



ESTABLISHING GRADUATE CERTIFICATES
ARIZONA STATE UNIVERSITY
GRADUATE COLLEGE

This form should be used by programs seeking to establish a new graduate certificate. All sections should be completed.

The graduate certificate is a programmatic or linked series of courses in a single field or in one that crosses disciplinary boundaries. The graduate certificate facilitates professional growth for people who already hold the baccalaureate degree, and it may be freestanding or linked to a degree program. The graduate certificate enables the university to respond to societal needs while promoting university cooperation with corporate, industrial, and professional communities.

Submit the completed and signed (chairs, unit deans) proposal to the **Office of Graduate Academic Programs** in Graduate College. Mail code: 1003 and electronic copies to curriculumplanning@asu.edu.

Please type.

| | |
|---|--|
| Contact Name(s): Prof. Bob Dauber | Contact Phone(s): (480)965-7359 |
| College: Sandra Day O'Connor College of Law | |
| Department/School: Sandra Day O'Connor College of Law, Dean's Office | |
| Name of proposed Certificate: Trial Advocacy | |
| Requested Effective Term and Year: Fall 2019 | |
| Is a program fee required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Is the unit willing and able to implement the program if the fee is denied? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <i>Note: for more information about program fee requests, visit https://provost.asu.edu/curriculum-development/changemaker/form-instructions#fees</i> | |
| Do Not Fill in this information: Office Use Only | |
| CIP Code: | |

1. OVERVIEW. Below, please provide a brief overview of the certificate, including the rationale and need for the program, potential size and nature of the target audience, information on comparable programs (at ASU and/or peer institutions), how this program would relate to existing programs at ASU, and any additional appropriate information.

The Trial Advocacy certificate, which will be available only to students currently enrolled in the Juris Doctor (JD) degree program, will provide students interested in pursuing a career in criminal prosecution, criminal defense or civil litigation with a prescribed course of study to help prepare them for practice. In addition, it will serve as a credential representing to future employers and clients that a JD student has a demonstrated interest in trial advocacy and a solid foundation in the knowledge and skills needed to succeed in the field. To earn the certificate, a student must take classes in courtroom practice and procedure as well as alternative dispute resolution, participate in experiential learning either through simulation-based instruction in litigation and courtroom advocacy or by representing clients in a clinical setting, and gain additional practical experience through pro bono service, participation in a moot court competition or enrollment in a Rule 38 externship.

Currently the College of Law offers graduate certificates in two areas: Indian Law and Law, Science and Technology. Trial advocacy-related courses at the Sandra Day O'Connor College of Law have been very popular with students historically. Several law schools around the country offer certificates in trial advocacy, and it is one of the specialty areas ranked annually by the U.S. News and World Report. The requirements for trial advocacy certificates at other law schools are fairly uniform and they are consistent with the requirements outlined in this proposal. They include satisfactory completion (usually with a 3.0 GPA) of a small number of required courses plus a number of electives from an approved curriculum, totaling approximately 15-24 hours. Each of them also has some type of experiential component, such as a Clinic, an externship placement, or participation in a specified pro bono program or moot court competition. Students will be attracted to the Certificate Program in Trial Advocacy at the Sandra Day O'Connor

College of Law because of the strength of the academic program in general, , and the fact that no other law school in Arizona offers a credential specific to litigation and trial advocacy.

2. ADMINISTRATION AND RESOURCES

- A. How will the proposed certificate be administered (including recommendations for admissions, student advisement, retention etc.)?** *Describe the administering body in detail, especially if the proposed certificate is part of a larger interdisciplinary agenda. How will the graduate support staffing needs for this proposed certificate program be met?*

The admissions process for the certificate will be handled by College of Law staff. The Certificate Program will be administered by the College of Law's Director of the Trial Advocacy Program, Professor Bob Dauber. Students will be advised by Professor Dauber along with Director of Student Services, Loni Burnette. Additional administrative support for the certificate program will be provided by faculty support staff in the College of Law.

- B. What are the resource implications for the proposed certificate, including projected budget needs?** *Will new books, library holdings, equipment, laboratory space and/or personnel be required now or in the future? If multiple units/programs will collaborate in offering this certificate, please discuss the resource contribution of each participating program. Letters of support must be included from all academic units that will commit resources to this certificate program.*

The College of Law expects no additional resources will be required to offer and administer the Trial Advocacy Certificate.

3. ADMISSIONS PROCEDURES AND CRITERIA

- A. Admission criteria** – *Applicants must meet the admissions criteria for Graduate College. Please also include any other additional admission requirements, e.g. type of undergraduate degree, minimum GPA, tests and/or entry-level skills that are required for this certificate program.*

http://graduate.asu.edu/sites/default/files/GraduatePolicies_1.pdf

Applicant must fulfill the requirements of the both the Graduate College and the Sandra Day O'Connor College of Law.

Applicants must have a minimum of a 3.00 cumulative GPA (scale is 4.00 = "A") in the last 60 hours of a student's first bachelor's degree program, or applicants must have a minimum of a 3.00 cumulative GPA (scale is 4.00 = "A") in an applicable master's degree program.

Applicants are eligible to apply to the program if they have earned a bachelor's or master's degree, in any field, from a regionally accredited institution. Applicants must be existing Juris Doctor degree seeking students who are currently enrolled in coursework and in good academic standing with the ASU College of Law.

All applicants must submit:

1. admission application for the certificate program through Law Interactive. Please see the Law website.
2. proof of English proficiency

Additional Application Information

Any applicant whose native language is not English (regardless of country of residency) must provide proof of English proficiency.

- B. Application Review Terms**

Indicate all terms for which applications for admissions are accepted:

To select desired box, place cursor on the left side of the box, right click mouse, select **Properties**, under **Default Value** select **Checked**, press **OK** and the desired box will be checked

Fall (year): 2019

Spring (year): 2020

Summer (year):

- C. Projected annual admission/enrollment** - How many students will be admitted immediately following final approval of the certificate? What are enrollment projections for the next three years?

The College expects 10 to 20 students will qualify for the Trial Advocacy Certificate in the first year it is offered, and the College of Law expects approximately 30 to 40 students will be awarded a Certificate by the third year of the program.

| Year 1 | Year 2 | Year 3 |
|--------|--------|--------|
| 20 | 30 | 40 |

4. ACADEMIC REQUIREMENTS

- A. Minimum credit hours required for certificate (15 credit hour minimum)**
15 credit hours
- B. Please describe the primary course delivery mode, (e.g., online, face-to-face, off-site etc.). Please note: If this proposed initiative will be offered completely online, clearly state that in this section.**
Face-to-face
- C. As applicable, please describe culminating experience required (e.g., internship, project, research paper, capstone course, etc.)**
There is no culminating experience required.
- D. What knowledge, competencies, and skills (learning outcomes) should graduates have when they complete this proposed certificate program? Examples of program learning outcomes can be found at (<https://uoeee.asu.edu/program-outcomes>).**
Outcome 1 – Graduates will demonstrate how and when to raise and make evidentiary objections and responses in civil and criminal cases in the U.S judicial system.
Outcome 2 – Graduates will demonstrate the ability to understand rules of civil or criminal procedure and how judges are likely to apply them.
Outcome 3 – Graduates will be able to conduct direct and cross-examination of witnesses in real or simulated judicial proceedings.
Outcome 4 – Graduates will be able to introduce exhibits in to evidence in real or simulated judicial proceedings
- E. How will students be assessed and evaluated in achieving the knowledge, competencies, and skills outlined in 4.D. above? Examples of assessment methods can be found at (<http://www.asu.edu/oue/assessment.html>).**
Outcome 1 – Graduates will demonstrate how and when to raise and make evidentiary objections and responses in civil and criminal cases in the U.S. judicial system.
Measure 1 – Final exam in required course – LAW 605 – Evidence. Law school exams use multiple choice, short answer, and/or essay questions to test students' capacity to identify legal issues, analyze them under the appropriate legal rules, and articulate conclusions or arguments based on that analysis.

75% will achieve a grade of B- or better. (Scale is A+ - E).

Measure 2 – Student survey response to question – How strong was the certificate program in developing your understanding of how evidentiary rules apply in the U.S. judicial system?

75% will respond “very strong” or “strong”.

(A student survey, designed and administered by the Trial Advocacy Program Director, will provide student feedback on various aspects of the Trial Advocacy program including responses about certificate program preparation and learning outcomes. The scale will be similar to that used in the GLSRC (“very strong”, “strong”, “adequate”, “weak”, “very weak.” In addition, for assessing competence in witness examinations and introducing exhibits into evidence (Outcomes 3 and 4), faculty will be asked to evaluate each student on a binary scale (i.e., “Did the student demonstrate competence in --? _Yes _No)).

Outcome 2 – Graduates will demonstrate the ability to understand rules of civil or criminal procedure in the U.S. judicial system and how judges are likely to apply them.

Measure 1 – Final exam in required course – LAW 602 – Civil Procedure II or LAW 604 – Criminal Procedure Law school exams use multiple choice, short answer, and/or essay questions to test students’ capacity to identify legal issues, analyze them under the appropriate legal rules, and articulate conclusions or arguments based on that analysis.

75% will achieve a grade of B- or better. (Scale is A+ - E).

Measure 2 – Student survey response to question – How strong was the certificate program in developing your understanding of how procedural rules apply in the U.S. judicial system?

75% will respond “very strong” or “strong”.

Outcome 3 – Graduates will be able to conduct direct and cross-examination of witnesses in real or simulated judicial proceedings.

Measure 1 – Faculty evaluation of students as they perform direct and cross-examination of witnesses in a real or simulated judicial proceeding in required course (LAW 738 - Trial Advocacy or LAW 780 — Practicum: The Litigation Experience or LAW 774 – Prosecution Clinic or LAW 772 –Defender Clinic or LAW 776 – Indian Legal Clinic or LAW 773 – Civil Justice Clinic or LAW 778 – Immigration Law and Policy Clinic).

75% will achieve a “competent” level of performance. (See parenthetical at the end of Outcome 1.)

Measure 2 – Student survey response to question – How strong was the certificate program in developing your direct and cross-examination of witness skills?

75% will respond “very strong” or “strong”.

Outcome 4 – Graduates will be able to introduce exhibits in to evidence in real or simulated judicial proceedings.

Measure 1 – Faculty evaluation of students as they introduce exhibits in to evidence in a real or simulated judicial proceeding in required course (LAW 738 - Trial Advocacy or LAW 780 — Practicum: The Litigation Experience or LAW 774 – Prosecution Clinic or LAW 772 –Defender Clinic or LAW 776 – Indian Legal Clinic or LAW 773 – Civil Litigation Clinic or LAW 778 – Immigration Law and Policy Clinic).

75% will achieve a “competent” level of performance. (See parenthetical at the end of Outcome 1.)

Measure 2 – Student survey response to question – How strong was the certificate program in developing skills related to the introduction of exhibits in to evidence?

75% will respond “very strong” or “strong”

F. Please state the Satisfactory student academic progress standards and guidelines (including any time limits for completion).

Students must complete the required credits and coursework (core courses, experiential learning, alternative dispute resolution course, and advanced procedural/practice electives) and the Practice/Service requirement prior to graduation to earn the Certificate. All coursework used to complete an ASU graduate certificate must be completed within a six-year time limit, maintaining continuous enrollment. For courses taken to satisfy the credit/course work requirement of the Trial Advocacy Certificate, each student must earn a grade of at least a “C” for graded courses or a “P” for any pass/fail courses.

G. Will this proposed certificate program allow sharing of credit hours from another ASU degree program to be used as part of this certificate program? (Please note that a maximum of 12 graduate-level credit hours

taken as a non-degree student at ASU, including as a part of a certificate program, may be used towards a future graduate degree at ASU).

All credit hours earned for the Certificate in Trial Advocacy will be in courses that can apply to the student's Juris Doctor degree.

- H. Below, please list all required and elective courses in the appropriate boxes (you may attach additional pages if necessary).

Please ensure that all *new core* course proposals have been submitted to the Provost's office through the Curriculum ChangeMaker online course proposal submission system before this initiative is put on the University Graduate Council and CAPC agendas. Please note: a minimum of 2/3 of the courses required for a graduate certificate must be at the 500-level or above.

| Required Core | | | Credit Hours |
|---|--|-----------------------------|---|
| (Prefix & Number) | (Course Title) | (New Course?) Yes or No? | (Insert Section Sub-total) 6 |
| LAW 605 | Evidence | No | 3 |
| LAW 602 or LAW 604 | Civil Procedure II or Criminal Procedure | No | 3 |
| Alternative Dispute Resolution Requirement (Although some of the courses listed below are approved for more than two credit hours, at least two credit hours will be used to fulfill the Alternative Dispute Resolution requirement) Other courses may be used with approval from the program/certificate director | | | Credit Hours (Insert Section Sub-total) 2 |
| (Prefix & Number) | (Course Title) | (New Course?) Yes or No? | |
| LAW 702 | Alternative Dispute Resolution | No | 2-3 |
| LAW 662 | Alternative Dispute Resolution & Employment Law | No | 2-3 |
| LAW 701 | Arbitration | No | 2-3 |
| LAW 733 | Negotiation | No | 2-3 |
| LAW 775 | Mediation Clinic | No | 1-6 |
| LAW 691/791 | Seminar courses as approved by the Program/Certificate Director | No | 1-12 |
| Litigation Requirement (Although some of the courses listed below are approved for more than three credit hours, at least three credit hours will be used to fulfill the Litigation requirement. Other courses may be used with approval from the program/certificate director) | | | Credit Hours (Insert Section Sub-total) 3 |
| (Prefix & Number) | (Course Title) | (New Course?) Yes or No? | |
| LAW 738 | Trial Advocacy | | 3 |
| LAW 780 | The Litigation Experience | | 4 |
| LAW 774 | Prosecution Clinic | | 1-6 |
| LAW 772 | Defender Clinic | | 1-6 |

| | | | |
|--|---|---|---|
| LAW 776 | Indian Legal Clinic | | 1-6 |
| LAW 773 | Civil Justice Clinic | | 1-6 |
| LAW 778 | Immigration Law and Policy | | 1-6 |
| Electives | | | Credit Hours |
| <i>Other courses may be used with approval from the program/certificate director</i> | | | |
| <i>(Prefix & Number)</i> | <i>(Course Title)</i> | <i>(New Course?) Yes or No?</i> | (Insert Section Sub-total) 4 |
| | A minimum of 4 credits is required from the elective list below | | |
| LAW 610 | Advanced Criminal Procedure | No | 2-3 |
| LAW 603 | Conflict of Laws | No | 2-3 |
| LAW 613 | Federal Courts | No | 2-3 |
| LAW 647 | Mass Tort Litigation | No | 2-3 |
| LAW 734 | Products Liability | No | 2-3 |
| LAW 626 | Writing for Law Practice | No | 2-4 |
| LAW 691/791 | Seminar courses as approved by the Program/Certificate Director | No | 1-4 |
| Other Requirements | | | |
| <i>Student must gain practical experience in client representation by completing one of the following prior to awarding the certificate while maintaining continuous enrollment. *</i> | | | |
| Completion of a Rule 38 Externship (in which students are allowed to practice law under the close supervision of a lawyer), or | | | |
| Pro Bono Service – minimum of 50 hours working with an approved legal services organization or | | | |
| Representation of the College of Law in a Regional, National or International Moot Court Competition | | | |
| <u>Culminating Experience (if applicable)</u> | | | Credit Hours (Insert Section Sub-total) 0 |
| | | | |
| Total required credit hours | | | 15 |

* **Practical experience in client representation:** The certificate requirements include a component in which students must gain additional “field experience” in client representation and advocacy. This experiential component may be satisfied in one of three ways: completion of a “Rule 38” externship (in which students are allowed to practice law under the close supervision of a lawyer), a minimum of 50 hours of pro bono service with an approved legal services organization (such as Community Legal Services, the Arizona Legal Center, and other organizations that provide free legal services to groups in need), or representation of the College of Law in a Regional, National or International Moot Court Competition (which involves well over 50 hours of intensive training in written or oral advocacy).

| 5. PRIMARY FACULTY PARTICIPANTS - Please list all primary faculty participants for the proposed certificate, including home unit and title. You may attach additional pages if necessary. | | |
|--|------------------------------------|---------------------------|
| Name | Home Unit | Title |
| Bob Dauber | Sandra Day O'Connor College of Law | Clinical Professor of Law |
| Art Hinshaw | Sandra Day O'Connor College of Law | Clinical Professor of Law |

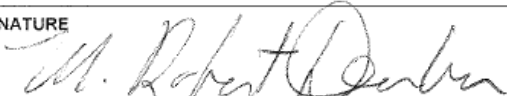
| | | |
|-----------------------|------------------------------------|-------------------------------------|
| Betsy Grey | Sandra Day O'Connor College of Law | Professor of Law |
| Bruce Meyerson | Sandra Day O'Conner College of Law | Faculty Associate |
| Howard Cabot | Sandra Day O'Connor College of Law | Faculty Associate |
| Kevin Rapp | Sandra Day O'Connor College of Law | Faculty Associate |
| Jon Sands | Sandra Day O'Connor College of Law | Faculty Associate |
| Jennifer Barnes | Sandra Day O'Connor College of Law | Associate Clinical Professor of Law |
| Evelyn Cruz | Sandra Day O'Connor College of Law | Clinical Professor of Law |
| Patty Ferguson-Bohnee | Sandra Day O'Connor College of Law | Clinical Professor of Law |


6. REQUIRED SUPPORTING DOCUMENTS
(Please label accordingly, i.e., Appendix or Attachment A, B, etc.)

Please include the following with your proposal:

- A. Sample plans of study for students in the proposed program – See Appendix B
- B. Statements of support from all deans and heads of impacted academic units – See Appendix C

7. APPROVALS - If the proposal submission involves multiple units, please include letters of support from those units.

| | |
|---|---------|
| DEPARTMENT CHAIR or SCHOOL DIRECTOR (PRINT/TYPE) | |
| M. ROBERT DAUBER | |
| SIGNATURE | DATE |
|  | 10-2-17 |

| | |
|---|---------|
| DEAN (PRINT/TYPE) | |
| DOUGLAS SYLVESTER | |
| SIGNATURE | DATE |
|  | 10-3-17 |

The following section will be completed by the Graduate College following the recommendations of faculty governance bodies.

| | |
|------------------------|------|
| DEAN, GRADUATE COLLEGE | |
| SIGNATURE | DATE |
| | |

Please note: Proposals for new certificates also require the review and recommendation of approval from the University Graduate Council, Curriculum and Academic Programs Committee (CAPC), the Academic Senate, and the Office of the Provost before they can be put into operation.

The final approval notification will come from the Office of the Provost.

GF1112G-89

APPENDIX A**OPERATIONAL INFORMATION FOR GRADUATE CERTIFICATES**

(This information is used to populate the [Graduate Programs Search](#) website.)

1. Provide a brief (catalog type - no more than 150 words) program description.

The graduate certificate in Trial Advocacy will provide students interested in pursuing a career in criminal prosecution, criminal defense or civil litigation with a prescribed course of study to help prepare them for practice.

Breakdown of requirements for the academic catalog:

15 credit hours

Required Core (6 credit hours)

LAW 602 Civil Procedure II (3) or

LAW 604 Criminal Procedure (3)

LAW 605 Evidence (3)

Alternative Dispute Resolution Requirement (2 credit hours)**Litigation Requirement (3 credit hours)****Electives (4 credit hours)****Other requirements**

Practical experience in client representation

Additional Curriculum Information

For the Alternative Dispute Resolution requirement, students must complete a minimum of 2 credit hours from the Alternative Dispute Resolution requirement course list.

For the Litigation requirements, students must complete a minimum of 3 credit hours from the Litigation requirement course list.

Students must gain practical experience in client representation by completing one of the following while maintaining continuous enrollment:

- Completion of a Rule 38 Externship or,
- Pro Bono Service – minimum of 50 hours working with an approved legal services organization or,
- Representation of the College of Law in a Regional, National or International Moot Court Competition

2. Marketing Text (optional):

N/A

3. Contact and Support Information:

| | |
|--|---|
| Office Location (Building & Room): BCLS 456 | Campus mail code: 9520 |
| Campus Telephone Number: 5-7359 | Program Director (Name and *ASU ID): Bob Dauber, dauber |

| | |
|--|---|
| Program email address: trialadvocacy@asu.edu | Program Support Staff (Name and *ASU ID): Lauren Balconi, lbalconi |
| Program website address: https://law.asu.edu/degree-programs/programs/trial-advocacy | Admissions Contact (Name and *ASU ID): Lauren Balconi, lbalconi |

* *ASU ID* (e.g. SHJONES)

4. Campus(es) where program will be offered: *
- Downtown Tempe
 Online (only) West
 Polytechnic

* **To select desired box**, place cursor on the left side of the box, right click mouse, select **Properties**, under **Default Value** select **Checked**, press **OK** and the desired box will be checked

5. **Keywords:** (List all keywords that could be used to search for this program. Keywords should be specific to the proposed program.)

trial advocacy, litigation, trial lawyer, law

6. **Area(s) of Interest:**

* **To select desired box**, place cursor on the left side of the box, right click mouse, select **Properties**, under **Default Value** select **Checked**, press **OK** and the desired box will be checked

- A. Select one (1) primary area of interest from the list below that applies to this program.

- [Architecture & Construction](#)
- [Arts](#)
- [Business](#)
- [Communications & Media](#)
- [Education & Teaching](#)
- [Engineering & Technology](#)
- [Entrepreneurship](#)
- [Health & Wellness](#)
- [Humanities](#)
- [Interdisciplinary Studies](#)
- [Law & Justice](#)
- [Mathematics](#)
- [Psychology](#)
- [STEM](#)
- [Science](#)
- [Social and Behavioral Sciences](#)
- [Sustainability](#)

- B. Select one (1) secondary area of interest from the list below that applies to this program.

- [Architecture & Construction](#)
- [Arts](#)
- [Business](#)
- [Communications & Media](#)
- [Education & Teaching](#)
- [Engineering & Technology](#)
- [Entrepreneurship](#)
- [Health & Wellness](#)
- [Humanities](#)
- [Interdisciplinary Studies](#)
- [Law & Justice](#)
- [Mathematics](#)
- [Psychology](#)

- [STEM](#)
- [Science](#)
- [Social and Behavioral Sciences](#)
- [Sustainability](#)

Appendix B

Example Curriculum

Example 1

First semester in certificate program:

LAW 604 – Criminal Procedure (3)

LAW 605 - Evidence (3)

Second semester in certificate program:

LAW 701 – Arbitration (2)

Third semester in certificate program:

LAW 738 – Trial Advocacy (3)

Fourth semester in certificate program:

LAW 610 – Advanced Criminal Procedure (3)

LAW 791 – Topic: Jury Selection (1)

Participation in a practical experience in client representation (0)

Total – 15 credits

Example 2

First semester in certificate program:

LAW 604 – Civil Procedure II (3)

LAW 605 - Evidence (3)

Second semester in certificate program:

LAW 662 – Alternative Dispute Resolution and Employment Law (2)

Third semester in certificate program:

LAW 773 – Civil Justice Clinic (3)

Fourth semester in certificate program:

LAW 734 – Products Liability (2)

LAW 691 – Topic: Civil Pretrial Practice (2)

Participation in a practical experience in client representation (0)

Total – 15 credits

Appendix C

Official Submission – Sandra Day O'Connor College of Law

From: Leslie Mamaghani
Sent: Tuesday, October 03, 2017 10:41 AM
To: Amanda Morales-Calderon <AMANDA.MORALES-CALDERON@asu.edu>
Cc: curriculumplanning@asu.edu
Subject: Trial Advocacy Certificate proposal

Hi Amanda.

Hope all is well with you.

Attached is the Trial Advocacy Certificate proposal from the College of Law. Also attached is a PDF of the signature page.

If you have questions please let me know.

Thanks.

Leslie

School of Social and Behavioral Sciences - Support

Leslie Mamaghani

From: Scott Barclay
Sent: Friday, January 05, 2018 11:31 AM
To: Bob Dauber; Leslie Mamaghani
Cc: Scott Barclay; Nick Schweitzer; Patricia Friedrich
Subject: RE: Request for Impact Statement for Trial Advocacy Certificate Proposal

The School of Social and Behavioral Sciences in the New College of Interdisciplinary Arts and Sciences is supportive of the proposed Certificate for Trial Advocacy by the College of Law. We identify no negative impact on our current courses from the proposed graduate Certificate.

Scott Barclay
Director and Professor
School of Social and Behavioral Sciences



Arizona State University
New College of Interdisciplinary Arts and Sciences

Scott.W.Barclay@asu.edu
602-543-8577

From: Bob Dauber
Sent: Thursday, January 4, 2018 1:31 PM
To: Scott Barclay <Scott.W.Barclay@asu.edu>
Cc: Leslie Mamaghani <leslie.mamaghani@asu.edu>
Subject: Request for Impact Statement for Trial Advocacy Certificate Proposal

Hello, Scott. The College of Law is in the process of establishing a new graduate certificate in Trial Advocacy, and the University has informed us that we must provide an "statement of support" from the New College of Interdisciplinary Arts and Sciences for the proposal to move forward. I am attaching a short memo describing the certificate proposal. Because the certificate will be awarded only to Juris Doctor students based on completion of courses that are already a part of our curriculum, I expect the certificate will have no adverse impact on your College. A response e-mail indicating your support for the proposal would be greatly appreciated.

Bob Dauber
Clinical Professor
Charles M. Brewer Professor of Trial Advocacy
Arizona State University Sandra Day O'Connor College of Law
Beus Center for Law and Society
111 E. Taylor Street
Phoenix, AZ 85004-4467
480-965-7359
bob.dauber@asu.edu

College of Public Service and Community Solutions – Support

From: Joanna Lucio
Sent: Friday, January 5, 2018 10:40 AM
To: Bob Dauber <bob.dauber@asu.edu>
Subject: FW: Request for Impact Statement for Trial Advocacy Certificate Proposal

Hi Bob,

Please accept this as a statement of support from the College of Public Service and Community Solutions.
Best,

Joanna Lucio
Associate Dean of Academic Affairs

From: Kathleen Andereck
Sent: Thursday, January 4, 2018 1:58 PM
To: Joanna Lucio <Joanna.Duke@asu.edu>
Subject: FW: Request for Impact Statement for Trial Advocacy Certificate Proposal

Not sure the attachment was in that email I just sent.

Kathleen Andereck, Ph.D.
Director and Professor
School of Community Resources and Development
Arizona State University
411 N. Central Avenue, Ste. 550
Phoenix, AZ 85004
kandereck@asu.edu
scrd.asu.edu

From: Bob Dauber
Sent: Thursday, January 4, 2018 12:06 PM
To: Kathleen Andereck <kandereck@asu.edu>
Cc: Leslie Mamaghani <leslie.mamaghani@asu.edu>
Subject: Request for Impact Statement for Trial Advocacy Certificate Proposal

Hello, Kathleen. The College of Law is in the process of establishing a new graduate certificate in Trial Advocacy, and the University has informed us that we must provide an "statement of support" from the College of Public Service and Community Solutions for the proposal to move forward. I am attaching a short memo describing the certificate proposal. Because the certificate will be awarded only to Juris Doctor students based on completion of courses that are already a part of our curriculum, I expect the certificate will have no adverse impact on your College. A response e-mail indicating your support for the proposal would be greatly appreciated.

Bob Dauber
Clinical Professor
Charles M. Brewer Professor of Trial Advocacy
Arizona State University Sandra Day O'Connor College of Law
Beus Center for Law and Society
111 E. Taylor Street
Phoenix, AZ 85004-4467
480-965-7359
bob.dauber@asu.edu

(NEW GRADUATE INITIATIVES)

PROPOSAL PROCEDURES CHECKLIST

Academic units should adhere to the following procedures when requesting new curricular initiatives (degrees, concentrations or certificates).

Obtain the required approval from the Office of the Provost to move the initiative forward for internal ASU governance reviews/approvals.

- Establishment of new curricular initiative requests; degrees, concentrations, or certificates
- Rename requests; existing degrees, concentrations or certificates
- Disestablishment requests; existing degrees, concentrations or certificates

Submit any new courses that will be required for the new curricular program to the Curriculum ChangeMaker online course approval system for review and approval.

- Additional information can be found at the Provost's Office Curriculum Development website: [Courses link](#)
- For questions regarding proposing new courses, send an email to: courses@asu.edu

Prepare the applicable proposal template and operational appendix for the proposed initiative.

- New degree, concentration and certificate templates (contain proposal template and operational appendix) can be found at the Provost's Office Curriculum Development website: [Academic Programs link](#)

Obtain letters or memos of support or collaboration. (if applicable)

- When resources (faculty or courses) from another academic unit will be utilized
- When other academic units may be impacted by the proposed program request

Obtain the internal reviews/approvals of the academic unit.

- Internal faculty governance review committee(s)
- Academic unit head (e.g. Department Chair or School Director)
- Academic unit Dean (will submit approved proposal to the curriculumplanning@asu.edu email account for further ASU internal governance reviews (as applicable, University Graduate Council, CAPC and Senate)

Additional Recommendations - All new graduate programs require specific processes and procedures to maintain a successful degree program. Below are items that Graduate Education strongly recommends that academic units establish after the program is approved for implementation.

Set-up a Graduate Faculty Roster for new PhD Programs – This roster will include the faculty eligible to mentor, co-chair or chair dissertations. For more information, please go to http://graduate.asu.edu/graduate_faculty_initiative.

Establish Satisfactory Academic Progress Policies, Processes and Guidelines – Check within the proposing academic unit and/or college to see if there are existing academic progress policies and processes in place. If none have been established, please go to http://graduate.asu.edu/faculty_staff/policies and scroll down to the **academic progress review and remediation processes** (for faculty and staff) section to locate the reference tool and samples for establishing these procedures.

Establish a Graduate Student Handbook for the New Degree Program – Students need to know the specific requirements and milestones they must meet throughout their degree program. A Graduate Student Handbook provided to students when they are admitted to the degree program and published on the website for the new degree gives students this information. Include in the handbook the unit/college satisfactory academic progress policies, current degree program requirements (outlined in the approved proposal) and provide a link to the Graduate Policies and Procedures website. Please go to http://graduate.asu.edu/faculty_staff/policies to access Graduate Policies and Procedures.