

The completed and signed proposal should be submitted by the Dean's Office to: curriculumplanning@asu.edu. Before academic units can advertise undergraduate minors or include them in their offerings as described in the university catalogs, they must be recommended for approval by the Senate Curriculum and Academic Programs Committee and approved by the Office of the University Provost.

Definition and minimum requirements:

These are the minimum requirements for approval. Individual undergraduate minors may have additional requirements.

A minor is an approved, coherent focus of academic study in a single discipline, other than the student's major, involving substantially fewer hours of credit than a corresponding major. Certain major and minor combinations may be deemed inappropriate by either the college or department of the major or minor. Inappropriate combinations include (but would not be limited to) ones in which an excessive number of courses in the minor are simultaneously being used to fulfill requirements of the student's major.

A minor:

- Requires a minimum of 15 credit hours of which at least nine credit hours must be upper division
- Is not intended for students pursuing a major in the department which offers the minor

College/School/Institute:

New College of Interdisciplinary Arts and Sciences

Department/Division/School:

School of Social and Behavioral Sciences, School of Humanities, Arts, and Cultural Studies

Proposing Faculty Group (if applicable):

Proposed Minor Name:

Conflict Resolution

Requested effective date:

2018-19

For deadline dates, see: Curriculum Workflow Calendars.

Delivery method and campus or location options: select all locations that apply

- ☐ Downtown Phoenix
 ☐ Polytechnic
 ☐ Tempe
 ☐ Thunderbird
 ☒ West
 ☐ Other: _____
- ☐ Both on-campus and ☐ ASU Online* - (check applicable campus(es) from options listed above)
- ☐ ASU Online only (all courses online and managed by ASU Online)

Note: Once students elect a campus or online option, students will not be able to move between the on-campus and the ASU Online options. Approval from the Office of the University Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online. Please contact Ed Plus then complete the ASU Online Offering form in Curriculum ChangeMaker to begin this request.

Proposal Contact

Name: Patricia Friedrich

Title: Associate Dean and Professor

Phone number: 602/543-6046

Email: patricia.friedrich@asu.edu

DEAN APPROVAL(S)

This proposal has been approved by all necessary unit and College/School levels of review. I recommend implementation of the proposed organizational change.

College/School/Division Dean name:

Todd Sandrin, Vice Provost & Dean, New College of Interdisciplinary Arts and Sciences

Signature 

Date: 12/15/2017

College/School/Division Dean name:
(if more than one college involved)

Signature _____

Date: / / 20

Note: An electronic signature, an email from the dean or dean's designee, or a PDF of the signed signature page is acceptable.

1. Overview

A. Description

Provide a brief description of the proposed minor.

The minor in conflict resolution will allow students from all disciplines to understand relevant theories in areas such as communication and language, mediation, and peacemaking in the expanding field of conflict resolution and to apply it constructively to real world relationships. Students will learn about the elements of conflict and to develop interdisciplinary approaches to addressing conflict at both micro and macro levels.

B. Why should this be a minor rather than a concentration?

N/A

C. Affiliation

If the minor is affiliated with a degree program, include a brief statement of how it will complement the program. If it is not affiliated with a degree program, incorporate a statement as to how it will provide an opportunity for a student to gain knowledge or skills not already available at ASU.

This minor will mirror the proposed BA in conflict resolution and will allow students of diverse disciplines to employ healthy and productive strategies dealing with conflict, mediation and peacemaking.

D. Demand

Explain the need for the new minor (e.g., market, student demand, interdisciplinary considerations).

Like the proposed BA in Conflict Resolution (currently under development), this will be the only ASU minor specifically focused on conflict resolution. This is a growing area of interest for a variety of reasons, which include greater access to communication tools and venues made possible by electronic communications, polarization of political views requiring mediation by specialists on conflict transformation, a greater understanding of the role of language in facilitating peace and understanding. While there will be a few courses and ideas that overlap with the concentration in Peace Studies offered as part of the Social and Cultural Analysis degree, the foci are different: conflict resolution also emphasizes skills to solve conflict at the individual- and small-group level (at work, for example), whereas Peace Studies focuses on a more humanitarian pursuit of peace.

E. Projected enrollment

What are enrollment projections for the first three years?

	1st Year	2nd Year (Yr. 1 continuing + new entering)	3rd Year (Yr. 1 & 2 continuing + new entering)
Number of Students (Headcount)	20	45	60

2. Support and Impact

A. Faculty governance

Attach a supporting letter from the chair of the academic unit verifying that the proposed minor has received faculty approval through appropriate governance procedures in the unit and that the unit has the resources to support the minor as presented in the proposal, without impacting core program resources.

B. Other related programs

Identify other related ASU programs and outline how the new minor will complement these existing ASU programs. (If applicable, statements of support from potentially affected academic unit administrators need to be included with this proposal submission.)

Conflict Resolution BA, currently under development by New College. CLAS and CISA minors.

C. Letter(s) of support

Provide a supporting letter from each college/school dean from which individual courses are taken.

N/A

3. Academic Curriculum and Requirements

A. Knowledge, competencies, and skills

List the knowledge, competencies, and skills (learning outcomes) students should have when they complete this proposed minor. Examples of program learning outcomes can be found at (<http://www.asu.edu/oue/assessment.html>).

Graduates of the minor in conflict resolution will be life-long learners who understand the elements of conflict and develop healthy ways to address it and who can apply the tools to communication and conflict transformation in the real world, both at the micro and macro levels.

B. Program Map

Attach a copy of the “proposed” map for this minor program. Instructions on how to create a “proposed minor map” in [BAMM](#) can be found in the [Build a Major Map Training Guide](#).

C. Curricular structure

Provide a description of the curricular requirements for the minor. Be specific in listing required courses as well as electives and specify the total minimum number of hours required for the minor.

Required Minor Courses				
Prefix	Number	Title	Is this a new course?	Credit Hours
COM	100	Introduction to Human Communication (if COM 100 has already been taken, choose alternate COM upper division course)	No	3
COM	310	Relational Communication	No	3
COM	312	Communication, Conflict, and Negotiation	No	3
COM	414	Crisis Communication OR COM 415 Risk Communication	No	3
PAX	230	Introduction to Peace Studies OR JHR 100 Introduction to Social Justice and Human Rights	No	3
Section sub-total:				15
Elective Minor Courses				
Section sub-total:				0
Other Minor Requirements				
Section sub-total:				0
Total minimum credit hours required for the minor				15

D. Minimum residency requirement

How many hours of the minor must be ASU credit?

12

E. New courses

Provide a brief course description for each new course.

N/A

Note: All new required courses should be submitted in Curriculum Changemaker and ready for Provost's Office approval before this certificate is put on Curriculum and Academic Programs Committee (CAPC) agenda.

4. Administration and Resources

A. Enrollment criteria

Describe the procedures and any qualifications for enrollment in the minor.

This minor may not be taken by students in the BA Conflict Resolution. Select courses in this minor have a minimum GPA of 2.0.

B. Administration

How will the proposed minor be administered (including enrollment, student advisement, retention, minor completion verification, etc.)?

This program is a joint initiative by the School of Social and Behavioral Sciences and the School of Humanities, Arts, and Cultural Studies and will be administered primarily by the former (with input and scheduling where necessary by the latter) with existing structures and resources.

C. Resources

What are the resource implications for the proposed minor, including any projected budget needs? Will new books, library holdings, equipment, laboratory space and/or personnel be required now or in the future? If multiple units/programs will collaborate in offering this minor, please discuss the resource contribution of each participating program. Letters of support must be included from all academic units that will commit resources to this minor.

No new resources required

D. Primary faculty

List the primary faculty participants regarding this proposed certificate. For interdisciplinary certificates, please include the relevant names of faculty members from across the University.

Name	Title	Area(s) of Specialization as they relate to proposed certificate
Doug Kelley, PhD	Professor, Communication	Forgiveness, Intimacy, Relationships, Social Justice
Vincent Waldron, PhD	Professor, Communication	Family Communication, Conflict at Work, Resilience
Patricia Friedrich, PhD	Professor, English Rhetoric & Composition	Peace Studies, Conflict Resolution
Jeffrey Kassing, PhD	Professor, Communication	Dissent in Organizations, Risk
Majia Nadesan, PhD	Professor, Communication	Risk Communication, Crisis Communication, Biopolitics
Shari Collins, PhD	Professor, Philosophy	Philosophy, Ethics, Applied Ethics, Social Justice

5. Additional Materials

- A. Appendix
Complete and attach the Appendix document.
- B. Program of study
Provide one or more model programs of study (if appropriate).
- C. Attach other information that will be useful to the review committees and the Office of the Provost.

**APPENDIX
OPERATIONAL INFORMATION FOR MINORS**

(This information is used to populate the Degree Search/catalog website.
Please consider the student audience in creating your text.)

1. Proposed Minor Name: Conflict Resolution**2. Marketing Description**

Optional. 50 words maximum. The marketing description should not repeat content found in the program description.

Handling conflict productively is a great asset in our times. This minor enables students in all majors to understand and address conflict in healthier ways. Drawing from areas such as communication, conflict and peace studies, this program is ideal for students pursuing careers in business, education, law and government.

3. Program Description (150 words maximum)

The minor program in conflict resolution introduces students to theories and practices that will enable them to understand, address and transform conflict, while dealing with challenges both at the micro and the macro levels in such contexts as professional, cross-cultural, individual and collective interactions. Having engaged with subject areas in communication and peace studies, students will be ready to pursue further education or careers in business, mediation, advocacy, education, government and law.

4. Contact and Support Information

Building code and room number: ([Search ASU map](#))

FAB N100

Program office telephone number: (*i.e.* 480/965-2100)

602/543-3000

Program Email Address:

SBSadvising@asu.edu

Program Website Address:

<https://newcollege.asu.edu/conflict-resolution-minor>

5. Program Requirements

Remember to attach a copy of the “proposed” map for this minor program. Instructions on how to create a “proposed minor map” in [BAMM](#) can be found in the [Build a Major Map Training Guide](#).

6. Enrollment Requirements

If applicable, list any special enrollment requirements applicable to this minor in addition to the standard text. Enrollment requirements for all minors include the following text.

GPA Requirement: Two required courses in the minor have a minimum GPA of 2.00 (COM 310 and COM 312)

Majors Ineligible to Add This Minor: Conflict Resolution BA (under development)

Other Enrollment Requirements: N/A

Current ASU undergraduate students may pursue a minor and have it recognized on their ASU transcript at graduation. Students interested in pursuing a minor should consult their academic advisor to declare the minor and to ensure that an appropriate set of courses is taken. Minor requirements appear on the degree audit once the minor is added.

Certain major and minor combinations may be deemed inappropriate by the college or department of either the major program or the minor. Courses taken for the minor may not count toward both the major and the minor. Students should contact their academic advisor for more information.

7. Delivery/Campus Information Options:

On-campus only (ground courses and/or iCourses)

Note: Once students elect a campus or online option, students will not be able to move between the on-campus and the ASU Online options. Approval from the Office of the University Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online. Please contact Ed Plus then complete the ASU Online Offering form in Curriculum ChangeMaker to begin this request.

8. Campus/Locations *indicate all locations where this program will be offered.*

☐ Downtown Phoenix ☐ Polytechnic ☐ Tempe ☐ Thunderbird ☒ West ☐ Other: _____

BMOUTSW

The minor in conflict resolution consists of 15 credit hours, a minimum of nine credit hours must be upper division. Six credit hours must must be taken through the School of Social and Behavioral Sciences. All courses must be passed with a minimum grade of "C" (2.00).

Required Courses -- 15 credit hours

COM 100: Introduction to Human Communication (SB) OR COM Upper Division Elective (3)

Notes: COM 100 is a prerequisite to COM 310 and COM 312. If COM 100 has already been taken as a major requirement, a COM upper division elective may be substituted.

COM 310: Relational Communication (3)

COM 312: Communication, Conflict, and Negotiation (3)

COM 414: Crisis Communication or COM 415: Risk Communication (3)

PAX 230: Introduction to Peace Studies (G) or JHR 100: Introduction to Social Justice and Human Rights (SB & G) (3)

Depending on a student's undergraduate program of study, prerequisite courses may be needed in order to complete the requirements of this minor.



November 17, 2017

To: Todd Sandrin, Dean
New College of Interdisciplinary Arts and Sciences

From: Scott Barclay, Director and Professor
School of Social and Behavioral Sciences

Louis Mendoza, Director and Professor
School of Humanities, Arts, and Cultural Studies

Subject: Proposal to Establish Conflict Resolution Minor

Attached please find the Proposal to Establish the Minor in Conflict Resolution. This proposal was prepared by faculty members from the School of Social and Behavioral Sciences and the School of Humanities, Arts, and Cultural Studies.

This proposal, approved for planning in December 2015, was approved by the New College Undergraduate Curriculum Committee. Please approve this proposal and forward it for further approvals.

New College of Interdisciplinary Arts and Sciences

Mailing Address: PO Box 37100, Phoenix, AZ 85069-7100
Street/Shipping Address: 4701 W. Thunderbird Road, Glendale, AZ 85306-4908
(602) 543-7000 Fax: (602) 543-4565
newcollege@asu.edu
<http://newcollege.asu.edu>

Stacey Kimbell

From: Linda Lederman
Sent: Saturday, December 16, 2017 12:01 PM
To: Stacey Kimbell
Cc: Misa Pham
Subject: Re: Proposal to Establish Conflict Resolution Minor

Hi Stacey

Happy to me you know we have no objections. Good luck w the new program. Best, Linda

Dr. Linda C. Lederman, Professor & Director, Hugh Downs School of Human Communication, Arizona State University

On Dec 15, 2017, at 4:47 PM, Stacey Kimbell <kimbell@asu.edu> wrote:

Thank you so much, Linda. I hope you have a great weekend!

From: Linda Lederman
Sent: Friday, December 15, 2017 4:42 PM
To: Stacey Kimbell <kimbell@asu.edu>
Cc: Misa Pham <Misa.Pham@asu.edu>
Subject: Re: Proposal to Establish Conflict Resolution Minor

Hi Stacey,

I have sent your request to my folks. I'll hope to hear back from them soon. Since the semesters over for faculty it might be a bit slow. But I'll do my best! Linda

Dr. Linda C. Lederman, Professor & Director, Hugh Downs School of Human Communication, Arizona State University

On Dec 15, 2017, at 2:57 PM, Stacey Kimbell <kimbell@asu.edu> wrote:

Good afternoon Linda,

As you may recall, New College recently obtained an impact statement from you for our Conflict Resolution BA. We are also proposing a minor in Conflict Resolution and the Provost's Office has requested that we obtain an impact statement. I am attaching a copy of our proposal, with the hopes that we could obtain an impact statement from you at your earliest convenience.

If you have any questions about the proposal, please contact Associate Dean Patricia Friedrich, the author of the proposal, who is available via email today.

Thank you!
Stacey

Stacey Kimbell
Executive Admin Support Specialist
Academic Administration and Curriculum Planning
ASU New College of Interdisciplinary Arts and Sciences
Voice: (602) 543-6150 Fax: (602) 543-4565

Stacey Kimbell

From: Duane Roen
Sent: Friday, December 15, 2017 2:56 PM
To: Stacey Kimbell
Cc: Nicholas Alozie; Jacqueline Martinez; Brooks Simpson
Subject: FW: Proposal to Establish Conflict Resolution Minor
Attachments: Establish_Conflict Resolution Minor_provost edits_12-5-17 (003).docx

Stacey,

CISA is pleased to support your proposal for a minor in Conflict Resolution.

Please let us know what else we can do to help.

Best,
Duane

Duane Roen
Vice Provost, Polytechnic campus
Dean, College of Integrative Sciences and Arts
Dean, University College
Arizona State University
Mail Code: 2780
7271 E Sonoran Arroyo Mall
Mesa, AZ 85212-6415
P: 480-727-6513

From: Stacey Kimbell
Sent: Friday, December 15, 2017 2:53 PM
To: Duane Roen <Duane.Roen@asu.edu>
Subject: Proposal to Establish Conflict Resolution Minor

Good afternoon Duane,

New College is proposing to establish a minor in Conflict Resolution and the Provost's Office has requested that we obtain an impact statement from your college. I am attaching a copy of our proposal, with the hopes that we could obtain an impact statement from you at your earliest convenience.

If you have any questions about the proposal, please contact Associate Dean Patricia Friedrich, the author of the proposal, who is available via email today.

Thank you!
Stacey

Stacey Kimbell
Executive Admin Support Specialist
Academic Administration and Curriculum Planning
ASU New College of Interdisciplinary Arts and Sciences
Voice: (602) 543-6150 Fax: (602) 543-4565

Confidentiality Notice: This e-mail message, including attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

Stacey Kimbell

Subject: FW: Minor, Conflict Resolution

From: Patricia Clark
Sent: Monday, November 20, 2017 10:26 AM
To: Stacey Kimbell <kimbell@asu.edu>
Cc: Ramsey Eric Ramsey <rer@asu.edu>; Kimberly Kobjek <Kimberly.Kobjek@asu.edu>; Patricia Friedrich <Patricia.Friedrich@asu.edu>
Subject: Re: Minor, Conflict Resolution

Hi Stacey:

I've reviewed and approve of the Minor.

Best
Patricia

Sent by Patricia Clark

On Nov 20, 2017, at 8:31 AM, Stacey Kimbell <kimbell@asu.edu> wrote:

Good morning,

Just checking on the status of your comments for the minor in Conflict Resolution.

Thank you,
Stacey

From: Stacey Kimbell
Sent: Tuesday, November 14, 2017 12:21 PM
To: Patricia Clark <PATRICIA.CLARK@asu.edu>; Ramsey Eric Ramsey <rer@asu.edu>; Kimberly Kobjek <Kimberly.Kobjek@asu.edu>
Cc: Patricia Friedrich <Patricia.Friedrich@asu.edu>
Subject: Minor, Conflict Resolution

Good afternoon,

On behalf of HArCS and SBS, attached for your consideration is the proposal to establish the **minor** in Conflict Resolution (we intend to submit the BA and the minor at the same time).

Please send your comments to Patricia so that we have a single email thread of your comments. If you could have your review completed no later than end of the day Friday, November 17th, I'd be most grateful.

Thank you!

Stacey Kimbell
Executive Admin Support Specialist