PROPOSAL TO ESTABLISH A NEW MASTER’S DEGREE PROGRAM

This template is to be used only by programs that have received specific written approval from the Provost’s office to proceed with internal proposal development and review. The proposal template should be completed in full and submitted to the University Provost’s Office [mailto: curriculumplanning@asu.edu]. It must undergo all internal university review and approval steps including those at the unit, college, and university levels. A program may not be implemented until the Provost’s Office notifies the academic unit that the program may be offered.

MASTER’S DEGREE PROGRAM

<table>
<thead>
<tr>
<th>College/School:</th>
<th>The College of Liberal Arts and Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note: Program ownership is coded at the College/School level first and may not be a center, department or division apart from it.</td>
<td></td>
</tr>
<tr>
<td>Department/Division/School:</td>
<td>School of Human Evolution and Social Change (CHUMEVOL)</td>
</tr>
<tr>
<td>Proposing faculty group (if applicable):</td>
<td>Global Health</td>
</tr>
</tbody>
</table>

Name of proposed degree program: Master of Science (MS) in Global Health

Proposed title of major: Global Health

Master’s degree type: MS - Master of Science

If Degree Type is “Other”, provide degree type and proposed abbreviation:

Is a program fee required? Yes, a program fee is required.

Note: for more information about program fee requests, visit https://provost.asu.edu/curriculum-development/changemaker/form-instructions#fees

Is the unit willing and able to implement the program if the fee is denied? No, we are not able to implement the program without the program fee.

Requested effective term and year: Fall 2021

(The first semester and year for which students may begin applying to the program)

Delivery method and campus or location options: select all locations that apply

- [ ] Downtown Phoenix
- [ ] Polytechnic
- [ ] Tempe
- [ ] Thunderbird
- [ ] West
- [ ] Both on-campus and ASU Online* - (check applicable campus(es) from options listed above)
- [x] ASU Online only (all courses online and managed by ASU Online)

Note: Once students elect a campus or Online option, students will not be able to move between the on-campus and the ASU Online options. Approval from the Office of the University Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online. Please complete the ASU Online Offering form in Curriculum ChangeMaker to begin this request. Prior to completing the online Curriculum ChangeMaker form, please contact EdPlus at asuonline@asu.edu who can provide you with additional information regarding the online request process.

Do Not Fill in this information: Office Use Only

Plan Code: CIP Code:

PROPOSAL CONTACT

Name: Roseanne Schuster
Title: Assistant Research Scientist
Phone number: 480-727-0490
Email: roseanne.schuster@asu.edu

DEAN APPROVAL(S)

This proposal has been approved by all necessary unit and college/school levels of review, and the college/school(s) has the resources to offer this degree program. I recommend implementation of the proposed degree program.

Note: An electronic signature, an email from the dean or dean’s designee, or a PDF of the signed signature page is acceptable.

College/School/Division Dean name: Fabio Milner

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Please note: Proposals for new degrees also require the review and recommendation of approval from the University Graduate Council, Curriculum and Academic Programs Committee (CAPC), the Academic Senate (2 readings), and the Office of the Provost before they can be put into operation.

The final approval notification will come from the Office of the Provost.

1. PURPOSE AND NATURE OF PROGRAM

A. Provide a brief program description:
   The Master of Science in Global Health will examine the social, cultural, political, ecological and economic dimensions of human life in a globalized era. It will draw on established international partnerships that the School of Human Evolution and Social Change (SHESC) has cultivated (e.g., with global initiatives such as the Demographic & Health Surveys program, and implementers such as Chemonics International) to inform course content and targeted skills for students to participate in the global health workforce. Students will interact with current trends in technical areas (e.g., global nutrition, maternal and child health) as well as cross-cutting areas such as policy and formulating research or program evaluation questions. This program seeks to equip students with the necessary skills to create effective, sustainable, and culturally-appropriate approaches to prevent, assess, and mitigate disease, as well as to critically assess the work of others in their professional environments. The program will help learners to cultivate professional practice through focus on application of technical knowledge into professional settings by integrating recognized global health competencies. With the MS in Global Health, learners will be positioned for roles at government public and global health and policy agencies, global health implementing organizations, or research teams.

   B. Will concentrations be established under this degree program? □ Yes    □ No
   (Please provide additional concentration information in the curricular structure section – number 7.)

2. PROGRAM NEED

   Explain why the university should offer this program (include data and discussion of the target audience and market).

   The promise of global health requires us to address some of the most complex and difficult challenges facing humans. Preparing a global health workforce with expertise in social science disciplines can help support national, regional and global security interests by fostering political stability, diplomacy, and economic growth worldwide. As exposed most recently by the COVID-19 pandemic, there is an unmet need globally for global and public health professionals who can assess and interpret biological health trends in concert policy measures and their overlapping biobehavioral implications. International health bodies are increasingly looking to incorporate cultural context to address persistent global health challenges.1 Furthermore, government agencies are seeking to address the persistent gap between research and application of best practices in global development including health and nutrition.2

   Funding for global health programs nearly doubled from $22B in 2005 to $41B in 2019,3 commensurately increasing demand in the global health workforce to staff and manage these programs.4 This has led to more than a three-fold increase in university-based global health programs and student enrollment in the U.S. from 2005-2011, with projected increase in demand for Master’s-level programs on course to be met.5 However, a common critique of these programs is that they fail to prepare students for taking local context into account.6 ASU not only offers the largest and longest running undergraduate degree program in global health,8 but we leverage our top-tier research rankings in

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5 Matheson et al., 2014. Sustainability and growth of university global health programs. Center for Strategic and International Studies.  

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anthropology (#1) and social sciences (#4)\(^7\) to offer a program intensely focused on the cultural contexts and seeming nuances that have multiplicative effects in global health outcomes. ASU added the online option for the BA in Global Health in 2014; enrollment in the online degree now makes up 39% of all BA in Global Health degrees conferred while on-campus enrollment has remained steady. A Master of Science in Global Health is a logical extension of our successful undergraduate program.

The need for a global health workforce with specific graduate level, global health training is well established. A recent study reported that 61 percent of current job offerings in global health specified a preference for a candidate with a master’s degree.\(^8\) The majority of graduate global health programs are clinically-based and offer global health certificates, concentrations, and field experiences; but unlike ASU’s non-clinical program, preparing graduates for careers in global health programming is not the intent of most of these programs.

Northwestern University offers the only existing fully online Master of Science degree in Global Health and demand has been high; within 12 months of establishing the program, 54 students were admitted.\(^9\) While the ASU degree overlaps with Northwestern’s in focus on policy, research and data analysis skills, and hands-on practicum, the ASU program differentiates itself by focusing on the biobehavioral and evolutionary perspectives that speak to the critical gap in global health education.

3. IMPACT ON OTHER PROGRAMS

Attach any letters of collaboration or support from impacted programs (see checklist sheet). Please submit as a separate document.

See Attachment III.

4. PROJECTED ENROLLMENT

How many new students do you anticipate enrolling in this program each year for the next five years?

*Note: The Arizona Board of Regents (ABOR) requires that nine master’s degrees be awarded every three years. Thus, the projected enrollment numbers must account for this ABOR requirement.*

<table>
<thead>
<tr>
<th>5-YEAR PROJECTED ANNUAL ENROLLMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please utilize the following tabular</td>
</tr>
<tr>
<td>format</td>
</tr>
<tr>
<td>Number of Students Majoring (Headcount)</td>
</tr>
</tbody>
</table>

5. ACCREDITATION OR LICENSING REQUIREMENTS (if applicable)

Provide the names of the external agencies for accreditation, professional licensing, etc. that guide your curriculum for this program, if any. Describe any requirements for accreditation or licensing.

None

6. STUDENT LEARNING OUTCOMES AND ASSESSMENT

Attach a PDF copy of the assessment plan printed from the University Office of Evaluation and Educational Effectiveness assessment portal demonstrating UOEEE’s approval of your assessment plan for this program. Visit the assessment portal at [https://uoeee.asu.edu/assessment-portal](https://uoeee.asu.edu/assessment-portal) or contact uoeee@asu.edu with any questions.

See Attachment II.


\(^8\) Keralis et al. 2018. *BMC Public Health*; 18:293. [https://doi.org/10.1186/s12889-018-5195-1](https://doi.org/10.1186/s12889-018-5195-1)

7. CURRICULAR STRUCTURE

A. Curriculum Listing

<table>
<thead>
<tr>
<th>Required Core Courses for the Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prefix and Number</td>
</tr>
<tr>
<td>ASM 503</td>
</tr>
<tr>
<td>ASB 504</td>
</tr>
</tbody>
</table>

Restricted electives
(Select at least 3 of the following courses for a total of 9 credit hours. Other courses may be used with approval of the academic unit.)

<table>
<thead>
<tr>
<th>Prefix and Number</th>
<th>Course Title</th>
<th>New Course?</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASB 598</td>
<td>Topic: Maternal and Child Health</td>
<td>No</td>
<td>3</td>
</tr>
<tr>
<td>ASB 455</td>
<td>Practicum for Social Sciences</td>
<td>No</td>
<td>3</td>
</tr>
<tr>
<td>ASB 598</td>
<td>Topic: Reproductive Ecology</td>
<td>No</td>
<td>3</td>
</tr>
<tr>
<td>ASB 462</td>
<td>Medical Anthropology: Culture and Health</td>
<td>No</td>
<td>3</td>
</tr>
<tr>
<td>ASB 526</td>
<td>Survey Topics in Global Nutrition</td>
<td>Yes</td>
<td>3</td>
</tr>
</tbody>
</table>

Section sub-total: 6

Elective or Research Courses
(As deemed necessary by supervisory committee. Below is a sample list.)

<table>
<thead>
<tr>
<th>Prefix and Number</th>
<th>Course Title</th>
<th>New Course?</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NLM 530</td>
<td>Program Evaluation and Information Management</td>
<td>No</td>
<td>3</td>
</tr>
<tr>
<td>JHR 598</td>
<td>Topic: Migration, Asylum, Refugees</td>
<td>No</td>
<td>3</td>
</tr>
<tr>
<td>JHR 598</td>
<td>Topic: Gender Violence/Sex-Trafficking</td>
<td>No</td>
<td>3</td>
</tr>
<tr>
<td>SOS 530</td>
<td>International Development and Sustainability</td>
<td>No</td>
<td>3</td>
</tr>
<tr>
<td>SOS 536</td>
<td>Food System Sustainability</td>
<td>No</td>
<td>3</td>
</tr>
<tr>
<td>HCR 570</td>
<td>Introduction to International Health Systems, Professions, and Research</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HCR 571</td>
<td>Cultural Diversity and Healthcare Delivery</td>
<td>No</td>
<td>3</td>
</tr>
</tbody>
</table>

Section sub-total: 9

Culminating Experience(s)
E.g. – Capstone course, portfolio, written comprehensive exam, applied project, thesis (must be 6 credit hours with oral defense)

<table>
<thead>
<tr>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portfolio</td>
</tr>
</tbody>
</table>

Section sub-total: 0

Other Requirements
E.g. – internships, clinical requirements, field studies, foreign language exam as applicable

<table>
<thead>
<tr>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASB 584 Internship</td>
</tr>
</tbody>
</table>

The ASB 584 Internship will encourage students to identify an internship placement that strategically aligns with their goals for skill development and career progression. Students may conduct their internship in-person or remotely with an organization in their local community with a global health focus, or in-person or remotely with another site elsewhere in the world. The focus of the internship will be a combination of developing technical expertise (e.g., maternal and child health; nutrition; infectious disease; infectious disease) and/or skills following guidance by the Consortium of Universities for Global Health (e.g., monitoring, evaluation, and learning; program implementation; cross-cultural communication and teamwork). The flexibility of location and format will facilitate full participation and increased accessibility for learners who may have time, location, or other constraints, to engage in a practical application of coursework. The MS in Global Health Program Director facilitates the internship and will review and approve acceptable internships.
Upon enrollment, each student will work with the SHESC Graduate Academic Success Coordinator to map out their coursework by semester, including when the student will complete their internship. Two semesters before the student intends to conduct the internship, at the semester half-way point, the student will submit a form describing the potential internship, student role, and student goals for review by the Program Director for pre-approval. Then, in the beginning of the semester before the student intends to conduct the internship, the student will fill out a more detailed form including their supervisor’s contact information, student roles and responsibilities, and updated goals for the internship reflective of conversations with the internship preceptor and Student Placement Agreement signed by their internship site for review. The Program Director will review this form for final approval.

If the student does not have a placement by mid-way through the semester preceding the internship semester, and the student has demonstrated efforts to secure an internship (e.g., documented professional attempts to reach out to potential internship placements, conversations with MS in Global Health Program Director, committee members, and Graduate Academic Success Coordinator) the Program Director will work with the student’s Committee and Graduate Academic Success Coordinator to identify a suitable research internship with an ASU faculty member on a relevant project to support timely completion of degree.

### Section sub-total:

<table>
<thead>
<tr>
<th>Total required credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
</tr>
</tbody>
</table>

1. List all required core courses and total credit hours for the core (required courses other than internships, thesis, capstone course, etc.).
2. Omnibus numbered courses cannot be used as core courses.
3. Permanent numbers must be requested by submitting a course proposal to Curriculum ChangeMaker for approval.

**B. Will concentrations be established under this degree program?** Yes ☑ No

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**8. COURSES**

**A. Course Prefix(es):** Provide the following information for the proposed graduate program.

i. Will a new course prefix(es) be required for this degree program? Yes ☑ No ☐

If yes, complete the Course Prefixes / Subjects Form for each new prefix and submit it as part of this proposal submission. Form is located under the courses tab.

**B. New Courses Required for Proposed Degree Program:** Provide course prefix, number, title, credit hours and brief description for any new courses required for this degree program.

**ASB 504 Global Health Policy, 3 credit hours**

The course examines the relationship between global policy, population dynamics and human health. A particular focus is how national and international policy processes mediate and moderate these relationships. We learn about multinational global health institutions like the United Nations, World Health Organization, and nongovernmental organizations (NGOs). We use a policy analytic framework that emphasizes the necessity to consider authority, power, problem scope, effectiveness, equity, efficiency, and feasibility. Throughout the class, we will learn about what quantitative indicators (i.e. measures) can tell us about the scope and distribution of population health problems.

**ASB 526 Survey Topics in Global Nutrition, 3 credit hours**

Nutrition is at the nexus of human health, food systems, water, sanitation, hygiene (WASH) and gender, among other important intersecting human and environmental systems. Learners will explore the current landscape of nutrition and its intersection with these topics by synthesizing research, programmatic, and policy documents and through hands-on exploration and analysis of publicly available datasets. This course will prepare learners to identify key questions related to global nutrition, to assess these questions using existing datasets, and to interpret results including acknowledgement of measurement error in context.

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**9. FACULTY, STAFF, AND RESOURCE REQUIREMENTS**

**A. Faculty**

i. **Current Faculty** – Complete the table below for all current faculty members who will teach in the program. If listing faculty from an academic unit outside of the one proposing the degree, please provide a support statement from that unit.

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Highest Degree</th>
<th>Area of Specialization/Expertise</th>
<th>Estimated Level of Involvement</th>
</tr>
</thead>
</table>

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ii. **New Faculty** - Describe the new faculty hiring needed during the next three years to sustain the program. List the anticipated hiring schedule and financial sources for supporting the addition of these faculty members.

Using the program fees, we have hired a part-time Program Director who will also teach a course annually. As the program grows, SHESC will hire a full-time lecturer in order to meet the schedule for quality course offerings.

iii. **Administration of the program** - Explain how the program will be administered for the purposes of admissions, advising, course offerings, etc. Discuss the available staff support.

**Admissions.** Prospective students will apply through ASU online in concordance with SHESC graduate deadlines. Applications will be evaluated on the basis of the posted admissions criteria through standard SHESC admissions processes. The faculty committee with the Graduate Director will review the applications.

**Advising.** Each admitted student will be assigned a faculty advisor and the student will identify a second committee member with the appropriate expertise. In addition, students will be advised by our current graduate advisors who can assist with course registrations, degree funding, progress through the degree and any other academic needs.

**Course Offerings.** The Program Director will ensure courses are offered to facilitate completion of the degree within the program timeline and oversee compliance of the internship placement in accordance with ASU guidelines. The Program Director will interface with program staff (e.g., student advisors) to manage the program. The Program Director will interface with an instructional designer in the Center for Evolution and Medicine for initial course launch and new technologies.

B. **Resource requirements needed to launch and sustain the program:** Describe any new resources required for this program’s success such as new staff, new facilities, new library resources, new technology resources, etc.

No additional resources outside of the requested and approved program fee are needed to support this program. As described in section 9.A.ii, the program fee will be used to support the Program Director and a lecturer to ensure adequate course offerings. Commensurate with program growth, we may hire a part-time instructional designer.
1. **Proposed title of major:** Master of Science in Global Health

2. **Marketing description** *(Optional - 50 words maximum. The marketing description should not repeat content found in the program description.)*

   Are you concerned about global health issues? Passionate about changing the world? This program goes beyond fighting disease and health disparities by digging deeper into their sociocultural and evolutionary roots. Pick up where medical practice leaves off and create evidence-based, contextually-informed, and far-reaching solutions to localized and universal health concerns.

3. **Provide a brief program description** *(Catalog type (i.e. will appear in Degree Search) – no more than 150 words. Do not include any admission or curriculum information)*

   The Master of Science in Global Health in the School of Human Evolution and Social Change exposes students to a comprehensive understanding of the factors that lead to morbidity around the world including ecological, political, cultural, institutional, historical, evolutionary, social, and technological factors. This program seeks to equip students with the necessary skills to create effective, sustainable, and culturally-appropriate approaches to prevent, assess, and mitigate disease, as well as to critically assess the work of others in their professional environments. The program will help learners to cultivate professional practice through focus on application of technical knowledge into professional settings by integrating recognized global health competencies.

4. **Delivery/Campus Information Options:**

   Online

5. **Campus(es) where program will be offered:**

   - ASU Online curriculum consists of courses that have no face-to-face content. iCourses are online courses for students in on-campus programs. iCourses may be included in a program, but may not comprise the entirety of a program. On-campus programs must have some face-to-face content.
   - Note: Office of the Provost approval is needed for ASU Online delivery option.

   - ☑️ ASU Online only (all courses online and managed by ASU Online)

   - All other campus or location options (please select all that apply):

   - ☐ Downtown Phoenix
   - ☐ Polytechnic
   - ☐ Tempe
   - ☐ West
   - ☐ Other:

   - ☐ Both on-campus and ☐ ASU Online* - (check applicable campus(es) from options listed above)

   - Note: Once students elect a campus or Online option, students will not be able to move between the on-campus and the ASU Online options. Approval from the Office of the University Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online. Please complete the ASU Online Offering form in Curriculum ChangeMaker to begin this request. Prior to completing the online Curriculum ChangeMaker form, please contact EdPlus at asuonline@asu.edu who can provide you with additional information regarding the online request process.

6. **Admission Requirements:**

   Applicants must fulfill the requirements of both the Graduate College and The College of Liberal Arts and Sciences.

   Applicants are eligible to apply to the program if they have earned a bachelor's degree from a regionally accredited institution.

   Applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in the last 60 hours of a student's first bachelor's degree program, or applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in an applicable master's degree program.

   All applicants must submit:
1. graduate admission application and application fee
2. official transcripts
3. written statement
4. three letters of recommendation
5. professional resume
6. proof of English proficiency

Additional Application Information

An applicant whose native language is not English must provide proof of English proficiency regardless of current residency.

Students who have graduated from programs in anthropology, biology, public health, applied mathematics, statistics, or in a related social science degree may be particularly well-positioned. Applicants with previous degrees in other fields should address how their previous studies have prepared them for this program in the written statement.

7. Application Review Terms (if applicable session):

Indicate the first term and year in which applications will be opened for admission. Applications will be accepted on a rolling basis after that time.

Note: It is the academic unit’s responsibility to display program deadline dates on their website.

<table>
<thead>
<tr>
<th>Terms</th>
<th>Years</th>
<th>University Late Fee Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Fall (regular)</td>
<td>(year): 2021 (year):</td>
<td>July 1st</td>
</tr>
<tr>
<td>□ Session B</td>
<td></td>
<td>October 1st</td>
</tr>
<tr>
<td>□ Spring (regular)</td>
<td>(year):</td>
<td>December 1st</td>
</tr>
<tr>
<td>□ Session B</td>
<td>(year):</td>
<td>February 8th</td>
</tr>
<tr>
<td>□ Summer (regular)</td>
<td>(year):</td>
<td>May 14th</td>
</tr>
<tr>
<td>□ Summer B</td>
<td>(year):</td>
<td>May 14th</td>
</tr>
</tbody>
</table>

Note: Session B is only available for approved online programs.

Program admission deadlines website address: www.shesc.asu.edu

8. Curricular Requirements:

Curricular Structure Breakdown for the Academic Catalog:
(To be completed by the Graduate College)

Required Core (Error! Reference source not found.6 credit hours)
ASB 504 Global Health Policy (3)
ASM 503 Evolutionary Medicine and Global Health (3)

Restricted Electives (9 credit hours)
ASB 455 Practicum for Social Sciences (3)
ASB 462 Medical Anthropology: Culture and Health (3)
ASB 526 Survey Topics in Global Nutrition (3)
ASB 598 Topic: Maternal and Child Health (3)
ASB 598 Topic: Reproductive Ecology (3)

Electives or Research (12 credit hours)
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Other Requirement (3 credit hours)
ASB 584 Internship (3)

Culminating Experience (0 credit hours) Error! Reference source not found.
portfolio (0)

Additional Curriculum Information
For restricted electives, students complete at least nine credit hours from the list above.

Master’s Comprehensive Exam (when applicable), please select from the appropriate option.
N/A

9. Allow 400-level courses: ☑ Yes ☐ No
Note: No more than 6 credit hours of 400-level coursework may be included on a graduate student plan of study.

10. Committee:
Required number of non-thesis option committee members (must be a minimum of one): 2

11. Keywords: List all keywords that could be used to search for this program. Keywords should be specific to the proposed program – limit 10 keywords.

   global health, applied anthropology, evolutionary medicine, public health, maternal health, child health, nutrition, global health policy, medical anthropology

12. Area(s) of Interest
   A. Select one (1) primary area of interest from the list below that applies to this program.

   ☑ Architecture & Construction  ☐ Interdisciplinary Studies
   ☑ Arts  ☐ Law & Justice
   ☑ Business  ☐ Mathematics
   ☑ Communication & Media  ☐ Psychology
   ☑ Education & Teaching  ☐ STEM
   ☑ Engineering & Technology  ☐ Science
   ☑ Entrepreneurship  ☐ Social and Behavioral Sciences
   ☑ Health & Wellness  ☑ Sustainability
   ☑ Humanities

   B. Select one (1) secondary area of interest from the list below that applies to this program.

   ☑ Architecture & Construction  ☐ Interdisciplinary Studies
   ☑ Arts  ☐ Law & Justice
   ☑ Business  ☐ Mathematics
   ☑ Communications & Media  ☐ Psychology
   ☑ Education & Teaching  ☐ STEM
   ☑ Engineering & Technology  ☐ Science
   ☑ Entrepreneurship  ☐ Social and Behavioral Sciences
   ☑ Health & Wellness  ☑ Sustainability
   ☑ Humanities

13. Contact and Support Information:

   Office Location - Building Code & Room: SHESC 233
   (Search ASU map)

   Campus Telephone Number: 480-965-6215
   (may not be an individual’s number)

   Program Email Address: globalhealth@asu.edu
14. **Application and iPOS Recommendations:** List the Faculty and Staff who will input admission/POS recommendations to Gportal and indicate their approval for Admissions and/or POS:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASURITE</th>
<th>ADMSN</th>
<th>POS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kim Danielson</td>
<td>kddanie2</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>
### MS in Global Health

**Status: UOEEE Provisional Approval**

**Comments: UOEEE provisional approval**

<table>
<thead>
<tr>
<th>Element</th>
<th>Outcome Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AP_2Goal</td>
<td>0</td>
<td>The Master of Science Degree in Global Health will examine the social, cultural, political, ecological and economic dimensions of human life in a globalized era and will draw on established international partnerships. This program seeks to equip students with the necessary skills to create effective, sustainable, and culturally appropriate approaches to prevent, assess, and mitigate disease, as well as to critically assess the work of others in their professional environments. The program will help learners to cultivate professional practice through focus on application of technical knowledge into professional settings by integrating recognized global health competencies.</td>
</tr>
<tr>
<td>Plan_2</td>
<td>1</td>
<td>Students will demonstrate comprehension and integration of biological, social, evolutionary, and cultural theory and policy processes that inform and shape the field of global health.</td>
</tr>
<tr>
<td>Plan_3</td>
<td>1</td>
<td>Students will integrate content knowledge with critical thinking, analysis, and interpretation skills as well as written communication and teamwork.</td>
</tr>
<tr>
<td>AP_1</td>
<td>1</td>
<td>Students will design a theoretically-informed and professionally presented White Paper in core course ASM 503 and students will design a project.</td>
</tr>
<tr>
<td>Measure</td>
<td>1</td>
<td>Students will design a theoretically-informed and professionally presented White Paper in core course ASM 503 Evolutionary Medicine and Global Health.</td>
</tr>
<tr>
<td>PC</td>
<td>1</td>
<td>80% of sampled White Papers reviewed will be evaluated at a level of Satisfactory or higher, using a faculty-developed rubric.</td>
</tr>
<tr>
<td>Measure</td>
<td>1</td>
<td>In ASB 504 Global Health Policy, students will design a project that identifies a health problem, uses extant data to describe its scope and distribution, provides contextual background for the problem, evaluates policy options for ameliorating the problem, and proposes metrics for tracking progress.</td>
</tr>
<tr>
<td>PC</td>
<td>1</td>
<td>80% of sampled final papers reviewed will be evaluated at a level of Satisfactory or higher, using a faculty-developed rubric.</td>
</tr>
</tbody>
</table>
PROPOSAL TO ESTABLISH A NEW MASTER’S DEGREE PROGRAM

<table>
<thead>
<tr>
<th>Outcome</th>
<th>2</th>
<th>0</th>
<th>Students will be able to conduct, interpret and communicate applied research relevant to global health problems through hands-on experience in the field of global health.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan_1</td>
<td>2</td>
<td></td>
<td>Students will observe and demonstrate familiarity concepts of program management; implementation science; monitoring, evaluation, and learning; strategy and project design that are critical to applied work in global health fields.</td>
</tr>
<tr>
<td>GenEd</td>
<td>2</td>
<td></td>
<td>Students will observe and demonstrate familiarity concepts of program management; implementation science; monitoring, evaluation, and learning; strategy and project design that are critical to applied work in global health fields.</td>
</tr>
<tr>
<td>Plan_2</td>
<td>2</td>
<td></td>
<td>Students will observe and demonstrate familiarity concepts of program management; implementation science; monitoring, evaluation, and learning; strategy and project design that are critical to applied work in global health fields.</td>
</tr>
<tr>
<td>Concepts</td>
<td>2</td>
<td></td>
<td>Students will observe and demonstrate familiarity concepts of program management; implementation science; monitoring, evaluation, and learning; strategy and project design that are critical to applied work in global health fields.</td>
</tr>
<tr>
<td>Plan_3</td>
<td>2</td>
<td></td>
<td>Students will observe and demonstrate familiarity concepts of program management; implementation science; monitoring, evaluation, and learning; strategy and project design that are critical to applied work in global health fields.</td>
</tr>
<tr>
<td>Competencies</td>
<td>2</td>
<td></td>
<td>Students will observe and demonstrate familiarity concepts of program management; implementation science; monitoring, evaluation, and learning; strategy and project design that are critical to applied work in global health fields.</td>
</tr>
<tr>
<td>AP_1</td>
<td>2</td>
<td>1</td>
<td>Students will complete an internship relevant to their desired career goals and will be evaluated by their chosen partner organization.</td>
</tr>
<tr>
<td>Process</td>
<td>2</td>
<td></td>
<td>Students will complete an internship relevant to their desired career goals and will be evaluated by their chosen partner organization.</td>
</tr>
<tr>
<td>Measure</td>
<td>2</td>
<td>1</td>
<td>Students’ internship experience will be evaluated by their chosen partner organization to assess the impact of their contribution to the partnership.</td>
</tr>
<tr>
<td>PC</td>
<td>2</td>
<td>1</td>
<td>Students’ internship experience will be evaluated by their chosen partner organization to assess the impact of their contribution to the partnership.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>80% of evaluations from internship partners will score students at a level of Satisfactory or higher, using a program-developed rubric, on whether the students made contributions in their placement commensurate with expectations for a short-term internship.</td>
</tr>
<tr>
<td>Measure</td>
<td>2</td>
<td>2</td>
<td>Students will complete a portfolio critically reflecting on their experience in respect to their desired career goals and their understanding of the field of global health.</td>
</tr>
<tr>
<td>PC</td>
<td>2</td>
<td>2</td>
<td>Students will complete a portfolio critically reflecting on their experience in respect to their desired career goals and their understanding of the field of global health.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>80% of sampled portfolios will be evaluated at a level of Satisfactory or higher, using a faculty-developed rubric.</td>
</tr>
<tr>
<td>Element</td>
<td>Outcome Measure Description</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome</td>
<td>3 0 0 Graduates will have attained core competencies in global health that support their career trajectories.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plan_1</td>
<td>3 Critical Thinking; Verbal Communication; Written Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GenEd</td>
<td>Plan_2 3 Students will have gained skills to apply and translate theory and content knowledge to the workplace and have gained knowledge of who and how to identify who are the key players, systems, and processes.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concepts</td>
<td>Plan_3 3 Students will have developed or improved upon the key global health competencies of cultural humility, flexibility, adaptability, and creativity; global citizenship; critical reflection.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Competencies</td>
<td>AP_1 3 1 Students will complete surveys at the beginning and end of the degree program, exit interviews will be completed for all graduating students, and employment data will be tracked for all graduates within 12 months and 5 years of graduation.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Process</td>
<td>Measure 3 1 Students will complete surveys at the beginning and end of the degree program to assess self-reported attainment of competencies for the degree program.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Measure</td>
<td>PC 3 1 Based on pre-post surveys, 80% of students will report an increase in knowledge or skills gained for more than 50% of degree competencies.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PC</td>
<td>Measure 3 2 Exit interviews will be completed for all graduating students.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Process</td>
<td>Measure 3 3 Employment data will be tracked for 75% of graduates within 12 months and 5 years of graduation by the program coordinator (personal email obtained during exit interview).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Measure</td>
<td>PC 3 3 Based on follow-up alumni surveys, 65% of graduates (of those successfully contacted) will report obtaining an appropriate entry into a global health position by 12 months post-graduation, and 50% of graduates (of those successfully contacted) will report being promoted in current career trajectory at 5 years post-graduation.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If you have questions, please e-mail assessment@asu.edu or call UOEEE at (480) 7271731.
APPENDIX III

Letters of Collaboration/Impact

Official Submission – The College of Liberal Arts and Sciences

From: Kimberly Castillo
Sent: Tuesday, April 7, 2020 10:43 AM
To: Curriculum Planning <CurriculumPlanning@exchange.asu.edu>
Cc: Kyle Rader <kwrader@asu.edu>
Subject: New Program- MS Global Health

Hello,

See attached form for new program proposal for MS Global Health. Let me know if anything else is needed. Thanks!

Best,
Kim Castillo
Academic Success Analyst, Graduate Initiatives
Office of the Dean
The College of Liberal Arts & Sciences
P: 480-965-0044 | E: Kimberly.E.Castillo@asu.edu
Hi Gemma,
There is sufficient differentiation between IHM and GH degrees and we support The College moving forward with the Global Health Degree online.
Thank you,
Julie

Hi Julie,
I’ve been working with Chris Stojanowski on the online Global Health degree. Per Dean Wentz’s request, I am organizing the materials to be sent to EdPlus.
Can you please either send me an email or a word document stating there is sufficient differentiation between the IHM and GH degrees and you support The College moving forward with the Global Health Degree online? Please let me know if you have any questions.
Thank you in advance for your assistance.
Gemma

Gemma H. Garcia
Director
Online Curriculum and Digital Innovation
Arizona State University
Office of the Dean
The College of Liberal Arts and Sciences p. 480-965-5761/480-727-8850

Dear Fabio,

Request to implement a new master’s degree program 11-6-17
Thank you for sending these documents for our consideration and feedback. We’ve reviewed the proposal to establish an MS Global Health along with the two new course proposals: ASB 504 Global Health Policy and ASB 526 Survey Topics in Global Health Nutrition.

Although these courses explore content areas offered by CHS, they are well developed in the lens of Global Health. We welcome the opportunity for our graduate students in CHS to take these two courses as electives.

On behalf of the College of Health Solutions, we support moving the program and these two courses through the approval process.

Thank you,

Julie

From: Fabio Milner <milner@asu.edu>
Date: Wednesday, March 11, 2020 at 10:38 PM
To: Julie Liss <JULIE.LISS@asu.edu>
Cc: Kyle Rader <kwrader@asu.edu>, Fabio Milner <milner@asu.edu>
Subject: letter of impact/support - Global Health MS

Dear Julie,

Thank you for the previous statement of support that was provided in regards to the online offering for the School of Human Evolution and Social Changes proposed MS in Global Health. Now that the proposal has been finalized and the courses developed, we would like to request a letter of support/impact from The College of Health Solutions. Please find the proposal attached as well as the two new courses that are being proposed as a part of this program (ASB 504 Global Health Policy and ASB 526 Survey Topics in Global Health Nutrition). Since they are requesting program support, it is my understanding that this statement needs to come from our dean-to-dean communication.

In addition to a statement on the proposal, would you please include a statement of impact/support specific to the new two proposed courses? We anticipate this will be needed for the new course review process.

If you need any additional materials to assist with your review please let me know.

If possible, we’d like to request your review and statement by the end of next week (March 20th). If this would not be possible please let me know.

Thanks so much,

Fabio
PROPOSAL TO ESTABLISH A NEW MASTER’S DEGREE PROGRAM

Fabio Augusto Milner, PhD
Associate Dean of Graduate Initiatives
The College of Liberal Arts and Sciences
Director of Mathematics for STEM Education
School of Mathematical and Statistical Sciences
Arizona State University

Request to implement a new master’s degree program
Hello Amanda,

Below please find the letter of support from Dean Hillman of the W. P. Carey School of Business.

If you need anything further please let me know.

Thanks,

Kyle Rader
Director, Graduate Initiatives
Arizona State University
Office of the Dean
The College of Liberal Arts & Sciences
P. 480.727.1048 | F. 480.965.1093

From: Amy Hillman (DEAN)
Sent: Tuesday, December 15, 2020 5:35 PM
To: Pardis Mahdavi (Dean) <Pardis.Mahdavi@asu.edu>; Stacey Lippert <Stacey.Lippert@asu.edu>
Cc: Kyle Rader <kwrader@asu.edu>
Subject: Re: WPC Support Letter for MS Global Health

Hello Pardis,

The W. P. Carey School of Business is happy to support the new MS in Global Health proposed by the School of Human Evolution and Social Change.

Warm regards,
Amy

Amy Hillman, PhD
Professor and Charles J. Robel Dean
Arizona State University | W. P. Carey School of Business
amy.hillman@asu.edu | Ph: 480.965.3402
wpcarey.asu.edu | news.wpcarey.asu.edu

Where Business is Personal®
PROPOSAL TO ESTABLISH A NEW MASTER’S DEGREE PROGRAM

From: "Pardis Mahdavi (Dean)" <Pardis.Mahdavi@asu.edu>
Date: Tuesday, December 15, 2020 at 4:58 PM
To: Amy Hillman <AMY.HILLMAN@asu.edu>
Cc: Kyle Rader <kwrader@asu.edu>
Subject: FW: WPC Support Letter for MS Global Health

Dear Amy,

I hope this note finds you well! Sorry for circling back on this so late, but we just got word that Deborah H and CHS is supportive of this degree, so....here we go:

The School of Human Evolution and Social Change is preparing to launch a MS degree in Global Health. As part of the proposal process, we would like to request a letter of support/impact from the W. P. Carey School of Business. Please find the proposal attached here for your review. Since they are requesting program support, this statement needs to come from dean-to-dean communication.

Would you please review the attached materials and provide a statement of impact/support in regards to the proposed program being supported by your college.

If you need any additional materials to assist with your review please let me know.

If possible, we’d like to request your review and statement by the Tuesday, January 5. If this would not be possible please let me know.

All my very best,
Pardis
Dear Fabio,

Sorry for the delay. We do not want to stand in the way of and great degrees such as this being developed quickly and innovatively. But our major concern is we believe that an efficient, but more collaborative and inclusive design process with Health Solutions, Edson, Carey and Thunderbird will yield a better MS in Global Health. We already have a customized graduate certificate and Master in Global Management – Global Health among Health Solutions, Edson, Carey and Thunderbird with Dignity Global being run out of our Executive Education shop for example. I also know my colleagues in Health Solutions and Edson are rebuilding and also newly developing global health courses and programs for which we have been invited to partner and are more than willing to do so.

With Gratitude, Sanjeev

Dr. Sanjeev Khagram
Dean & Director General
Foundation Professor of Global Leadership
Thunderbird School of Global Management
Edson College of Nursing and Health Innovation

Dear Fabio,

Thank you for sending this degree proposal for Edson College review and comment. We agree, this is a much needed content area and as such, we have been working in parallel to you as our Global Health Collaboratory has been working with Thunderbird School with similar content.

I believe this degree presents many opportunities for collaboration between the School of Human Evolution and Social Change and Edson College of Nursing and Health Innovation.

Here is some of our work to date:

1. Creation of non-credit CE Global Health Policy Course that will be a stackable credential – how can we work with you to consider this course in your MS degree?
2. The “Health Policy Academy” offered through Edson Global Collaboratory is a successful non-credit offering that could stack to your MS degree
3. Edson is currently creating a Global Health Policy Course, working with a global health expert
4. Edson faculty is in current discussions with a Canadian University to create and offer a Comparative Policy Course
5. Edson College already has an approved Graduate Certificate in International Health which presents some overlap to your degree proposal. We are in process of revising the certificate in collaboration with two global health experts.
Other considerations:

1. Create a Health Practice focus as an option in the MS Global Health Degree in collaboration with Edson College
2. We don’t see foundational Global Health courses in the degree proposal. Edson offers courses in International Health Systems and Cultural Diversity that could be included in your proposal as electives or selectives.
3. Offer a Health Policy Immersion opportunity
4. One of your courses in the degree is ASB 598 – Maternal and Child Health. Edson College has maternal and child health experts – practitioners and researchers. How might we collaborate given this expertise in our college?
5. HCR 543 – Food Safety and Protection may be an applicable course to include as an elective or selective (syllabus attached for your reference).
6. Is there an opportunity to offer a joint MS Degree with Edson given the above opportunities?

We support moving this degree forward. Given that Edson College is one of two health-focused colleges at ASU, we look forward to ongoing collaboration between our colleges.

Kathy

Katherine (Kathy) Kenny, DNP, RN, ANP-BC, FAANP, FAAN
Associate Dean of Academic Affairs
July 16, 2020

Fabio Augusto Milner, PhD
Associate Dean of Graduate Initiatives
College of Liberal Arts and Sciences
Arizona State University

Dear Fabio,

The Watts College of Public Service and Community Solutions is supportive of the proposed MS degree in Global Health. Please let me there know if there is anything further you need at this stage.

William Terrill, PhD
Associate Dean
Watts College of Public Service and Community Solutions
Hi, Fabio.

CISA is delighted to support the proposal from The School of Human Evolution and Social Change to launch an MS degree in Global Health.

Please let us know what else we can do to help.

Best,
Duane

Duane Roen
Vice Provost, Polytechnic campus
Dean, College of Integrative Sciences and Arts
Arizona State University
New College of Interdisciplinary Arts and Sciences

Date: Wednesday, July 8, 2020 at 13:58
To: Fabio Milner <milner@asu.edu>
Subject: MS Global Health impact letters
Resent-From: <milner@asu.edu>

H Fabio,

Please see SSBS’s statement below, SMNS also indicated their support, so New College predicts no impact on our programs. Good luck!

Patty

Patricia Friedrich, PhD
She, Her, Hers
Associate Dean of Academic Programs and Faculty Affairs,
New College of Interdisciplinary Arts and Sciences
Professor of Sociolinguistics,
School of Social and Behavioral Sciences

Arizona State University
P. O. Box 37100
4701 W. Thunderbird Rd. Mail Code 3051
Phoenix, AZ USA 85082-37100
From: Scott Barclay <Scott.W.Barclay@asu.edu>
Date: Wednesday, July 8, 2020 at 11:41 AM
To: Patricia Friedrich <Patricia.Friedrich@asu.edu>
Cc: Scott Barclay <Scott.W.Barclay@asu.edu>
Subject: FW: MS Global Health impact letters

The School of Social and Behavioral Sciences in the New College of Interdisciplinary Arts and Sciences is supportive of the introduction of the MS degree in Global Health, which is to be taught by the School of Human Evolution and Social Change in The College. We identify no negative impact on our current programs or courses from this proposed action and we note that the new MS program is a welcome addition to the ASU repertoire of programs.

Scott Barclay
Director and Professor
School of Social and Behavioral Sciences

Arizona State University
New College of Interdisciplinary Arts and Sciences
“A small college experience with major university resources”

Scott.W.Barclay@asu.edu
602-543-8577
Hello Fabio,

The College of Law has reviewed the attached proposal for an MS degree in Global Health and supports this proposal.

Please let us know if you need anything additional.

I hope you have a nice weekend --
Tamara

Tamara Herrera
Associate Dean of Faculty Development
Clinical Professor of Law
Sandra Day O’Connor College of Law
Arizona State University
111 E. Taylor Street
Phoenix, Arizona 85004-4467
tamara.herrera@asu.edu
School for the Future of Innovation in Society

Fabio

SFIS is pleased to support the proposed new program in Global Health.

We hope that some of our efforts in Global Technology and Development would create significant synergies.

Regards,

Dave

David H. Guston
Foundation Professor
Director, School for the Future of Innovation in Society
Associate Vice Provost for Discovery, Engagement and Outcomes
Global Futures Laboratory
Arizona State University
Dear Fabio, After reviewing your plan for a MS degree in Global Health, we are quite excited by the possibilities of your new program. Your program addresses a pressing need and provides a necessary next steps to undergraduate students to hone their abilities and capacities while increasing their job prospects. We have no concerns about this program and also would like to bring your attention to a few of our courses that might align with yours and let you know that we are interested in partnerships in the future as we expand our creative health solutions frames.

AME 494/598: Sensable Heatspaces: heat-related modeling, analysis, and associated policy-impact with relation to health and comfort in urban climates.

AME 520: Understanding Activity: applications of movement-based practices, and associated computational analyses, for health and well-being.

HDA 514: Creativity and Impact, Opportunities for Change
3 credits | Johanna Taylor
Art and design work, organizational structures, and collaboration opportunities are expanding. This course disrupts frameworks of art and design work to introduce pressing questions and new ways of working aimed at more effective and sustainable engagement with other sectors. The class is organized around five core themes: Context/Equity; Cross-Sector Work; Changemaking and Leadership; Structures of Work; Evaluation and Accountability. Discussion is tied to pressing current issues through regular engagements with local and national field leaders, ASU faculty, and National Accelerator for Cultural Innovation fellows.

HDA511: Purpose, Collaboration, & Accountability
3 credits | Maria Rosario Jackson and Michael Rohd
The course is designed to help students identify their personal purpose and how that connects to arts, culture, design and cross-sectoral work. This course also builds capacity for arts and design.
HDA511: Purpose, Collaboration, & Accountability
3 credits | Maria Rosario Jackson and Michael Rohd
The course is designed to help students identify their personal purpose and how that connects to arts, culture, design and cross-sectoral work. This course also builds capacity for arts and design-based modalities of collaboration that unite people across sectors, art forms, and institutional systems. It addresses hybrid business models, creative facilitation skills, deep listening, co-designing processes and projects, while analyzing the ethics of work aimed at public good outcomes.

Let me know if you need this on letter head rather than via email. Good luck! It is a very interesting and necessary degree and we wish you success.

with appreciation, Stephani

Stephani Etheridge Woodson
Interim Associate Dean of Students
Herberger Institute for Design and the Arts

The FDT Evelyn Smith Professor | School of Music, Dance and Theatre
Director, Design and Arts Corps | herbergerinstitute.asu.edu/design-and-arts-corps
She/Her/Hers

Arizona State University
The Mary Lou Fulton Teachers College is in full support of this new program in global health, clearly an important topic today. We have no concerns.

Best—cb

Carole G. Basile
Dean
Arizona State University
Mary Lou Fulton Teachers College
P.O. Box 871811, Tempe, AZ 85281-1811

O: 480.965.3463 | M: 480.310.6887
Dear Fabio,

The School of Sustainability is happy to support the proposed MS in Global Health and the use of SOS 530 and 536 as electives.

Chris

Christopher Boone
Dean, College of Global Futures
Professor, School of Sustainability

The College of Global Futures embraces ASU’s mission as being a comprehensive public research university, engaged not by whom it excludes, but rather by whom it includes and how they succeed advancing research.
Fabio

SFIS is pleased to support the proposed new program in Global Health.

We hope that some of our efforts in Global Technology and Development would create significant synergies.

Regards,

Dave

David H. Guston
Foundation Professor
Director, School for the Future of Innovation in Society
Associate Vice Provost for Discovery, Engagement and Outcomes
Global Futures Laboratory
Arizona State University
To: Libby Wentz  
From: Carolyn Culley  
Date: 1/24/2020  
Subject: Global Health, MS

Dear Dean Wentz,

Congratulations!

The MS in Global Health program has received support from Dean Phil Regier to be offered through ASU Online. This program must complete university governance reviews for formal approval. Please include this support memo along with your proposal submission when it is submitted formally to the university (to curriculumplanning@asu.edu) by your dean or their designee.

Please note that in order to proceed with implementation, final approval must be supplied by the university provost.

Once again, congratulations! We are excited to work with you on your new program.

Thank you!

Carolyn Culley  
Associate Director, Academic Program Management  
EdPlus at ASU  
Arizona State University  
Phone: (480) 884-0156  
Carolyn.Culley@asu.edu
PROPOSAL PROCEDURES CHECKLIST

Academic units should adhere to the following procedures when requesting new curricular initiatives (degrees, concentrations or certificates).

☑ Obtain the required approval from the Office of the Provost to move the initiative forward for internal ASU governance reviews/approvals. Please see the academic strategic plan website at: https://provost.asu.edu/curriculum-development.

☑ Submit any new courses that will be required for the new curricular program to the Curriculum ChangeMaker online course approval system for review and approval.
  - Additional information can be found at the Provost’s Office Curriculum Development website: Courses link
  - For questions regarding proposing new courses, send an email to: courses@asu.edu

☑ Prepare the applicable proposal template and operational appendix for the proposed initiative.

☑ Obtain letters or memos of support or collaboration (if applicable).
  - when resources (faculty or courses) from another academic unit will be utilized
  - when other academic units or degree programs may be impacted by the proposed request
  - if the program will have an online delivery option support will be required from the Provost’s office and ASU Online. (Please complete the ASU Online Offering form in Curriculum ChangeMaker to begin this request.)

☑ Obtain the internal reviews/approvals of the academic unit.
  - internal faculty governance review committee(s)
  - academic unit head (e.g. Department Chair or School Director)
  - academic unit Dean or their designee (will submit approved proposal to the curriculmplanning@asu.edu email account for further ASU internal governance reviews (as applicable, University Graduate Council, CAPC and Senate)

Additional Recommendations

All new graduate programs require specific processes and procedures to maintain a successful degree program. Below are items that the Graduate College strongly recommends that academic units establish after the program is approved for implementation.

☑ Establish satisfactory academic progress policies, processes and guidelines – Check within the proposing academic unit and/or college to see if there are existing academic progress policies and processes in place. If none have been established, please go to http://graduate.asu.edu/faculty_staff/policies and scroll down to the academic progress review and remediation processes (for faculty and staff) section to locate the reference tool and samples for establishing these procedures.

☑ Establish a Graduate Student Handbook for the new degree program – Students need to know the specific requirements and milestones they must meet throughout their degree program. A Graduate Student Handbook, provided to students when they are admitted to the degree program and published on the website for the new degree, gives students this information. To be included in the handbook are the unit/college satisfactory academic progress policies, current degree program requirements (outlined in the approved proposal) and a link to the Graduate Policies and Procedures website: http://graduate.asu.edu/faculty_staff/policies.