



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

This template is to be used only by programs that have received specific written approval from the Provost's office to proceed with internal proposal development and review. The proposal template should be completed in full and submitted to the University Provost's Office [mailto:curriculumplanning@asu.edu]. It must undergo all internal university review and approval steps including those at the unit, college, and university levels. A program **may not** be implemented until the Provost's Office notifies the academic unit that the program may be offered.

MASTER'S DEGREE PROGRAM

College/School: The College of Liberal Arts and Sciences
Note: Program ownership is coded at the College/School level first and may not be a center, department or division apart from it.
Department/Division/School: Department of Psychology (CPSYCH)
Proposing faculty group (if applicable): N/A

Name of proposed degree program: Master of Science (MS) in Addiction Psychology
Proposed title of major: Addiction Psychology
Master's degree type: MS - Master of Science
If Degree Type is "Other", provide degree type and proposed abbreviation: N/A

Is a program fee required? Yes, a program fee is required.
Note: for more information about program fee requests, visit <https://provost.asu.edu/curriculum-development/changemaker/form-instructions#fees>

Is the unit willing and able to implement the program if the fee is denied? No, we are not able to implement the program.

Requested effective term and year: Fall 2022
(The first semester and year for which students may begin applying to the program)

Delivery method and campus or location options: *select all locations that apply*

☐ Downtown Phoenix ☐ Polytechnic ☒ Tempe ☐ Thunderbird ☐ West ☐ Other: _____

☒ **Both on-campus and** ☒ ASU Online* - (check applicable campus(es) from options listed above)

☐ ASU Online only (all courses online and managed by ASU Online)

Note: Once students elect a campus or Online option, students will not be able to move between the on-campus and the ASU Online options. Approval from the Office of the University Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online. Please complete the ASU Online Offering form in [Curriculum ChangeMaker](#) to begin this request. Prior to completing the online Curriculum ChangeMaker form, please contact EdPlus at asuonline@asu.edu who can provide you with additional information regarding the online request process.

Do Not Fill in this information: Office Use Only

Plan Code:

CIP Code:

PROPOSAL CONTACT

Name: Matt Meier **Title:** Assistant Clinical Professor
Phone number: 480-630-1060 **Email:** matt.meier@asu.edu

DEAN APPROVAL(S)

This proposal has been approved by all necessary unit and college/school levels of review, and the college/school(s) has the resources to offer this degree program. I recommend implementation of the proposed degree program.

Note: An electronic signature, an email from the dean or dean's designee, or a PDF of the signed signature page is acceptable.



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College/School/Division Dean
name:

Fabio Milner

Signature:

Date: 10/13/2020

Please note: Proposals for new degrees also require the review and recommendation of approval from the University Graduate Council, Curriculum and Academic Programs Committee (CAPC), the Academic Senate (2 readings), and the Office of the Provost before they can be put into operation.

The final approval notification will come from the Office of the Provost.

1. PURPOSE AND NATURE OF PROGRAM

A. Provide a brief program description:

The Master of Science in Addiction Psychology provides the knowledge, skills, and experience necessary to pursue state licensure and provide addiction treatment. Substance use and addiction constitute one of the largest preventable health problems facing the U.S. today, but less than 20% of those in need receive any substance use treatment, and only a small fraction of those in treatment receive evidence-based treatment. This gap between treatment research and current practices is due in large part to deficits in the education and training available in the field of addiction psychology.

The MS in Addiction Psychology is consistent with ASU's Mission and Goals, and will help to further ASU's design aspirations. The program pairs state-of-the-art research from internationally recognized experts in addictions with clinical expertise from licensed psychologists and licensed addiction counselors with decades of experience providing addiction treatment. This combination of research and clinical expertise will distinguish our program from existing addictions programs and will help to establish our program as a leader in the addiction field. The Department of Psychology has the nation's longest, continuously funded, National Institute of Health (NIH) T-32 training grant in addictions. This grant provides support for specialized graduate training in addictions, with an emphasis on research. Additionally, our department has collaborated with the School of Social Work, Counseling and Counseling Psychology, and the College of Health Solutions on multiple Substance Abuse and Mental Health Services Administration (SAMHSA) and Health Resources and Services Administration (HRSA)-funded grants focused on addiction treatment education. These collaborations and expertise will be incorporated into the master's program. The program will also have dedicated staff to support students and give all students the opportunity to succeed. The program will also have a substantial impact in our community and beyond, by providing additional addiction treatment in our community and nationally as part of our training program, and by increasing the number of expertly-trained addictions counselors who can help meet the needs of our society to prevent and treat addictions.

Student experience: students will complete 33 credit hours of addiction-related courses that meet the educational requirements for national certification of the program. Students will also complete 6 credit hours of practicum, which consists of 600 hours of applied work as an addiction counselor under supervision of licensed substance abuse counselors. With support from program advisors, students will arrange for a supervision experience at a licensed addiction treatment center where they are located, that will provide supervision as part of the training experience. Our staff will verify the licensure status of the agency and supervisor, and will maintain a practicum training agreement. The practicum course also includes a weekly didactic class that facilitates the training process and monitors for any problems and successful completion of the practicum experience. Finally, the program includes a 6 credit hour Applied Project culminating experience. The applied project will evaluate existing research on addiction treatment, identify gaps in the literature, and generate a study or recommendations that contribute to the field of addiction psychology. The culminating experience also includes completion of a practice licensing exam that will help prepare students to obtain state licensure as an addiction counselor.



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Completion of the MS in Addiction Psychology does not result in licensure as an addiction counselor. Pursuit of state licensure is a part of career development and occurs subsequent to completion of a terminal degree. State governments administer licensing, and have several requirements, including educational and training requirements (which our program meets), supervised work experience (as a part of employment after completion of the degree), and passing a licensing exam that is administered through the state licensing entity (our program prepares students for this licensing exam, but the exam is taken after completion of the degree).

B. Will concentrations be established under this degree program? ☐ Yes ☒ No

(Please provide additional concentration information in the curricular structure section – number 7.)

2. PROGRAM NEED

Explain why the university should offer this program (include data and discussion of the target audience and market).

Addiction and substance abuse are one of America's top public health problems and there is a growing need for a well-trained workforce. The Health Resources and Services Administration (HRSA) has identified a crucial need for behavioral health professionals with expertise and skills to provide opioid and other substance use disorder prevention, treatment and recovery services (HRSA, 2019). HRSA's Opioid Workforce Expansion Program has awarded more than 58 million dollars to better prepare behavioral health professionals to treat substance use disorders. Ongoing funding opportunities indicate a continued need for training in addictions treatment. Locally, the Department of Psychology is frequently contacted by agencies in Arizona, such as the Department of Corrections, looking for addiction counselors. At a national level, the U.S. Bureau of Labor Statistics expects employment of substance abuse counselors to grow 22% from 2018 to 2028, much faster than other occupations (<https://www.bls.gov/ooh/community-and-social-service/substance-abuse-behavioral-disorder-and-mental-health-counselors.htm#tab-6>). Job prospects are expected to be very good for counselors who are licensed. Students who complete this degree and obtain licensure can find employment in substance abuse treatment centers, community mental health agencies, integrated health-primary care settings, criminal justice, hospitals, high school and university counseling centers, and military and veteran's affairs hospitals. There are no master's programs offered by Arizona public universities that provide specialized training in addictions counseling. Grand Canyon University is the only educational institution in Arizona that offers a master of science in addiction counseling, but this program is not certified by the Arizona Board of Behavioral Health Examiners. The MS in Addiction Psychology will be marketed nationwide to students completing bachelor's degrees in behavioral health-related degree programs who want to become addictions counselors.

3. IMPACT ON OTHER PROGRAMS

Attach any letters of collaboration or support from impacted programs (see checklist sheet). Please submit as a separate document.

Statements of collaboration and impact included from:

New College of Interdisciplinary Arts and Sciences

Fulton Schools of Engineering

Watts College of Public Service and Community Solutions

College of Health Solutions

College of Global Futures

Edson College of Nursing and Health Innovation

College of Integrative Sciences and Arts

Thunderbird School of Global Management

Mary Lou Fulton Teachers College

Herberger Institute for Design and the Arts

Sandra Day O'Connor College of Law

4. PROJECTED ENROLLMENT



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How many new students do you anticipate enrolling in this program each year for the next five years?

Note: The Arizona Board of Regents (ABOR) requires that nine master's degrees be awarded every three years. Thus, the projected enrollment numbers must account for this ABOR requirement.

5-YEAR PROJECTED ANNUAL ENROLLMENT					
Please utilize the following tabular format	1 st Year	2 nd Year (Yr. 1 continuing + new entering)	3 rd Year (Yrs. 1 & 2 continuing + new entering)	4 th Year (Yrs. 1, 2, 3 continuing + new entering)	5 th Year (Yrs. 1, 2, 3, 4 continuing + new entering)
Number of Students Majoring (Headcount)	15	40	55	70	90

5. ACCREDITATION OR LICENSING REQUIREMENTS (if applicable)

Provide the names of the external agencies for accreditation, professional licensing, etc. that guide your curriculum for this program, if any. Describe any requirements for accreditation or licensing.

Addiction counseling licensure in the state of Arizona is overseen by the Arizona Board of Behavioral Health Examiners. The board certifies educational programs that meet licensure requirements, but the board has not certified any graduate-level programs for addiction counselor licensure. The proposed Master of Science in Addiction Psychology meets all of the requirements for licensure and certification through the Arizona Board of Behavioral Health Examiners. We will pursue certification through the board prior to the start of the program. The master's program will also seek national accreditation with the National Addiction Studies Accreditation Commission (NASAC) and the National Association for Alcoholism and Drug Abuse Counselors (NAADAC). Our program meets all requirements for both of these organizations. National accreditation with these organizations will enable our students to qualify for addiction counselor licensure in all 50 states, and many countries. The Master of Science in Addiction Psychology will meet the educational requirements for licensure or certification in all 50 states. All state licensing agencies accept online education, as long as the program is offered by a regionally accredited university; therefore the digital immersion offering of the MS in Addiction Psychology is not excluded from meeting the educational requirements for subsequent licensure.

The MS in Addiction Psychology degree is awarded upon successful completion of the 45 credit hour curriculum. There are additional licensure requirements that occur after educational requirements are completed, including a passing score on a state-administered licensing exam and one to two years of supervised practice subsequent to degree completion. State licensing agencies monitor the completion of work experience. Some students may not choose to pursue state licensure (for example, if they choose an administrative career). The Department of Psychology will conduct yearly surveys of alumni to determine the number of students who obtain licensure, with a goal of 80% of licensed students.

6. STUDENT LEARNING OUTCOMES AND ASSESMENT

Attach a PDF copy of the assessment plan printed from the University Office of Evaluation and Educational Effectiveness assessment portal demonstrating UOEEE's approval of your assessment plan for this program. Visit the assessment portal at <https://uoeee.asu.edu/assessment-portal> or contact uoeee@asu.edu with any questions.

See Appendix II.

7. CURRICULAR STRUCTURE

A. Curriculum Listing

Required Core Courses for the Degree			
Prefix and Number	Course Title	New Course?	Credit Hours
PSY 570	Psychopharmacology	No	3
PSY 601	Addiction and Substance Abuse: Assessment and Diagnosis	No	3
PSY 602	Comorbidity in Substance Use Related Problems	No	3

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PSY 603	Evidence-based Interventions for Substance Use Related Problems	No	3
PSY 604	Multicultural Issues Related to Substance Use Related Problems	No	3
PSY 605	Group Therapy for Substance Use-Related Problems	No	3
PSY 606	Case Management for Substance Use Related Problems	Yes	3
PSY 607	Family and Adolescent Treatment for Substance Use Related Problems	Yes	3
PSY 608	Supervision of Addictions Counselors	Yes	3
Section sub-total:			27
Research Courses (as deemed necessary by supervisory committee)			
Prefix and Number	Course Title	New Course?	Credit Hours
PSY 600	Research Methods	No	3
Section sub-total:			3
Culminating Experience(s) <i>E.g. – Capstone course, portfolio, written comprehensive exam, applied project, thesis (must be 6 credit hours with oral defense)</i>			Credit Hours
PSY 593 - Applied Project			6
Section sub-total:			6
Other Requirements (other courses may be substituted with approval of the academic unit) <i>E.g. – internships, clinical requirements, field studies, foreign language exam as applicable</i>			Credit Hours
PSY 680 Practicum			6
PSY 591 Seminar: Ethics			3
Section sub-total:			9
Total required credit hours			45

- List all required core courses and total credit hours for the core (required courses other than internships, thesis, capstone course, etc.).
- Omnibus numbered courses cannot be used as core courses.
- Permanent numbers must be requested by submitting a course proposal to Curriculum ChangeMaker for approval.

B. Will concentrations be established under this degree program? ☐ Yes ☒ No

8. COURSES

A. Course Prefix(es): Provide the following information for the proposed graduate program.

- i. Will a new course prefix(es) be required for this degree program?

Yes ☐ No ☒

If yes, complete the [Course Prefixes / Subjects Form](#) for each new prefix and submit it as part of this proposal submission. Form is located under the courses tab.

B. New Courses Required for Proposed Degree Program: Provide course prefix, number, title, credit hours and brief description for any new courses required for this degree program.

PSY 606 - Case Management for Substance Use Related Problems (3 credit hours)

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This course provides an overview of the knowledge, skills, and competencies needed to provide case management services related to substance use disorder treatment. Students will practice the skills used in case management services.

PSY 607 - Family and Adolescent Treatment for Substance Use Related Problems (3 credit hours)

This course will summarize the current literature on couples, family, and adolescent evidence-based interventions for the treatment of substance use related problems. Scientifically supported models of treatment, recovery, relapse, relapse prevention, and continuing care will be reviewed.

PSY 608 - Supervision of Addictions Counselors (3 credit hours)

This course provides an overview of the fundamentals, principles, models and methods of clinical supervision. The roles, functions, skills and competencies of clinical supervisors are examined, with consideration for the unique aspects of supervising addiction counselors.

9. FACULTY, STAFF, AND RESOURCE REQUIREMENTS

A. Faculty

- i. **Current Faculty** – Complete the table below for all current faculty members who will teach in the program. If listing faculty from an academic unit outside of the one proposing the degree, please provide a support statement from that unit.

Name	Rank	Highest Degree	Area of Specialization/Expertise	Estimated Level of Involvement
Matt Meier	Assistant Clinical Professor	PsyD	Substance use and comorbidity	High
Madeline Meier	Associate Professor	PhD	Substance use	Low
Will Corbin	Full Professor	PhD	Substance use	Low
Nicole Lazowitz	Faculty Associate	PsyD	Substance use	High
Eva Szeli	Teaching Faculty	PhD	Ethics	Low
Leo Caraballo	Faculty Associate	PsyD	Substance use	Medium
Amie Cooper	Faculty Associate	PsyD	Psychopharmacology	Low
Gina Frolich	Teaching Faculty	PsyD	Substance use	Medium

- ii. **New Faculty** - Describe the new faculty hiring needed during the next three years to sustain the program. List the anticipated hiring schedule and financial sources for supporting the addition of these faculty members.

Existing faculty from the Addiction and Substance-Use Related Disorders graduate certificate program will teach courses during the first year. Two new faculty associates will be required to teach additional courses beginning in year two. The new faculty will be paid with tuition fees from the program.

- iii. **Administration of the program** - Explain how the program will be administered for the purposes of admissions, advising, course offerings, etc. Discuss the available staff support.

Matt Meier is the director of the current Addiction and Substance-Use Related Disorders certificate program, and will take on additional responsibilities for administration and advising of the MS in Addiction Psychology. Existing support staff from the certificate program will initially provide support for the master's program, and upon sufficient enrollment numbers, a new, part-time staff member will be hired, paid with tuition fees from the program. The existing admissions committee for the addiction certificate program (consisting of the director and two faculty members) will also review MS admissions.



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- B. Resource requirements needed to launch and sustain the program:** Describe any new resources required for this program's success such as new staff, new facilities, new library resources, new technology resources, etc.

Current faculty and staff will be sufficient to start the MS program. New faculty and staff will be required in response to increased enrollment. New hires will be based on revenue generated from student enrollment. This plan has departmental approval. College approval will be sought once student enrollment can support new hires.



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APPENDIX I

OPERATIONAL INFORMATION FOR GRADUATE PROGRAMS

(This information is used to populate the [Graduate Programs Search](#)/catalog website.)

1. **Proposed title of major:** Addiction Psychology

2. **Marketing description** (*Optional - 50 words maximum. The marketing description should not repeat content found in the program description.*)

Addiction and substance abuse are one of America's top public health problems and there is a growing need for a well-trained workforce. ASU's Master of Science in Addiction Psychology provides the knowledge, skills, and experience necessary to meet this demand for addictions counselors and help individuals struggling with addiction.

3. **Provide a brief program description** (*Catalog type (i.e. will appear in Degree Search) – no more than 150 words. Do not include any admission or curriculum information*)

The MS in Addiction Psychology pairs state-of-the-art research from internationally recognized experts in addictions with clinical expertise from licensed psychologists and licensed addiction counselors with decades of experience providing addiction treatment. This program meets the educational requirements necessary to pursue subsequent licensure as an addiction counselor.

4. **Delivery/Campus Information Options:** Both, On-Campus and ASU Online

5. **Campus(es) where program will be offered:**

ASU Online curriculum consists of courses that have no face-to-face content. iCourses are online courses for students in on-campus programs. iCourses may be included in a program, but may not comprise the entirety of a program. On-campus programs must have some face-to-face content.

Note: Office of the Provost approval is needed for ASU Online delivery option.

☐ ASU Online only (all courses online and managed by ASU Online)

All other campus or location options (please select all that apply):

☐ Downtown Phoenix ☐ Polytechnic ☒ Tempe ☐ West ☐ Other: _____

☒ **Both on-campus and** ☒ **ASU Online*** - (check applicable campus(es) from options listed above)

Note: Once students elect a campus or Online option, students will not be able to move between the on-campus and the ASU Online options. Approval from the Office of the University Provost and [Phillip Regier](#) (Executive Vice Provost and Dean) is required to offer programs through ASU Online. Please complete the ASU Online Offering form in [Curriculum ChangeMaker](#) to begin this request. Prior to completing the online Curriculum ChangeMaker form, please contact EdPlus at asuonline@asu.edu who can provide you with additional information regarding the online request process.

6. **Admission Requirements:**

Applicants must fulfill the requirements of both the Graduate College and The College of Liberal Arts and Sciences.

Applicants are eligible to apply to the program if they have earned a bachelor's or master's degree in health, behavioral health, psychology, counseling or related field, from a regionally accredited institution.

Applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in the last 60 hours of their first bachelor's degree program, or applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in an applicable master's degree program.

All applicants must submit:

1. graduate admission application and application fee
2. official transcripts
3. professional resume
4. two letters of recommendation
5. written statement



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6. proof of English proficiency

Additional Application Information

An applicant whose native language is not English must provide proof of English proficiency regardless of current residency.

7. Application Review Terms (if applicable session):

Indicate the first term and year in which applications will be opened for admission. Applications will be accepted on a rolling basis after that time.

Note: It is the academic unit's responsibility to display program deadline dates on their website.

Terms	Years	University Late Fee Deadline
<input checked="" type="checkbox"/> Fall (regular)	(year): 2022(Tempe and Online)	July 1st
<input checked="" type="checkbox"/> Session B	(year): 2022 (Online)	October 1st
<input checked="" type="checkbox"/> Spring (regular)	(year): 2023(Tempe and Online)	December 1st
<input checked="" type="checkbox"/> Session B	(year): 2023 (Online)	February 8th
<input checked="" type="checkbox"/> Summer (regular)	(year): 2023(Tempe and Online)	May 14th

Note: Session B is only available for approved online programs.

Program admission deadlines website address: <https://psychology.asu.edu/>

8. Curricular Requirements:

Curricular Structure Breakdown for the Academic Catalog:

(To be completed by the Graduate College)

45 credit hours including the required applied project course (PSY 593)

Required Core (27 credit hours)

PSY 570 Psychopharmacology (3)
PSY 601 Addiction and Substance Abuse: Assessment and Diagnosis (3)
PSY 602 Comorbidity in Substance Use Related Problems (3)
PSY 603 Evidence-based Interventions for Substance Use Related Problems (3)
PSY 604 Multicultural Issues Related to Substance Use Related Problems (3)
PSY 605 Group Therapy for Substance Use-Related Problems (3)
PSY 606 Case Management for Substance Use Related Problems (3)
PSY 607 Family and Adolescent Treatment for Substance Use Related Problems (3)
PSY 608 Supervision of Addictions Counselors (3)

Research (3 credit hours)

PSY 600 Research Methods (3)

Other Requirements (9 credit hours)

PSY 591 Seminar: Ethics (3)
PSY 680 Practicum (6)

Culminating Experience (6 credit hours)

PSY 593 Applied Project (6)

Additional Curriculum Information



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Students will complete six credit hours of practicum, which consists of 600 hours of applied work as an addiction counselor under supervision of licensed substance abuse counselors. With support from program advisors, students will arrange for a supervision experience at a licensed addiction treatment center where they are located, that will provide supervision as part of the training experience. Our staff will verify the licensure status of the agency and supervisor, and will maintain a practicum training agreement. The practicum course also includes a weekly didactic class that facilitates the training process and monitors for any problems and successful completion of the practicum experience.

The culminating experience is a six credit hour applied project. For the Applied Project, students will evaluate existing research on addiction treatment, identify gaps in the literature, and generate a study or recommendations that contribute to the field of addiction psychology. The applied project course also includes completion of a practice licensing exam that will help prepare students to obtain state licensure as an addiction counselor.

Completion of the MS in Addiction Psychology does not result in licensure as an addictions counselor. Pursuit of state licensure is a part of career development and occurs subsequent to completion of a terminal degree. State governments administer licensing, and have several requirements, including educational and training requirements (which our program meets), supervised work experience (as a part of employment after completion of the degree), and passing a licensing exam that is administered through the state licensing entity (our program prepares students for this licensing exam, but the exam is taken after completion of the degree).

Courses listed for other requirements may be substituted with approval of the academic unit.

9. Comprehensive Exams:

Master's Comprehensive Exam (when applicable), please select from the appropriate option.

N/A

10. Allow 400-level courses: ☐ Yes ☒ No

Note: No more than 6 credit hours of 400-level coursework may be included on a graduate student plan of study.

11. Committee:

Required number of thesis committee members (must be at least 3 including chair or co-chairs): N/A

Required number of non-thesis option committee members (must be a minimum of one): 2

12. Keywords: List all keywords that could be used to search for this program. Keywords should be specific to the proposed program – limit 10 keywords.

addiction, alcohol, drugs, counseling, psychology, substance use disorder, treatment, therapy

13. Area(s) of Interest

A. Select **one (1)** primary area of interest from the list below that applies to this program.

- | | |
|--|---|
| <input type="checkbox"/> Architecture & Construction | <input type="checkbox"/> Interdisciplinary Studies |
| <input type="checkbox"/> Arts | <input type="checkbox"/> Law & Justice |
| <input type="checkbox"/> Business | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Communication & Media | <input checked="" type="checkbox"/> Psychology |
| <input type="checkbox"/> Education & Teaching | <input type="checkbox"/> STEM |
| <input type="checkbox"/> Engineering & Technology | <input type="checkbox"/> Science |
| <input type="checkbox"/> Entrepreneurship | <input type="checkbox"/> Social and Behavioral Sciences |
| <input type="checkbox"/> Health & Wellness | <input type="checkbox"/> Sustainability |
| <input type="checkbox"/> Humanities | |

B. Select **one (1)** secondary area of interest from the list below that applies to this program.

- | | |
|--|--|
| <input type="checkbox"/> Architecture & Construction | <input type="checkbox"/> Interdisciplinary Studies |
| <input type="checkbox"/> Arts | <input type="checkbox"/> Law & Justice |
| <input type="checkbox"/> Business | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Communications & Media | <input type="checkbox"/> Psychology |



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- | | |
|---|--|
| <input type="checkbox"/> Education & Teaching | <input type="checkbox"/> STEM |
| <input type="checkbox"/> Engineering & Technology | <input type="checkbox"/> Science |
| <input type="checkbox"/> Entrepreneurship | <input checked="" type="checkbox"/> Social and Behavioral Sciences |
| <input type="checkbox"/> Health & Wellness | <input type="checkbox"/> Sustainability |
| <input type="checkbox"/> Humanities | |

14. Contact and Support Information:

Office Location - Building Code & Room: <small>(Search ASU map)</small>	PSY 230
Campus Telephone Number: <small>(may not be an individual's number)</small>	480-965-7598
Program Email Address: <small>(may not be an individual's email)</small>	addiction@asu.edu
Program Website Address: <small>(if one is not yet created, use unit website until one can be established)</small>	https://psychology.asu.edu/
Program Director (Name):	Matt Meier
Program Director (ASURITE):	mameier2
Program Support Staff (Name):	Katie Ulmer
Program Support Staff (ASURITE):	kkinast
Admissions Contact (Name):	Katie Ulmer
Admissions Contact (ASURITE):	kkinast

15. Application and iPOS Recommendations: List the Faculty and Staff who will input admission/POS recommendations to Gportal and indicate their approval for Admissions and/or POS:

NAME	ASURITE	ADMSN	POS
Katie Ulmer	kkinast	yes	yes

APPENDIX II**Assessment Plan**

UOEEE Provisional Approval
Approved: Jan 05 2021

MS in Addiction Psychology

LM-College of Liberal Arts and Sciences - Natural Sciences

Mission

The Master of Science in Addiction Psychology pairs state-of-the-art research from internationally recognized experts in addictions with clinical expertise from licensed psychologists and licensed addiction counselors. Our mission is to improve the transfer of scientific knowledge gained from addiction research to clinical practice, expand the use of evidence-based treatments in order to increase the effectiveness of substance abuse treatment, increase the quality of addiction training to better prepare students for professional careers as addiction counselors, and increase the number of qualified addictions counselors both locally and nationally.

Goals

The goals of the MS in Addiction Psychology are to provide high-quality education on the knowledge, attitudes, and skills necessary to provide evidence-based addiction treatment, coordinate supervised training opportunities to apply newly gained knowledge, attitudes, and skills, and enable graduates to obtain state certification or licensure as an addiction counselor.

Outcome 1

Upon program completion graduates will be able to integrate and apply knowledge and theory to a comprehensive client treatment plan that aligns with the skills and knowledge needed to successfully meet the national accreditation educational standards for addiction.

Last Action: Jan 05 2021 02:59
Last User: Kyle Rader (kwrader)

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Approved: Jan 05 2021

Concepts

Current models and theories of addiction, effects of psychoactive substances, substance-related problems, scientifically supported models of treatment, helping strategies and continuing care.

Competencies

Ability to differentiate between a variety of models and theories of addiction, including cognitive behavioral therapy, motivational interviewing, and 12-step facilitation. Evaluate the behavioral, psychological, physical health, and social effects of psychoactive substances on the person using and significant others. Differentiate practices and outcomes of the most generally accepted and scientifically supported models of treatment, recovery, relapse prevention, and continuing care for addiction and other substance-related problems. Evaluate available research and outcome data and apply this knowledge to clinical practice.

Assessment Process

Students will be assessed through major projects in the treatment-related courses, (Evidence-based Treatment Interventions, Group Therapy, and Family and Adolescent Treatment), which will demonstrate domain-specific understanding of required course content. Final Projects require students to evaluate and discriminate between evidence-based treatments, and then adapt and integrate treatments to specific clients. Students will also successfully complete a scholarly culminating project that evaluates existing research on addiction treatment, identifies gaps in the literature, and generates a study or recommendations that contribute to the field of addiction psychology.

Measure 1

Students will successfully complete final projects in the treatment-related courses, (Evidence-based Treatment Interventions, Group Therapy, and Family and Adolescent Treatment), which will be assessed using a Final Project Rubric developed by the faculty. Students will demonstrate domain-specific understanding of required course content. Final Projects require students to evaluate and discriminate between evidence-based treatments, and then adapt and integrate treatments to specific clients.

Performance Criterion 1

At least 80% of the program's students will achieve a score of 4 or better on the Final Project rubric, where: 1 = does not demonstrate a basic understanding of course learning outcomes; 2 = demonstrates a limited understanding of course outcomes; 3 = demonstrates moderate understanding and differentiation of course outcomes and content; 4 = demonstrates a strong understanding and evaluation of course outcomes and content; demonstrates a comprehensive and integrated understanding of course outcomes and content.

Last Action: Jan 05 2021 02:59
Last User: Kyle Rader (kwrader)

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Measure 2

Students will successfully complete a scholarly Culminating Project that evaluates existing research on addiction treatment, identifies gaps in the literature, and generates a study or recommendations that contribute to the field of addiction psychology.

Performance Criterion 2

At least 80% of the Culminating Projects in the program will receive a score of "4" or better on the project rubric where: 1 = does not appropriately establish the rationale for the project and does not appropriately discuss the implications of the project; substantial inaccuracies or incomplete arguments; 2 = weak rationale for the project or discussion of the implications; inconsistent use of theories; 3 = generally appropriate rationale and discussion of implications with minor gaps in critical thinking; 4 = strong analysis of the project's rationale and discussion of implications with a demonstrated understanding of the issues; 5 = outstanding analysis for the rationale and discussion of implications; comparable to a publication in a peer-reviewed journal.

Outcome 2

Graduates will apply and demonstrate competency in knowledge, attitudes, and skills they have gained through coursework and by providing addiction treatment in their supervised practicum setting.

Concepts

Helping strategies, treatment modalities, treatment services, cultural awareness.

Competencies

Ability to implement a variety of helping strategies for reducing the negative effects of substance use, abuse, and dependence. Integrate helping strategies and treatment modalities with consideration for the client's stage of dependence, change, or recovery. Modify treatment services to the personal and cultural identity and language of the client.

Assessment Process

Successfully complete a supervised practicum experience in an addiction treatment setting. Supervision will guide students' implementation of evidence-based treatments, as well as facilitate students' abilities to modify and integrate treatments for specific problems or clients. Documentation from an approved clinical supervisor of 300 practicum hours completed in an addiction treatment setting. In addition, supervisor evaluation of student performance on practicum competency benchmarks, which include the ability to establish and maintain effective therapeutic relationships, develop evidence-based intervention plans, implement interventions informed by current scientific literature, demonstrate the ability to apply relevant research to clinical decision making, modify and adapt evidence-based approaches effectively when a clear evidence-base is lacking, evaluate intervention effectiveness and adapt intervention goals and methods consistent with ongoing evaluation.

Last Action: Jan 05 2021 02:59
Last User: Kyle Rader (kwrader)

Commented [MM1]: Should be 600 practicum hours.

PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Performance Criterion 1

Students will receive weekly supervision, documented in supervision notes, which guides students' implementation of evidence-based treatments, as well as facilitate students' abilities to modify and integrate treatments for specific problems or clients. Supervisors will provide weekly ratings of effectiveness based on direct observation.

Weekly evaluations must document ongoing evaluation of treatment implementation on all competency descriptions, where 0=Slightly Effective, 1=Somewhat Effective, 2=Moderately Effective, 3=Mostly Effective, and 4=Very Effective.

Measure 2

Performance Criterion 2

Supervisor evaluation of student performance on practicum competency benchmarks, which include the ability to establish and maintain effective therapeutic relationships, develop evidence-based intervention plans, implement interventions informed by current scientific literature, demonstrate the ability to apply relevant research to clinical decision making, modify and adapt evidence-based approaches effectively when a clear evidence-base is lacking, evaluate intervention effectiveness and adapt intervention goals and methods consistent with ongoing evaluation.

Final evaluation form must document at least a rating of 3 of the trainee's behavior on all competency descriptions, where 0=Slightly competent, 1=Somewhat competent, 2=Moderately competent, 3=Mostly competent, and 4=Very competent

Outcome 3

Students will demonstrate mastery of the knowledge, skills and professional attitudes of addiction counseling to enter practice as a state licensed addiction counselor.

PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Concepts

Students must demonstrate competency in the following domains in order to pass the national IC&RC Advanced Alcohol and Drug Counselor licensing exam: 1) Screening, Assessment, and Engagement, 2) Treatment Planning, Collaboration, and Referral, 3) Counseling and Education, and 4) Professional and Ethical Responsibilities.

Competencies

Ability to develop and maintain a therapeutic relationship, Use validated measures to screen and assess mental and substance use disorders, Provide consultation and referral for medication assisted treatment, Effectively evaluate levels of harm and risk, Formulate diagnoses and develop case conceptualizations, Use patient placement criteria, Demonstrate effective documentation skills to communicate findings, Develop collaborative treatment plans, Facilitate referrals and access to community resources, Conduct ongoing outcome evaluation, Apply evidence-based, culturally competent treatment strategies, Utilize individual, group, and family treatment strategies, Demonstrate ability to provide accurate education about addiction and recovery, Provide trauma-informed care, Adhere to established professional codes of ethics and standards of practice, Adhere to jurisdictional rules and regulations, Demonstrate cultural competence, Engage in ongoing professional development and maintain awareness of advances in research, Utilize supervision and consultation, Advocate for clients, addiction services, and recovery.

Assessment Process

A component of the culminating project will include administration of a practice exam. Graduates will be contacted to complete a yearly survey to determine whether they have passed the licensing exam, obtained licensure, and provide feedback on the effectiveness of their educational training.

Measure 1

At completion of the program students will be given a practice licensing exam. Students are expected to score a minimum score of 70%.

Performance Criterion 1

At least 80% of students pass the practice exam with a score of 70%.

Measure 2

A faculty developed rubric to score A written explanation of missed questions from the practice licensing exam.

Performance Criterion 2

100% of students will score mastery on the rubric for all missed questions.

*Last Action: Jan 05 2021 02:59
Last User: Kyle Rader (kwrader)*



PROPOSAL TO ESTABLISH A NEW MASTER'S
DEGREE PROGRAM

APPENDIX III

Statements of Collaboration and Impact

The College of Liberal Arts and Sciences – Official Submission

From: [Kimberly Castillo](mailto:Kimberly.Castillo@asu.edu)
To: curriculumplanning@asu.edu
Cc: [Kyle Rader](#); [Fabio Milner](#); [Jenny Smith](#)
Subject: New Prog- MS Addiction Psych
Date: Tuesday, October 13, 2020 8:28:05 AM
Attachments: [image003.png](#)
[PSYCH- MS Addiction Psych proposal FINAL.pdf](#)
[PSYCH- MS Addiction Psych proposal FINAL.doc](#)

Please see attached proposal for MS Addiction Psychology. Let me know if anything else is needed, thanks!

Best,

Kim Castillo

Academic Success Analyst, Graduate Initiatives

Office of the Dean

The College of Liberal Arts & Sciences

P: 480-965-0044 | E: Kimberly.E.Castillo@asu.edu





PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

New College of Interdisciplinary Arts and Sciences

From: "Todd Sandrin (DEAN)" <Todd.Sandrin@asu.edu>
Date: Tuesday, May 26, 2020 at 14:48
To: Fabio Milner <fmilner@asu.edu>, Todd Sandrin <tsandrin@asu.edu>
Cc: Fabio Milner <milner@asu.edu>
Subject: Re: letter of support
Resent-From: <milner@asu.edu>

Fabio,

New College anticipates no negative impact on our current programs or courses here. Best wishes as you develop what appears to be an interesting and innovative degree program.

Best,
Todd

Todd R. Sandrin, Ph.D.
Dean, New College of Interdisciplinary Arts and Sciences

Vice Provost, West campus
Professor, School of Mathematical and Natural Sciences
Senior Sustainability Scientist - Julie Ann Wrigley Global Institute of Sustainability



Arizona State University

From: Fabio Milner <fmilner@asu.edu>
Sent: Monday, May 25, 2020 3:55 PM
To: Todd Sandrin <tsandrin@asu.edu>
Cc: Fabio Milner <milner@asu.edu>
Subject: letter of support



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

From: Fabio Milner <fmilner@asu.edu>
Sent: Monday, May 25, 2020 3:55 PM
To: Todd Sandrin <tsandrin@asu.edu>
Cc: Fabio Milner <milner@asu.edu>
Subject: letter of support

Dear Todd,

our Department of Psychology is proposing a MS in Addiction Psychology (proposal attached) and Grad College would like to have a letter of impact/support from New College. Would you kindly send it to me, please? We need it before the end of the week.

Thanks so much,
Fabio

Fabio Augusto Milner, PhD
Associate Dean of Graduate Initiatives
College of Liberal Arts and Sciences
Director of Mathematics for STEM Education
School of Mathematical and Statistical Sciences
Arizona State University
P.O. Box 871804
Tempe, AZ 85287-1804
Phone: (480) 965-4522
Fax: (480) 965-5569



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Ira A. Fulton Schools of Engineering

From: [James Collofello](#)
To: [Fabio Milner](#)
Cc: [Kimberly Castillo](#)
Subject: RE: Letter of impact/support
Date: Monday, August 10, 2020 3:27:13 PM
Attachments: [image002.png](#)

The Fulton Schools of Engineering supports the MS degree in Addiction Psychology and its new courses (PSY 606, PSY 607, PSY 608 and PSY 593). We do not see any impacts on our programs and courses.

jim

James S. Collofello
Vice Dean for Academic and Student Affairs
Professor of Computer Science and Engineering
School of Computing Informatics and Decision Systems Engineering
Ira A. Fulton Schools of Engineering
Arizona State University

From: Fabio Milner <milner@asu.edu>
Sent: Friday, July 31, 2020 12:11 PM
To: James Collofello <JAMES.COLLOFELLO@asu.edu>
Cc: Fabio Milner <milner@asu.edu>; Kimberly Castillo <Kimberly.E.Castillo@asu.edu>
Subject: Letter of impact/support

Dear Jim,

The Dept of Psychology is preparing to launch a MS degree in Addiction Psychology. As part of the proposal and new course request process, we would like to request a letter of support/impact from the Ira A Fulton Schools of Engineering. Please find the proposal attached. Since they are requesting program and course support (PSY 606, PSY 607, PSY 608 and PSY 593), it is my understanding that this statement needs to come from our dean-to-dean communication.

Would you please review the attached materials and provide a letter of collaboration/support for the proposal AND new courses?

If you need any additional materials to assist with your review please let me know.



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

College of Health Solutions

From: "Deborah Helitzer (Dean)" <Deborah.Helitzer@asu.edu>
Date: Friday, August 7, 2020 at 09:01
To: Fabio Milner <milner@asu.edu>
Cc: Patrick Kenney <pkenney@asu.edu>
Subject: Re: MS Addiction Psychology- impact statement

Here is the letter of support:

Dean Kenney,

Thank you for sending this proposal for our consideration and feedback. We have reviewed the request to establish an MS in Addiction Psychology and see no negative impact on our courses or programs. As there are no electives in the 45 credit hours that comprise the degree, we do not have any CHS course recommendations to include.

On behalf of the College of Health Solutions I offer our support for the addition of the MS in Addiction Psychology.

Sincerely,

Deborah L. Helitzer, Sc.D.
Dean and Professor
College of Health Solutions
Arizona State University
550 N. 3rd Street
Phoenix, AZ 85004
Health North 5th floor
602-496-2511



**PROPOSAL TO ESTABLISH A NEW MASTER'S
DEGREE PROGRAM**

Watts College of Public Service and Community Solutions



August 3, 2020

Fabio Augusto Milner, PhD
Associate Dean of Graduate Initiatives
College of Liberal Arts and Sciences
Arizona State University

Dear Fabio,

The Watts College of Public Service and Community Solutions is supportive of the proposed MS degree in Addiction Psychology. Please let me there know if there is anything further you need at this stage.

A handwritten signature in black ink, appearing to read "W. Terrill", written in a cursive style.

William Terrill, PhD
Associate Dean
Watts College of Public Service and Community Solutions
Arizona State University



**PROPOSAL TO ESTABLISH A NEW MASTER'S
DEGREE PROGRAM**

Edson College of Nursing and Health Innovation

Date: Friday, December 18, 2020 at 11:34
To: Fabio Milner <milner@asu.edu>
Subject: RE: Addiction Psych - impact/support letter
Resent-From: <milner@asu.edu>

Dear Fabio,

Thank you for inviting me to review the proposal for MS Addiction Psychology. We see no conflict or overlap with the Degree Programs and courses offered in Edson College. On behalf of the Edson College of Nursing and Health Innovation, we support your proposal. Best to you as you move through the University Approval Process.

Kathy

Katherine (Kathy) Kenny, DNP, RN, ANP-BC, FAANP, FAAN
Associate Dean of Academic Affairs

Clinical Professor





PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Cc: Fabio Milner <milner@asu.edu>

Subject: Addiction Psych - impact/support letter

Importance: High

Dear Kathy,

The Department of Psychology is preparing to launch a MS degree in Addiction Psychology. As part of the proposal process, we would like to request a letter of support/impact from Edson College of Nursing and Health Innovation. Please find the proposal attached here for your review. Since they are requesting program support, this statement needs to come from dean-to-dean communication.

Would you please review the attached materials and provide a statement of impact/support in regards to the proposed program being supported by your college.

If you need any additional materials to assist with your review please let me know.

If possible, we'd like to request your review and statement by the **Wed., Dec. 30**. If this would not be possible please let me know.

Best,
Fabio

Fabio Augusto Milner, PhD

Associate Dean of Graduate Initiatives

Assistant Director, SA Levin MCMS Center

[The College of Liberal Arts and Sciences](#)

Director of Mathematics for STEM Education

[School of Mathematical and Statistical Sciences](#)

[Arizona State University](#)



PROPOSAL TO ESTABLISH A NEW MASTER'S
DEGREE PROGRAM

College of Integrative Sciences and Arts

From: Duane Roen
Sent: Thursday, January 21, 2021 10:54 AM
To: Lisa Spanierman <Lisa.Spanierman@asu.edu>; Fabio Milner <milner@asu.edu>
Cc: Kyle Rader <kwrader@asu.edu>; Kimberly Castillo <Kimberly.E.Castillo@asu.edu>
Subject: RE: MS in Addiction Psychology - GC Review

Fabio,

On behalf of CISA, I echo the support that Lisa has provided.

Best,
Duane

Duane Roen
Dean, College of Integrative Sciences and Arts
Vice Provost, Polytechnic campus
Arizona State University
Mail Code: 2780
7271 E Sonoran Arroyo Mall
Mesa, AZ 85212-6415
P: 480-727-1415

From: Lisa Spanierman
Sent: Thursday, January 21, 2021 10:52 AM
To: Fabio Milner <milner@asu.edu>; Duane Roen <Duane.Roen@asu.edu>
Cc: Kyle Rader <kwrader@asu.edu>; Kimberly Castillo <Kimberly.E.Castillo@asu.edu>
Subject: Re: MS in Addiction Psychology - GC Review

Dear Fabio,
We support the proposal with the agreement that the new program will not solicit placements from the three sites below where we already have established relationships and have placed multiple student interns.
All my best to you,
Lisa

Lisa Spanierman, PhD | Fellow, American Psychological Association | Professor & Head | Counseling & Counseling Psychology | Arizona State University | 446 Payne Hall, MC-0811 | Tempe, AZ 85287-0811 | 480.727.2605



From: Fabio Milner <milner@asu.edu>
Date: Thursday, January 21, 2021 at 10:15 AM
To: Lisa Spanierman <Lisa.Spanierman@asu.edu>, Duane Roen <Duane.Roen@asu.edu>
Cc: Fabio Milner <milner@asu.edu>, Kyle Rader <kwrader@asu.edu>, Kimberly Castillo <Kimberly.E.Castillo@asu.edu>
Subject: MS in Addiction Psychology - GC Review

Dear Duane and Lisa,



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Graduate College has asked for an updated letter from CISA indicating your support. Matt and Psychology have agreed to restrict placement from those sites (see his email below). Would you kindly provide us with an updated letter (email suffices) indicating support?

Thanks so much,
Fabio

Fabio Augusto Milner, PhD

Associate Dean of Graduate Initiatives

Assistant Director, SA Levin MCMS Center

[The College of Liberal Arts and Sciences](#)

Director of Mathematics for STEM Education

[School of Mathematical and Statistical Sciences](#)

[Arizona State University](#)

[SACNAS Board of Directors Member](#)



Armstrong Hall, Office 214

P: 480/965-5877 | F: 480/965-2110

milner@asu.edu

URL: <https://iresearch.asu.edu/profile/1278293>

From: Matt Meier <mameier2@asu.edu>

Sent: Wednesday, January 20, 2021 4:57 PM

To: Kimberly Castillo <Kimberly.E.Castillo@asu.edu>

Cc: Kyle Rader <kwraeder@asu.edu>; Katerina Ulmer <Katerina.Ulmer@asu.edu>

Subject: Re: FW: MS in Addiction Psychology - GC Review

Hi Kim,

Student advising will be online.

We agree to restrict master's program practicum placements from the three sites CISA listed (Adolescent Substance Abuse Program (ASAP), Alliance Behavioral Care, and Aurora Behavioral Health System, East). Do we need another letter from them?

Thanks,
Matt

Matt Meier, PsyD

Licensed Psychologist, LISAC

Clinical Assistant Professor, Director of Clinical Training

Director of the Addiction Certificate Program

Department of Psychology

Arizona State University



**PROPOSAL TO ESTABLISH A NEW MASTER'S
DEGREE PROGRAM**

On Wed, Jan 20, 2021 at 2:34 PM Kimberly Castillo <Kimberly.E.Castillo@asu.edu> wrote:

Hi Matt,

GC is requesting an update on whether you and CISA have been able to come to an agreement. Please see below and let us know as soon as possible. Thank you.

Best,

Kim Castillo

Academic Success Analyst, Graduate Initiatives

Office of the Dean

The College of Liberal Arts & Sciences

P: 480-965-0044 | E: Kimberly.E.Castillo@asu.edu





PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

From: [Duane Roen](#)
To: [Fabio Milner](#)
Cc: [Kimberly Castillo](#); [Lisa Spanierman](#); [Kelli Haren](#)
Subject: RE: Addiction Psych - impact/support letter
Date: Tuesday, December 29, 2020 10:31:22 AM
Attachments: [image002.png](#)
[image003.png](#)

Fabio,

Here is a message from Lisa Spanierman:

From: Lisa Spanierman
Sent: Tuesday, December 29, 2020 9:01 AM
To: Duane Roen <Duane.Roen@asu.edu>
Subject: MS in Addiction Psych

Dear Duane,

We would like to support the MS in Addiction Psychology, but we are concerned about the implications for our longstanding master of counseling program.

In particular, we have two concerns:

- Because a number of our students are interested in substance use and addictions, the proposed program may split enrollment.
- We have spent years cultivating relationships across the valley for 600-hour clinical placements. The proposed program may compete with some of these limited placements.

To my knowledge, we communicated these same concerns in May 2020. We are not mentioned on page 3 of the Proposal to Establish a New Master's Degree Program ("Impact on Other Programs").

Best,
Lisa



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Sent: Tuesday, December 15, 2020 3:11 PM
To: Duane Roen <Duane.Roen@asu.edu>
Cc: Kimberly Castillo <Kimberly.E.Castillo@asu.edu>; Fabio Milner <milner@asu.edu>
Subject: Addiction Psych - impact/support letter
Importance: High

Dear Duane,

The Department of Psychology is preparing to launch a MS degree in Addiction Psychology. As part of the proposal process, we would like to request a letter of support/impact from College of Integrative Sciences and Arts. Please find the proposal attached here for your review. Since they are requesting program support, this statement needs to come from dean-to-dean communication.

Would you please review the attached materials and provide a statement of impact/support in regards to the proposed program being supported by your college.

If you need any additional materials to assist with your review please let me know.

If possible, we'd like to request your review and statement by the **Wed., Dec. 30**. If this would not be possible please let me know.

Best,
Fabio

Fabio Augusto Milner, PhD
Associate Dean of Graduate Initiatives
Assistant Director, SA Levin MCMS Center
[The College of Liberal Arts and Sciences](#)



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

College of Global Futures

From: [Christopher Boone](#)
To: [Fabio Milner](#)
Cc: [Kimberly Castillo](#)
Subject: RE: MS Addiction Psych- letters of impact
Date: Tuesday, December 15, 2020 5:29:03 PM
Attachments: [image001.png](#)
[image006.png](#)

I am happy to support the proposal.

Chris

Christopher Boone
Dean, College of Global Futures
Professor, School of Sustainability

From: Fabio Milner <milner@asu.edu>
Sent: Tuesday, December 15, 2020 3:08 PM
To: Christopher Boone <Christopher.G.Boone@asu.edu>
Cc: Fabio Milner <milner@asu.edu>; Kimberly Castillo <Kimberly.E.Castillo@asu.edu>
Subject: MS Addiction Psych- letters of impact
Importance: High

Dear **Chris**,

The Department of Psychology is preparing to launch a MS degree in Addiction Psychology. As part of the proposal process, we would like to request a letter of support/impact from College of Global

Futures. Please find the proposal attached here for your review. Since they are requesting program support, this statement needs to come from dean-to-dean communication.

Would you please review the attached materials and provide a statement of impact/support in regards to the proposed program being supported by your college.

If you need any additional materials to assist with your review please let me know.

If possible, we'd like to request your review and statement by the **Wed., Dec. 30**. If this would not be possible please let me know.

Best,
Fabio



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Thunderbird School of Global Management

From: [Sanjeev Khagram \(Dean\)](#)
To: [Fabio Milner](#); [Lena Booth](#)
Cc: [Kimberly Castillo](#); [Fabio Milner](#)
Subject: Re: Addiction Psych - impact/support letter
Date: Tuesday, December 29, 2020 4:48:07 PM
Attachments: [image001.png](#)
[image002.png](#)

We support this Dear Fabio,

Happy New Year!

Get [Outlook for iOS](#)

From: Fabio Milner <milner@asu.edu>
Sent: Tuesday, December 29, 2020 2:41:44 PM
To: Lena Booth <Lena.Booth@thunderbird.asu.edu>; Sanjeev Khagram (Dean) <Sanjeev.Khagram@thunderbird.asu.edu>
Cc: Kimberly Castillo <Kimberly.E.Castillo@asu.edu>; Fabio Milner <milner@asu.edu>
Subject: Re: Addiction Psych - impact/support letter

Dear Sanjeev and Lena,

It's been two weeks since my request and I have not heard from either of you.
Would you please send your letter by tomorrow?

Thanks, and best wishes,
Fabio



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

From: Fabio Milner <milner@asu.edu>
Date: Tuesday, December 15, 2020 at 3:13 PM
To: Lena Booth <Lena.Booth@thunderbird.asu.edu>, "Sanjeev Khagram (Dean)" <Sanjeev.Khagram@thunderbird.asu.edu>
Cc: Kimberly Castillo <Kimberly.E.Castillo@asu.edu>, Fabio Milner <milner@asu.edu>
Subject: Addiction Psych - impact/support letter

Dear Sanjeev and Lena,

The Department of Psychology is preparing to launch a MS degree in Addiction Psychology. As part of the proposal process, we would like to request a letter of support/impact from Thunderbird School of Global Management. Please find the proposal attached here for your review. Since they are requesting program support, this statement needs to come from dean-to-dean communication.

Would you please review the attached materials and provide a statement of impact/support in regards to the proposed program being supported by your college.

If you need any additional materials to assist with your review please let me know.

If possible, we'd like to request your review and statement by the **Wed., Dec. 30**. If this would not be possible please let me know.

Best,
Fabio



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Mary Lou Fulton Teachers College

From: [Carole Basile \(Dean\)](#)
To: [Fabio Milner](#)
Cc: [Kimberly Castillo](#); [Fabio Milner](#)
Subject: Re: Addiction Psych - impact/support letter
Date: Tuesday, December 15, 2020 3:26:34 PM
Attachments: [image001.png](#)

MLFTC is in support of this proposal for an MS degree in Addiction Psychology. It is a much needed program that will serve the university and its students well. We wish you much success as you move forward.

Carole

From: Fabio Milner <milner@asu.edu>
Date: Tuesday, December 15, 2020 at 3:14 PM
To: Carole Basile (Dean) <Carole.Basile@asu.edu>
Cc: Kimberly Castillo <Kimberly.E.Castillo@asu.edu>, Fabio Milner <milner@asu.edu>
Subject: FW: Addiction Psych - impact/support letter

Dear Carole,

The Department of Psychology is preparing to launch a MS degree in Addiction Psychology. As part of the proposal process, we would like to request a letter of support/impact from Mary Lou Fulton Teachers College. Please find the proposal attached here for your review. Since they are requesting program support, this statement needs to come from dean-to-dean communication.

Would you please review the attached materials and provide a statement of impact/support in regards to the proposed program being supported by your college.

If you need any additional materials to assist with your review please let me know.

If possible, we'd like to request your review and statement by the **Wed., Dec. 30**. If this would not be possible please let me know.

Best,
Fabio

Fabio Augusto Milner, PhD
Associate Dean of Graduate Initiatives
Assistant Director, SA Levin MCMS Center
[The College of Liberal Arts and Sciences](#)
Director of Mathematics for STEM Education
[School of Mathematical and Statistical Sciences](#)
[Arizona State University](#)



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Herberger Institute for Design and the Arts

From: [Stephani Etheridge Woodson](#)
To: [Fabio Milner](#)
Cc: [Kimberly Castillo](#)
Subject: Re: Addiction Psych - impact/support letter
Date: Tuesday, December 15, 2020 3:58:09 PM
Attachments: [image001.png](#)
[image002.png](#)

Fabio, the Herberger Institute for Design and the Arts sees no negative impact to our degrees or programs or courses. I spent the semester co-teaching a humanities lab with Laurie Chassin on addiction and believe strongly that this program is necessary to address contemporary need for ethical and comprehensive supports. Good luck in the processes!

with appreciation, Stephani

Stephani Etheridge Woodson
Interim Associate Dean of Students
Herberger Institute for Design and the Arts

From: Fabio Milner <milner@asu.edu>
Date: Tuesday, December 15, 2020 at 3:15 PM
To: Stephani Etheridge Woodson <swoodson@asu.edu>
Cc: Kimberly Castillo <Kimberly.E.Castillo@asu.edu>, Fabio Milner <milner@asu.edu>
Subject: Addiction Psych - impact/support letter

Dear Stephani,

The Department of Psychology is preparing to launch a MS degree in Addiction Psychology. As part of the proposal process, we would like to request a letter of support/impact from Herberger Institute for Design and the Arts. Please find the proposal attached here for your review. Since they are requesting program support, this statement needs to come from dean-to-dean communication.

Would you please review the attached materials and provide a statement of impact/support in regards to the proposed program being supported by your college.

If you need any additional materials to assist with your review please let me know.

If possible, we'd like to request your review and statement by the **Wed., Dec. 30**. If this would not be possible please let me know.



PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

Sandra Day O'Connor College of Law

From: [Tamara Herrera](#)
To: [Fabio Milner](#)
Cc: [Kimberly Castillo](#)
Subject: RE: Addiction Psych - impact/support letter
Date: Monday, December 21, 2020 12:01:23 PM
Attachments: [image002.png](#)

Hello Fabio,

The College of Law has reviewed the attached proposal for an MS degree in Addiction Psychology and supports this proposal.

Please let us know if you need anything additional.

I hope you have a nice break!

Tamara

Tamara Herrera
Associate Dean of Academic Affairs

From: Fabio Milner <milner@asu.edu>
Sent: Tuesday, December 15, 2020 3:17 PM
To: Tamara Herrera <Tamara.Herrera@asu.edu>
Cc: Kimberly Castillo <Kimberly.E.Castillo@asu.edu>; Fabio Milner <milner@asu.edu>
Subject: Addiction Psych - impact/support letter
Importance: High

Dear Tamara,

The Department of Psychology is preparing to launch a MS degree in Addiction Psychology. As part of the proposal process, we would like to request a letter of support/impact from Sandra Day O'Connor College of Law. Please find the proposal attached here for your review. Since they are requesting program support, this statement needs to come from dean-to-dean communication.

Would you please review the attached materials and provide a statement of impact/support in regards to the proposed program being supported by your college.

If you need any additional materials to assist with your review please let me know.

If possible, we'd like to request your review and statement by the **Wed., Dec. 30**. If this would not be possible please let me know.



**PROPOSAL TO ESTABLISH A NEW MASTER'S
DEGREE PROGRAM**

EdPlus/ASUOnline

To: Gemma Garcia
From: Erica Green
Date: December 15, 2020
Subject: Addiction Psychology, MS

Dear Gemma,

Congratulations!

The Addiction Psychology, MS, program has received support from Dean Phil Regier to be offered through ASU Online. This program must complete university governance reviews for formal approval. Please include this support memo along with your proposal submission when it is submitted formally to the university (to curriculumplanning@asu.edu) by your Dean or their designee.

Please note that in order to proceed with implementation, final approval must be supplied by the University Provost.

Once again, congratulations! We are excited to work with you on your new program.

Thank you!

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PROPOSAL TO ESTABLISH A NEW MASTER'S DEGREE PROGRAM

(NEW GRADUATE INITIATIVES)

PROPOSAL PROCEDURES CHECKLIST

Academic units should adhere to the following procedures when requesting new curricular initiatives (degrees, concentrations or certificates).

- ☒ **Obtain the required approval from the Office of the Provost to move the initiative forward for internal ASU governance reviews/approvals.** Please see the academic strategic plan website at: <https://provost.asu.edu/curriculum-development>.
- ☒ **Submit any new courses that will be required for the new curricular program to the Curriculum ChangeMaker online course approval system for review and approval.**
 - Additional information can be found at the Provost's Office Curriculum Development website: [Courses link](#)
 - For questions regarding proposing new courses, send an email to: courses@asu.edu
- ☒ **Prepare the applicable proposal template and operational appendix for the proposed initiative.**
- ☒ **Obtain letters or memos of support or collaboration (if applicable).**
 - when resources (faculty or courses) from another academic unit will be utilized
 - when other academic units or degree programs may be impacted by the proposed request
 - if the program will have an online delivery option support will be required from the Provost's office and ASU Online. *(Please complete the ASU Online Offering form in [Curriculum ChangeMaker](#) to begin this request.)*
- ☒ **Obtain the internal reviews/approvals of the academic unit.**
 - internal faculty governance review committee(s)
 - academic unit head (e.g. Department Chair or School Director)
 - academic unit Dean or their designee (will submit approved proposal to the curriculumplanning@asu.edu email account for further ASU internal governance reviews (as applicable, University Graduate Council, CAPC and Senate)

Additional Recommendations

All new graduate programs require specific processes and procedures to maintain a successful degree program. Below are items that the Graduate College strongly recommends that academic units establish after the program is approved for implementation.

- ☒ **Establish satisfactory academic progress policies, processes and guidelines** – Check within the proposing academic unit and/or college to see if there are existing academic progress policies and processes in place. If none have been established, please go to http://graduate.asu.edu/faculty_staff/policies and scroll down to the **academic progress review and remediation processes** (for faculty and staff) section to locate the reference tool and samples for establishing these procedures.
- ☒ **Establish a Graduate Student Handbook for the new degree program** – Students need to know the specific requirements and milestones they must meet throughout their degree program. A Graduate Student Handbook, provided to students when they are admitted to the degree program and published on the website for the new degree, gives students this information. To be included in the handbook are the unit/college satisfactory academic progress policies, current degree program requirements (outlined in the approved proposal) and a link to the Graduate Policies and Procedures website: http://graduate.asu.edu/faculty_staff/policies.