katherine.Kenny@asu.edu>]
Sent: Thursday, July 14, 2016 1:54 PM
To: curriculumplanning@asu.edu
Cc: Susan Draughn
Subject: Establish New Graduate Certificates - CONHI
Sensitivity: Confidential

Please see the attached documents for establishing New Graduate Certificates in
Pediatric Nurse Practitioner
Adult-Gerontology Nurse Practitioner
Women's Health Nurse Practitioner.
Thank you.

*Best,
Kathy*

Katherine (Kathy) Kenny, DNP, RN, ANP-BC, FAANP, FAAN
Associate Dean, Academic Affairs
College of Nursing & Health Innovation
Arizona State University
550 N. 3rd Street
Health North - 534
Office: 602-496-1719
Fax: 602-496-0545
Katherine.kenny@asu.edu

College of Health Solutions – Impact Statement

From: Julie Liss <JULIE.LISS@asu.edu>
Date: November 16, 2016 at 12:08:14 MST
To: Katherine Kenny <Katherine.Kenny@asu.edu>
Cc: Kate Lehman <KATE.LEHMAN@asu.edu>, Alison Essary <Alison.Essary@asu.edu>
Subject: CHS support confirmation

Dear Kathy,

This note is to confirm that CHS has no conflict with CONHI's proposed offering of "Graduate Certificates for Pediatric Nurse Practitioner; Adult-Gerontology Nurse Practitioner; and Women's Health Nurse Practitioner." We wish you success!

Julie

Julie Liss, Ph.D.

Associate Dean, College of Health Solutions

Professor, Department of Speech and Hearing Science

Faculty, Barrett, The Honors College

Fellow, American Speech Language Hearing Association

Arizona State University

julie.liss@asu.edu

NEW GRADUATE INITIATIVES)

PROPOSAL PROCEDURES CHECKLIST

Academic units should adhere to the following procedures when requesting new curricular initiatives (degrees, concentrations or certificates).

Obtain the required approval from the Office of the Provost to move the initiative forward for internal ASU governance reviews/approvals.

- Establishment of new curricular initiative requests; degrees, concentrations, or certificates
- Rename requests; existing degrees, concentrations or certificates
- Disestablishment requests; existing degrees, concentrations or certificates

Submit any new courses that will be required for the new curricular program to the Curriculum ChangeMaker online course approval system for review and approval. N/A

- Additional information can be found at the Provost's Office Curriculum Development website: [Courses link](#)
- For questions regarding proposing new courses, send an email to: courses@asu.edu

Prepare the applicable proposal template and operational appendix for the proposed initiative.

- New degree, concentration and certificate templates (contain proposal template and operational appendix) can be found at the Provost's Office Curriculum Development website: [Academic Programs link](#)

Obtain letters or memos of support or collaboration. (if applicable) N/A

- When resources (faculty or courses) from another academic unit will be utilized
- When other academic units may be impacted by the proposed program request

Obtain the internal reviews/approvals of the academic unit.

- Internal faculty governance review committee(s)
- Academic unit head (e.g. Department Chair or School Director)
- Academic unit Dean (will submit approved proposal to the curriculumplanning@asu.edu email account for further ASU internal governance reviews (as applicable, University Graduate Council, CAPC and Senate)

Additional Recommendations - All new graduate programs require specific processes and procedures to maintain a successful degree program. Below are items that Graduate Education strongly recommends that academic units establish after the program is approved for implementation.

Set-up a Graduate Faculty Roster for new PhD Programs – This roster will include the faculty eligible to mentor, co-chair or chair dissertations. For more information, please go to http://graduate.asu.edu/graduate_faculty_initiative.

Establish Satisfactory Academic Progress Policies, Processes and Guidelines – Check within the proposing academic unit and/or college to see if there are existing academic progress policies and processes in place. If none have been established, please go to http://graduate.asu.edu/faculty_staff/policies and scroll down to the **academic progress review and remediation processes** (for faculty and staff) section to locate the reference tool and samples for establishing these procedures.

Establish a Graduate Student Handbook for the New Degree Program – Students need to know the specific requirements and milestones they must meet throughout their degree program. A Graduate Student Handbook provided to students when they are admitted to the degree program and published on the website for the new degree gives students this information. Include in the handbook the unit/college satisfactory academic progress policies, current degree program requirements (outlined in the approved proposal) and provide a link to the Graduate Policies and Procedures website. Please go to http://graduate.asu.edu/faculty_staff/policies to access Graduate Policies and Procedures. The current DNP handbook will apply to this certificate.