

This template is to be used for proposed disestablishments included on the Academic Plan and for which the unit has received specific written approval from the Office of the University Provost to proceed with internal proposal development and review. This proposal template should be completed and submitted by the Dean’s Office to the Office of the University Provost [mailto:curriculumplanning@asu.edu]. The disestablishment **may not** be implemented until the Office of the University Provost notifies the academic unit that the disestablishment proposal has completed the approval process.

UNIT AND PROGRAM INFORMATION

College/School/Institute: The College of Liberal Arts and Sciences

Department/Division/School: English

Proposing Faculty Group (if applicable): Writing, Rhetorics and Literacies

Proposal Contact

Name: Kathleen Lamp-Fortunato **Title:** Associate Professor, Director of WRL
Phone number: 480-965-3168 **Email:** kslamp@asu.edu

Existing Program Information

Program Type: Certificate **Academic Level:** Undergraduate

Degree Type: Certificate *If other specify*

Name: Writing **Concentration (if applicable)** ()

Plan code(s) for the program:

If this is a degree program that has multiple concentrations, list all program names and plan codes impacted.
 LAENGCERT

Implementation information: Degree Search is our official record of the academic catalog. Therefore, all academic programs which are active and have students enrolled are required to be listed on Degree Search. Upon request by the Dean's Office, an academic program can be removed from the undergraduate or graduate application; however, the program will remain in degree search with the notation “This program is no longer accepting applications,” until the approved effective date of the disestablishment.

Requested effective date: 2020-21

Briefly describe the rationale for disestablishment:

In the past few years, enrollment in the Certificate in Writing program has steadily declined, and there are now just four students enrolled. The resources required to administer this program can not be justified given this small size, as it takes time and attention away from other programs that are more attractive to students. We believe the certificate program may be less attractive to some students than the department's undergraduate Writing Rhetoric and Literacies concentration and major, which is a robust and well-developed academic program for students interested in studying writing.

Impact on other existing programs:

May include availability of course content for students in other majors who may need it; other.
 N/A

Impact on current students:

Estimate number of students still enrolled; anticipated date of last graduates; arrangements for continuing students and students in articulated transfer pathways (e.g., MAPP, TAG).

There are four students currently active in the certificate. The undergraduate advisors will continue to work with them to assist them in completing the requirements.

Applications:

What term should applications close? If this change should be made immediately upon approval, please indicate this. Please note that the program will remain on Degree Search until such a time that no students remain enrolled in the program.

Spring 2020

Current applicants:

Describe actions that will be taken regarding admitted students or students who have applied to this program? If current applicants should be moved to a new program, please indicate the plan code of that program.

There are no current applicants.

Additional information:

Provide any relevant information not required above that will assist in evaluating the proposal.

We anticipate that the proposed minor in Writing, Rhetorics and Literacies will meet the needs of students wanting to gain additional skills and credentials in writing.

DEAN APPROVAL(S)

This proposal has been approved by all necessary unit and College/School levels of review. I recommend implementation of the proposed name change.

College/School/Division Dean name: Paul LePore

Signature _____ **Date:** ___ / ___ /20

College/School/Division Dean name:
(if more than one college involved)

Signature _____ **Date:** ___ / ___ /20

Note: An electronic signature, an email from the dean or dean's designee, or a PDF of the signed signature page is acceptable.

University Approval(s)

Vice Provost for Graduate Education Name: _____

Signature: _____ **Date:** ___ / ___ /20

Vice Provost for Undergraduate Education Name: _____

Signature: _____ **Date:** ___ / ___ /20

Email used as signature

From: Paul LePore <Paul.Lepore@asu.edu>

Sent: Monday, September 23, 2019 8:26 AM

To: curriculumplanning@asu.edu

Cc: Jenny Smith <jenny.smith@asu.edu>; Amanda Smith <Amanda.A.Smith@asu.edu>; Paul LePore <Paul.Lepore@asu.edu>

Subject: Proposal to Disestablish an Academic Program - Writing Certificate

Please accept the attached proposal to disestablish the Writing Certificate.

Thank you,

PL

PAUL C. LEPORE, Ph.D.

Associate Dean

College of Liberal Arts and Sciences

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