ASU ARIZONA STATE UNIVERSITY

PROPOSAL TO ESTABLISH A NEW GRADUATE CERTIFICATE

This form should be used by programs seeking to establish a new graduate certificate. All sections should be completed.

The graduate certificate is a programmatic or linked series of courses in a single field or in one that crosses disciplinary boundaries. The graduate certificate facilitates professional growth for people who already hold the baccalaureate degree. The graduate certificate enables the university to respond to societal needs while promoting university cooperation with corporate, industrial, and professional communities.

This proposal template should be completed in full and submitted to the University Provost's Office [mail to: curriculumplanning@asu.edu]. It must undergo all internal university review and approval steps including those at the unit, college, and university levels. A program **may not** be implemented until the Provost's Office notifies the academic unit that the program may be offered.

GRADUATE CERTIFICATE

College/School: College of Nursing and Health Innovation (CONHI)

Note: Program ownership is coded at the College/School level first and may not be a center, department or division apart from it.

Department/Division/School: **N/A**

Proposing faculty group (if applicable)**:** **N/A**

Name of proposed graduate certificate: Acute Care Pediatric Nurse Practitioner

Is a program fee required? Yes, a program fee is required.

Note: for more information about program fee requests, visit https://provost.asu.edu/curriculum-development/changemaker/form-instructions#fees

Is the unit willing and able to implement the program if the fee is denied? No, we are not able to implement the program.

Requested effective term and year: Fall 2018

(The first semester and year for which students may begin applying to the certificate)

Delivery method and campus or location options: *select all locations that apply*

☒ Downtown Phoenix   ☐ Polytechnic   ☐ Tempe   ☐ Thunderbird   ☐ West   ☐ Other: _____

☐ **Both** on-campus **and** ☐ ASU Online* **-** (check applicable campus(es) from options listed above)

☐ ASU Online only (all courses online and managed by ASU Online)

Note: Once students elect a campus or Online option, students will not be able to move between the on-campus and the ASU Online options. Approval from the Office of the University Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online. Please complete the ASU Online Offering form in Curriculum ChangeMaker to begin this request. Prior to completing the online Curriculum ChangeMaker form, please contact EdPlus at asuonline@asu.edu who can provide you with additional information regarding the online request process.

Do Not Fill in this information: Office Use Only	CIP Code:
Plan Code:	

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PROPOSAL CONTACT			
Name:	Donna Velasquez, PhD	**Title:**	DNP Program Director
Phone number:	602-496-0907	**Email:**	donna.velasquez@asu.edu

DEAN APPROVAL(S)
This proposal has been approved by all necessary unit and college/school levels of review, and the college/school(s) has the resources to offer this degree program. I recommend implementation of the proposed certificate program.
Note: An electronic signature, an email from the dean or dean's designee, or a PDF of the signed signature page is acceptable.

College/School/Division Dean name: Teri Pipe, PhD, RN

Signature: *Teri Pipe*   **Date:** 1/18/2017

Please note: Proposals for new certificates also require the review and recommendation of approval from the University Graduate Council, Curriculum and Academic Programs Committee (CAPC), the Academic Senate (two readings), and the Office of the Provost before they can be put into operation.

The final approval notification will come from the Office of the Provost.

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1. **OVERVIEW**
   Below, please provide a brief overview of the certificate, including the rationale and need for the program, potential size and nature of the target audience, information on comparable programs (at ASU and/or peer institutions), how this program would relate to existing programs at ASU, and any additional appropriate information.

   The acute care pediatric nurse practitioner (PNP-AC) program provides preparation for an advanced practice registered nursing role eligible for certification by the Pediatric Nursing Certification Board (PNCB). PNP-ACs provides family centered and culturally respectful health care for patients (infants, children, adolescents, and young adults) with unstable chronic, complex acute, and critical life-threatening illnesses and conditions across a variety of health care settings. The Pediatric Nursing Certifiation Board (PNCB) recognizes only 36 acute care pediatric nurse practitioner programs in the United States. Currently, there are only six programs in the west and no PNP-AC programs offered within Arizona. Currently, primary care pediatric nurse practitioners and registered nurses who wish to complete an acute-care pediatric nurse practitioner program must travel out of state to do so. Leaders from our close community partner, Phoenix Children's Hospital, approached CONHI with a request to develop an acute care pediatric nurse practitioner program to meet their workforce needs. This certificate will support the required didactic and clinical preparation for certified primary care pediatric nurse practitioners to be prepared to sit for the PNP-AC certification and work in the acute care setting caring for critically ill children. Phoenix Children's Hospital leadership estimates the need for 200 additional PNP-AC nurse practitioners over the next five years.

   In addition to providing this certificate, CONHI is also developing a proposal for a Doctor of Nuring Practice (DNP) in Advanced Nursing Practice, Acute Care Pediatric Nurse Practitioner concentration to meet the needs for students who would like to pursue the DNP in this area. Students graduating with a Doctor of Nursing Practice with an acute care pediatric nurse practitioner concentration will be eligible to sit for national certification. National certification is required by the Arizona State Board of Nursing to practice as a nurse practitioner in Arizona. The acute care pediatric nurse practitioner certificate is only offered to students who already have a master's degree in nursing. The

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developing concentration will have similar coursework to this certificate program, one is just for masters students while the other is at the doctorate level.

This program is offered in a hybrid and iCourse format that requires students to travel to campus for up to a week for orientation at the beginning of the program and then two or three times per semester.

Every certificate student must complete 600 hours of direct patient care with a Nurse Practitioner or Physician preceptor in the clinical setting. Documented clinical experiences are required by the certification organization (PNCB) in order for the graduate to be eligible to take the national PNP-AC certification examination. Focused clinical experiences are arranged with appropriate preceptors and administrators. Every attempt will be made to arrange this in the student's geographical area. In the event that clinical sites are unavailable in that area or if the faculty determine the student needs additional faculty supervision of skills, the student will be required to complete the clinical experience in the Phoenix area. Phoenix Children's Hospital has committed to provide clinical preceptors and clinical sites for the PNP-AC students. Experiences with disadvantaged and multicultural populations are encouraged as are experiences in rural areas, and sites are available for these experiences.

2. ADMINISTRATION AND RESOURCES

A. Administration
How will the proposed certificate be administered (including recommendations for admissions, student advisement, retention etc.)? Describe the administering body in detail, especially if the proposed certificate is part of a larger interdisciplinary agenda. How will the graduate support staffing needs for this proposed certificate program be met?

Admission for this certificate program will be monitored by the CONHI Student Services team. Applicants will follow a stringent admission policy that is comparable to all other ASU CONHI DNP degree programs as well as meeting the Graduate College admission requirements. Advising for this program is the responsibility of our DNP Program Office and the Pediatric faculty. The DNP Program Office has two full time administrators and one full time clinical placement coordinator.

B. Resource requirements needed to launch and sustain the program
Describe any new resources required for this program's success such as new staff, new facilities, new library resources, new technology resources, etc. If multiple units/programs will collaborate in offering this certificate, please discuss the resource contribution of each participating program. Letters of support must be included from all academic units that will commit resources to this certificate program.

No new resources are required for this program.

C. *Projected Enrollment:*
How many new students do you anticipate enrolling in this program each year for the next three years?

3-YEAR PROJECTED ANNUAL ENROLLMENT			
Please utilize the following tabular format	1st Year	2nd Year (Yr. 1 continuing + new entering)	3rd Year (Yr. 1 & 2 continuing + new entering)
Number of students in certificate (Headcount)	6	12	12

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3. STUDENT LEARNING OUTCOMES AND ASSESSMENT

A. **List the knowledge, competencies and skills** *students should have attained by graduation from the proposed degree program. (Examples of program Learning Outcomes can be found at https://uoeee.asu.edu/. Go to the Assessment accordion dropdown and select Assessment Plan to view sample outcomes.)*

1. Evaluate research and other evidence relevant to the care and management of infants, children, adolescents, and young adults with chronic, complex acute and critical conditions for translation and application into practice.
2. Collaborate interprofessionally to provide safe, timely, effective, equitable and patient centered care in complex health care systems.
3. Demonstrate integration of evidence based clinical prevention and population health guidelines in the care of individuals, aggregates and populations that includes the rural and underserved population.
4. Demonstrate practice expertise and advanced knowledge to assume expanded responsibility and accountability in a specialized area within the larger domain of nursing.

B. **Describe the plans and methods to assess** *whether students have achieved the knowledge, competencies and skills identified in the Learning Outcomes listed above. Please list measures and scales for each outcome. (You can find examples of assessment methods at https://uoeee.asu.edu/. Go to the Assessment accordion dropdown and select Assessment Plan to view sample measures.)*

Outcome 1. Evaluate research and other evidence relevant to the care and management of infants, children, adolescents, and young adults with chronic, complex acute, and critical conditions for translation and application into practice.

Measure 1.1: DNP 619 Principles of Pediatric Acute Care II: Evidence-based Research Reviews

> *Performance Criterion 1.1*: At least 95% of the acute care pediatric nurse practitioner students will earn a Pass (P) on all the evidence and research review assignments.

Measure 1.2: DNP 612 Pediatric Palliative Care and End of Life Care: Systematic review of literature paper-students will review and synthesize research, evidence, and theoretical literature about a topic of clinical relevance in end-of-life or palliative care nursing.

> *Performance Criterion 1.2*: At least 95% of the acute care pediatric nurse practitioner students will earn 85% or higher on the Systematic Review of Literature Paper.

Outcome 2. Collaborate interprofessionally to provide safe, timely, effective, equitable and patient centered care in complex health care systems.

Measure 2.1: DNP 607 Advanced Pediatric Acute Care Practicum I: Patient Case Write-up.

> *Performance Criterion 2.1*: At least 95% of Acute Care Pediatric Nurse Practitioner students will earn 85% or higher on the DNP 607 Advanced Pediatric Acute Care Practicum I: Patient Case Write-up which must reflect collaboration and consultation with the interprofessional team.

Measure 2.2: DNP 619 Principles of Pediatric Acute Care II: Patient/Family Teaching Project that includes the roles of the interprofessional team in providing a comprehensive management plan to optimize health outcomes for the patient/family.

> *Performance Criterion 2.2*: At least 95% of the acute care pediatric nurse practitioner students will earn 85% or higher on the Patient/Family Teaching project.

Outcome 3. Demonstrate integration of evidence based clinical prevention and population health guidelines in the care of individuals, aggregates and populations that includes rural and underserved population.

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Measure 3.1: DNP 619 Principles of Pediatric Acute Care II: Patient/Family Teaching Project. Teaching plan includes evidence-based clinical prevention strategies appropriate to the patient/family social, cultural, and ethnic values.

Performance Criterion 3.1: At least 95% of the acute care pediatric nurse practitioner students will earn 85% or higher on the Patient/Family Teaching project.

Measure 3.2: DNP 620 Advanced Pediatric Acute Care Practicum II: Case-Write up. Management plans will include evidence-based clinical prevention strategies appropriate to the patient/family social, cultural, and ethnic values.

Performance Criterion 3.2: At least 95% of the acute care pediatric nurse practitioner students will earn 85% or higher on the Management Plan portion of the Case Write-Up.

Outcome 4: Demonstrate practice expertise and advanced knowledge to assume expanded responsibility and accountability in a specialized area within the larger domain of nursing.

Measure 4.1: DNP 607 Advanced Pediatric Acute Care Practicum I: Clinical Logs documenting 270 clinical hours approved by faculty and clinical preceptors that include:

Experiences in this clinical practicum, with a focus on infants, children and adolescents with complex acute, critical, and chronic health conditions will include the following:

- Participation in direct patient contact activities, including comprehensive patient assessment and clinical decision making.
- Perform clinical procedures (i.e., lumbar punctures, etc.) in the acute care setting after participating and demonstrating competence in simulation training of each procedure at scheduled Immersions.
- Proposal of appropriate interventions which may include emergent stabilization of patients, recognition and treatment of immerging complications, promotion of physical and psychological well-being, and restoration of maximal health potential.
- Collaboration with other health care providers and the interdisciplinary team is emphasized with consultation and referral to specialty services as required.
- Participation in experiences outside direct patient care; for example: 1) team rounds; 2) specialty clinic meetings; and 3) care coordination meetings are acceptable if the meeting(s) pertains to direct patient care and is being led or coordinated by the clinical preceptor.

Performance Criterion 4.1: At least 95% of the acute care pediatric nurse practitioner students will obtain a PASS (P) on clinical logs.

Measure 4.2: DNP 612 Pediatric Palliative Care and End of Life Care simulation (Objective Standardized Clinical Examination-OSCE) –Difficult Conversations in Pediatrics- Using standardized patient models, students will apply course content to demonstrate breaking difficult news about end-of-life care to patients and families.

Performance Criterion 4.2: At least 90% of the acute care pediatric nurse practitioner students will obtain 85% or higher on the end-of-life simulation OSCE.

4. ACADEMIC REQUIREMENTS

A. **Minimum credit hours required for certificate** (15 credit hour minimum)

23

Students are already Masters prepared nurses. The higher credit number is based on the requirements for national certification in this field. The certifying body requires a minimum of 600 clinical hours in addition to didactic course work. National certification is required by the Arizona State Board of Nursing.

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B. **As applicable, please describe culminating experience if required** (e.g., applied project, portfolio, capstone course, etc.)

   N/A

C. **Please state the satisfactory student academic progress standards and** guidelines (including any time limits for completion). All coursework used to complete an ASU graduate certificate must be completed within a six-year time limit, maintaining continuous enrollment.

   Students may be able to complete the certificate program within one academic year maintaining continuous enrollment. If prerequisites are needed to meet the national certification criteria, it may take longer than a year to complete the certificate.

D. **Will this proposed certificate program allow sharing of credit hours from another ASU degree program to be used as part of this certificate program?** (Please note that a maximum of 12 graduate-level credit hours taken as a non-degree student at ASU, including as a part of a certificate program, may be used towards a future graduate degree at ASU. No more than 40% of coursework towards the requirements of a graduate certificate can be completed prior to admission to the certificate program.)

   Yes. National certification requirements must be met through the College of Nursing and Health Innovation.

E. **Below, please list all required and elective courses in the appropriate boxes** (you may attach additional pages if necessary).

   Please ensure that all *new* *core* course proposals have been submitted to the Provost's office through the Curriculum ChangeMaker online course proposal submission system before this initiative is put on the University Graduate Council and CAPC agendas.

   Note: a minimum of 2/3 of the courses required for a graduate certificate must be at the 500-level or above.

Required Core Courses for the Certificate			
Prefix and Number	**Course Title**	**New Course?**	**Credit Hours**
DNP 606	Principles of Pediatric Acute Care I	Yes	3
DNP 607	Advanced Pediatric Acute Care Practicum I	Yes	7
DNP 619	Principles of Pediatric Acute Care II	Yes	3
DNP 620	Advanced Pediatric Acute Care Practicum II	Yes	7
DNP 612	Pediatric Palliative Care and End-of-Life Care: Research, Theory and Clinical Implications	Yes	3
		Section sub-total:	23
Total required credit hours			23

1. List all required core courses and total credit hours for the core (required courses other than internships, capstone course, etc.)**.**
2. Omnibus numbered courses cannot be used as core courses.
3. Permanent numbers must be requested by submitting a course proposal to Curriculum ChangeMaker for approval.

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F. Current Faculty: Complete the table below for all current faculty members who will teach in the program.

Faculty teaching clinical and didactic courses in the nursing programs must hold specific national certification. For this certificate, the lead faculty must be a nationally certified acute care pediatric nurse practitioner.

All faculty are on the clinical track and therefore, are ineligible for sabbatical. A typical teaching load for clinical faculty is 80%. In the first semester, students will take DNP 606 and DNP 607 which will be taught by Dr. Sebbens for a total workload of 65% teaching. Dr. Jacobson leads DNP 612 which is a 3 credit course for a 20% teaching workload. In the second semester, Dr. Sebbens will again have a 65% teaching workload as lead for DNP 619 and DNP 620. Dr. Jacobson and Dr. Crawford are certified primary care pediatric nurse practitioners who will be able to co-teach content that crosses both specialty concentrations.

Initial enrollment is expected to be fewer than 10 students. As enrollment increases we will identify and hire additional qualified faculty.

Name	Rank	Highest Degree	Area of Specialization/Expertise	Estimated Level of Involvement
Diana Jacobson	Clinical Associate Professor	PhD	Pediatrics	25%
Daniel Crawford	Clinical Assistant Professor	DNP	Pediatrics	25%
Danielle Sebbens	Faculty Associate	DNP	Pediatrics	50%

5. COURSES

A. New Courses Required for Proposed Certificate: Provide course prefix, number, title, credit hours and brief description for any new courses required for this certificate program.

DNP 606 – Principles of Pediatric Acute Care I – 3 credits – This first of two pediatric nurse practitioner acute care didactic courses provides the theoretical basis for the assessment and management of infants, children, adolescents, and young adults with select complex, acute critical and chronic health conditions in tertiary, emergency and specialty inpatient/outpatient healthcare settings. Recognition of the dynamic and fluctuating health status of emergent pediatric health conditions by body systems will be emphasized.

DNP 607 – Advanced Pediatric Acute Care Practicum I – 2-7 credits – This first Acute Care Pediatric Nurse Practitioner practicum course taken in conjunction with DNP 606 Principles of Pediatric Acute Care I. This clinical course focuses on the assessment, diagnosis and management of infants, children, adolescents and young adults with select complex acute, critical and chronic health conditions in tertiary, emergency and specialty inpatient/outpatient healthcare settings.

DNP 612 – Pediatric Palliative Care and End-of-Life Care: Research, Theory and Clinical Implications – 3 credits – This course examines research, theory and principles for end of life and palliative care in infants, children, adolescents and young adults (birth to age 21 years).

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DNP 619 – Principles of Pediatric Acute Care II – 3 credits – This second didactic course continues to provide the theoretical basis for the assessment and management of infants, children, adolescents, and young adults with select complex acute, critical and chronic health conditions in tertiary, emergency and specialty inpatient/outpatient healthcare settings. Recognition of the dynamic and fluctuating health status of emergent pediatric health conditions by body system will be emphasized.

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DNP 620 – Advanced Pediatric Acute Care Practicum II – 2-7 credits – This second practicum course is taken in conjunction with DNP 619 Principles of Pediatric Acute Care II. This clinical course focuses on the assessment, diagnosis and management of infants, children, adolescents and young adults with select complex acute, critical and chronic health conditions in tertiary, emergency and specialty inpatient/outpatient healthcare settings.

6. **REQUIRED SUPPORTING DOCUMENTS**
   (Please label accordingly, i.e., Appendix or Attachment A, B, etc.)

   Please include the following with your proposal:

   A. Statements of support from all deans – **N/A**

   CONHI Dean Teri Pipe has indicated her approval by signing this form.

   B. Impact statements of heads of impacted academic units (programs with similar names/content, utilizing courses, faculty, etc.)

   This is a nursing specific certificate. There are no other colleges at ASU who can offer this certificate due to the certification requirements, our accrediting standards and the Arizona State Board of Nursing standards. Only registered nurses, licensed in AZ are eligible for certification in this field. Additionally, the courses must meet the requirements of both the AZ State Board of Nursing and the PNCB.

   Approval from College of Health Solutions is attached.

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APPENDIX

OPERATIONAL INFORMATION FOR GRADUATE CERTIFICATES

(This information is used to populate the [Graduate Programs Search](#) website.)

1. **Proposed name of certificate:** Acute Care Pediatric Nurse Practitioner

2. **Marketing description** *(Optional - 50 words maximum. The marketing description should not repeat content found in the program description.)*

   N/A

3. **Provide a brief program description** *(Catalog type (i.e. will appear in Degree Search) – no more than 150 words. Do not include any admission or curriculum information)*

   Nurse Practitioners are prepared to practice at the most advanced level of nursing. This Nurse Practitioner certificate program, accredited by the Commission on Collegiate Nursing Education, provides a foundation for this specialty. Courses focus on the development of a framework for developmentally supportive, family-centered, culturally appropriate advanced nursing practice for infants, children with unstable chronic, complex acute, and life-threatening illnesses.

   This program is offered in a hybrid and iCourse format that requires students to travel to campus for up to a week for orientation at the beginning of the program and then two or three times per semester.

4. **Delivery/Campus Information Options:** On-campus only (ground courses and iCourses)

5. **Campus(es) where program will be offered:**

   ASU Online curriculum consists of courses that have no face-to-face content. iCourses are online courses for students in on-campus programs. iCourses may be included in a program, but may not comprise the entirety of a program. On-campus programs must have some face-to-face content
   Note: Office of the Provost approval is needed for ASU Online campus options.

   ☐ ASU Online only (<u>all</u> courses online and managed by ASU Online)

   All other campus or location options (please select all that apply):

   ☒ Downtown Phoenix ☐ Polytechnic ☐ Tempe ☐ West ☐ Other: _____

   ☐ **Both** on-campus **and** ☐ ASU Online***** - (check applicable campus(es) from options listed above)

   *Note: Once students elect a campus or Online option, students will not be able to move between the on-campus and the ASU Online options. Approval from the Office of the University Provost and <u>Philip Regier</u> (Executive Vice Provost and Dean) is required to offer programs through ASU Online. Please complete the ASU Online Offering form in <u>Curriculum ChangeMaker</u> to begin this request. Prior to completing the online Curriculum ChangeMaker form, please contact EdPlus at <u>asuonline@asu.edu</u> who can provide you with additional information regarding the online request process

   If the certificate program is ground only, it will only be open to international students who are already enrolled in a degree program at ASU and they must complete the certificate before the degree is awarded. If this certificate is ground only, please indicate this in the additional application information below.

6. **Admission Requirements**

   An applicant must fulfill the requirements of both the Graduate College and the College of Nursing and Health Innovation.

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Applicants are eligible to apply to the program if they have earned a bachelor's and master's degree in nursing, from a regionally accredited institution.

Applicants must have a minimum of a 3.00 cumulative GPA (scale is 4.00 = "A") in the last 60 hours of a student's first bachelor's degree program, or applicants must have a minimum of a 3.00 cumulative GPA (scale is 4.00 = "A") in an applicable master's degree program.

Applicants are required to submit:

1. graduate admission application and application fee
2. official transcripts
3. proof of English proficiency
4. three professional letters of recommendation.
5. professional resume
6. goal Statement
7. admission essay

Additional Application Information

Applicants whose native language is not English (regardless of current residency) must provide proof of English proficiency.

International students who need an F1 or J1 visa will first need to apply to and be accepted into a graduate degree program prior to being considered for the certificate program. International students residing in the USA on other types of visas must adhere to all Graduate College policies and procedures regarding admission be considered for admission to this certificate program.

A current unencumbered RN license in the state in which the student plans to do clinical practicums is required. All students are also required to have an unencumbered Arizona RN license or an unencumbered compact state RN license as mandated by the Arizona State Board of Nursing. The RN license must remain unencumbered throughout enrollment in any nursing program.

Goal statement should indicate the applicants understanding of the role of advance practice nurse with the population of interest and any experience the applicant may have working with the patient population of interest.

The admission essay should briefly describe how meeting "The Essentials of Doctoral Education for Advanced Nursing Practice" (2006) will further their career goals.

An interview with program faculty is required.

One year of clinical experience working in the pediatric acute care setting is preferred.

Health and safety requirements include passing disposition on a background clearance and satisfactory completion of a substance screen.

No admission examination is required.

7. **Application Review Terms (if applicable session):**

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Indicate the first term and year in which applications will be opened for admission. Applications will be accepted on a rolling basis after that time.

Note: It is the academic unit's responsibility to display program deadline dates on their website.

Terms	Years	University Late Fee Deadline
☒ Fall (regular) ☐ Session B	(year): 2018 (year):	July 1st October 1st
☐ Spring (regular) ☐ Session B	(year): (year):	December 1st February 8th
☐ Summer (regular) ☐ Summer B	(year): (year):	May 14th May 14th
Note: Session B is only available for approved online programs.		

Program admission deadlines website address: nursingandhealth.asu.edu

8. **Curricular Requirements:**

Curricular Structure Breakdown for the Academic Catalog:
(To be completed by the Graduate College)

Required Core (23 credit hours)
DNP 606 Principles of Pediatric Acute Care I (3)
DNP 607 Advanced Pediatric Acute Care Practicum I (7)
DNP 612 Pediatric Palliative Care and End-of-Life Care: Research, Theory and Clinical Implications (3)
DNP 619 Principles of Pediatric Acute Care II (3)
DNP 620 Advanced Pediatric Acute Care Practicum II (7)

Additional Curriculum Information

Every certificate student must complete 600 hours of direct patient care with a nurse practitioner or physician preceptor in the clinical setting. Documented clinical experiences are required by the certification organization (PNCB) in order for the graduate to be eligible to take the national PNP-AC certification examination. Focused clinical experiences are arranged with appropriate preceptors and administrators. Every attempt will be made to arrange this in the student's geographical area. In the event that clinical sites are unavailable in that area or if the faculty determine the student needs additional faculty supervision of skills, the student will be required to complete the clinical experience in the Phoenix area. Experiences with disadvantaged and multicultural populations are encouraged as are experiences in rural areas, and sites are available for these experiences.

9. **Keywords**: List all keywords that could be used to search for this certificate. Keywords should be specific to the proposed certificate – limit 10 keywords.

Nurse Practitioner, Acute Care Pediatrics, Acute Care, Pediatrics, NP, Nursing

10. **Area(s) of Interest**

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A. Select **one (1)** primary area of interest from the list below that applies to this program.

☐	Architecture & Construction	☐	Interdisciplinary Studies
☐	Arts	☐	Law & Justice
☐	Business	☐	Mathematics
☐	Communication & Media	☐	Psychology
☐	Education & Teaching	☐	STEM
☐	Engineering & Technology	☐	Science
☐	Entrepreneurship	☐	Social and Behavioral Sciences
☒	Health & Wellness	☐	Sustainability
☐	Humanities		

B. Select **one (1)** secondary area of interest from the list below that applies to this program.

☐	Architecture & Construction	☐	Interdisciplinary Studies
☐	Arts	☐	Law & Justice
☐	Business	☐	Mathematics
☐	Communications & Media	☐	Psychology
☐	Education & Teaching	☐	STEM
☐	Engineering & Technology	☐	Science
☐	Entrepreneurship	☐	Social and Behavioral Sciences
☐	Health & Wellness	☐	Sustainability
☐	Humanities		

11. Contact and Support Information:

Office Location - Building Code & Room: *(Search ASU map)*	HLTHN 210FC
Campus Telephone Number: (may not be an individual's number)	602-496-2644
Program Email Address: (may not be an individual's email)	nursingandhealth@asu.edu
Program Website Address: (if one is not yet created, use unit website until one can be established)	nursingandhealth@asu.edu
Program Director (Name):	Donna Velasquez
Program Director (ASURITE):	dmvelasq
Program Support Staff (Name):	Susan Draughn
Program Support Staff (ASURITE):	scox7
Admissions Contact (Name):	Nancy Kiernan
Admissions Contact (ASURITE):	nkiernan

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12. **Application and iPOS Recommendations:** List the Faculty and Staff that will input admission/POS recommendations to Gportal **and** indicate their approval for Admissions and/or POS:

NAME	ASURITE	ADMSN	POS
Donna Velasquez	dmvelasq	Yes	Yes
Susan Draughn	scox7	Yes	Yes
Nancy Kiernan	Nkiernan	Yes	No

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APPENDIX II

Letters of Support

College of Nursing and Health Innovation – Official Submission

From: Susan Draughn [mailto:Susan.Draughn@asu.edu]
Sent: Thursday, January 18, 2018 9:56 AM
To: curriculumplanning@asu.edu
Cc: Katherine Kenny <Katherine.Kenny@asu.edu>; Donna Velasquez <Donna.Velasquez@asu.edu>
Subject: Proposal to Establish New Graduate Certificate - Acute Care Pediatric Nurse Practitioner

On behalf of Associate Dean Katherine Kenny, I am submitting a Proposal to Establish a New Graduate Certificate for Acute Care Pediatric Nurse Practitioner.

Thank you for your consideration.

Susan Draughn

Executive Coordinator

Arizona State University

550 North 3rd Street | Phoenix, AZ 85004

Work: 602.496.0907 | Fax: 602.496.0545 |

susan.draughn@asu.edu

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College of Health Solutions – Support Statement

From:	Katherine Kenny
Sent:	Wednesday, January 31, 2018 11:39 PM
To:	Deborah Helitzer
Cc:	Julie Liss; Susan Draughn
Subject:	RE: Acute Care Pediatric Nurse proposal
Follow Up Flag:	Follow up
Flag Status:	Completed

Thank you for your support.

Best,

Kathy

Katherine (Kathy) Kenny, DNP, RN, ANP-BC, FAANP, FAAN
Associate Dean of Academic Affairs
College of Nursing and Health Innovation
Arizona State University
(P) 602-496-1719
(F) 602-496-0545
Katherine.kenny@asu.edu

From: Deborah Helitzer
Sent: Wednesday, January 31, 2018 8:07 PM
To: Katherine Kenny
Cc: Julie Liss
Subject: Re: Acute Care Pediatric Nurse proposal

I support your proposal. If you need anything more formal Julie can let me know.

Deborah L. Helitzer, Sc.D.
Dean and Professor
College of Health Solutions
Arizona State University
Email: deborah.helitzer@asu.edu
Phone: 602.496.0789
For information or appointments, please contact Tyna Chu (tyna.chu@asu.edu)

ARIZONA STATE UNIVERSITY

PROPOSAL TO ESTABLISH A NEW GRADUATE CERTIFICATE

Sent from my iPhone

On Jan 31, 2018, at 12:21 PM, Katherine Kenny <Katherine.Kenny@asu.edu> wrote:

Dear Julie and Deborah – I am contacting you to request an impact statement/statement of support from College of Health Solutions that we can submit to the Graduate College along with the proposal to establish an Acute Care Pediatric Nurse Practitioner Certificate. This certificate meets the national certification and credentialing requirements for Acute Care PNP, the Arizona State Board of Nursing standards; and may only be offered in a College of Nursing with doctorally prepared, certified Registered Nurse Practitioners. I am sorry for the late ask as I didn't think we would need to provide an impact statement since this certificate may not be delivered by any other current Colleges/Schools at ASU. I appreciate your support. Thank you.

Best,
Kathy

Katherine (Kathy) Kenny, DNP, RN, ANP-BC, FAANP, FAAN
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Health North - 534
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Katherine.kenny@asu.edu

PROPOSAL TO ESTABLISH A NEW GRADUATE CERTIFICATE

(NEW GRADUATE INITIATIVES)

PROPOSAL PROCEDURES CHECKLIST

Academic units should adhere to the following procedures when requesting new curricular initiatives (degrees, concentrations or certificates).

☐ **Obtain the required approval from the Office of the Provost to move the initiative forward for internal ASU governance reviews/approvals. Please see the academic strategic plan website at: https://provost.asu.edu/curriculum-development.**

☐ **Submit any new courses that will be required for the new curricular program to the Curriculum ChangeMaker online course approval system for review and approval.**

- Additional information can be found at the Provost's Office Curriculum Development website: Courses link
- For questions regarding proposing new courses, send an email to: courses@asu.edu

☐ **Prepare the applicable proposal template and operational appendix for the proposed initiative.**

☐ **Obtain letters or memos of support or collaboration (if applicable).**

- When resources (faculty or courses) from another academic unit will be utilized
- When other academic units may be impacted by the proposed program request
- if the program will have an online delivery option support will be required from the Provost's office and ASU Online. (*Please complete the ASU Online Offering form in Curriculum ChangeMaker to begin this request.*)

☐ **Obtain the internal reviews/approvals of the academic unit.**

- Internal faculty governance review committee(s)
- Academic unit head (e.g. Department Chair or School Director)
- Academic unit Dean (will submit approved proposal to the curriculumplanning@asu.edu email account for further ASU internal governance reviews (as applicable, University Graduate Council, CAPC and Senate)

Additional Recommendations

All new graduate programs require specific processes and procedures to maintain a successful program. Below are items that Graduate College strongly recommends that academic units establish after the program is approved for implementation.

☐ **Establish satisfactory academic progress policies, processes and guidelines** – Check within the proposing academic unit and/or college to see if there are existing academic progress policies and processes in place. If none have been established, please go to http://graduate.asu.edu/faculty_staff/policies and scroll down to the **academic progress review and remediation processes** (for faculty and staff) section to locate the reference tool and samples for establishing these procedures.

☐ **Establish a Graduate Student Handbook for the new degree program** – Students need to know the specific requirements and milestones they must meet throughout their degree program. A Graduate Student Handbook provided to students when they are admitted to the degree program and published on the website for the new degree gives students this information. Include in the handbook the unit/college satisfactory academic progress policies, current degree program requirements (outlined in the approved proposal) and provide a link to the Graduate Policies and Procedures website. Please go to http://graduate.asu.edu/faculty_staff/policies to access Graduate Policies and Procedures.