

The completed and signed proposal should be submitted by the dean’s office to curriculumplanning@asu.edu. Before academic units can advertise undergraduate certificates or include them in their offerings as described in the university catalogs, they must be recommended for approval by CAPC, University Senate (two readings), and be approved by the Office of the University Provost.

Definition and minimum requirements:

An undergraduate certificate is a programmatic or linked series of courses from a single field or one that crosses disciplinary boundaries and may be freestanding or affiliated with a degree program. The certificate provides a structured and focused set of courses that can be used to enhance a student’s baccalaureate experience or professional development.

Listed below are the minimum requirements for approval. Individual undergraduate certificates may have additional requirements.

- Requires a minimum of 15 credit hours of which at least 12 credit hours must be upper division
- Requires a minimum grade of “C” or better for all upper-division courses
- Consists of courses that must directly relate in whole or large part to the purpose of the certificate. Example: Geographic area certificates must include only courses specific to the title of the certificate, other than a non-English language
- Is cross disciplinary; or,
 - Certified by a professional or accredited organization/governmental agency; or,
 - Clearly leads to advanced specialization in a field; or,
 - Is granted to a program that does not currently have a major

College/School: Watts College of Public Service and Community Solu
Department/Division/School: School of Criminology and Criminal Justice
Proposed certificate name: Legal Issues in Criminal Justice
Requested effective date: Fall 2021
Initial delivery method: Both, campus and digital immersion

Once students elect a campus or digital option, they will not be able to move between the modalities. Approval from the Office of the University Provost and Philip Regier (Executive Vice Provost and Dean) is required to offer programs through ASU Online. Approval begins by submitting the *Request for Digital Immersion Consideration* form in [Curriculum ChangeMaker](#). An EdPlus letter of support must be included with this proposal to demonstrate preliminary approval for digital immersion. Contact EdPlus at edplusprogrammanagement@asu.edu for additional information.

Campus/Locations: Indicate all locations where this program will be offered.

Downtown Phoenix Polytechnic Tempe West Other: _____

PROPOSAL CONTACT

Name:	Cody Telep	Title:	Director of Undergraduate Programs
Phone number:	602-496-1295	Email:	cody.telep@asu.edu

DEAN APPROVAL(S)

This proposal has been approved by all necessary unit and college/school levels of review and the college/school(s) has the resources to support the requested changes. I recommend implementation of the proposed organizational change.

An electronic signature, an email from the dean or dean’s designee or a PDF of the signed signature page is acceptable. The second signature is only required if multiple colleges are involved.

College/School/Division Dean name: William Terrill

Signature: 

Date: 1/10/2021

College/School/Division Dean name:

Signature:

Date: / /20

SECTION A - Overview**1. Provide a brief description of the new certificate.**

Undergraduate students frequently inquire about which series of courses would best prepare them for success in law school or in related paraprofessional careers in law. The proposed certificate is being developed in response to student calls for such an option. The creation of the Legal Issues in Criminal Justice Certificate is also supported by a strong national demand in the legal field. The certificate program will be of interest to undergraduate students in a wide variety of disciplines who might be considering public service careers related to the legal aspects of criminal justice. We anticipate this certificate being of particular interest to students majoring in public service and public policy; community advocacy and social policy; nonprofit leadership and management; and an array of majors across the humanities and social sciences.

2. This proposed certificate: (check one)

is cross disciplinary; or

is certified by a professional or accredited organization/governmental agency; or,

X clearly leads to advanced specialization in a field; or,

is granted to a program that does not currently have a major

3. Why should this be a certificate rather than a concentration or a minor?

As a certificate, students of all majors would be eligible to complete the program. This program is designed to serve the needs not only of Criminology and Criminal Justice majors, but also those majoring in related social sciences and human/legal services who are interested in the intersection of their disciplines with criminal justice and its relation to the legal system.

4. Affiliation

If the certificate program is affiliated with a degree program, include a brief statement of how it will complement the program. If it is not affiliated with a degree program, incorporate a statement as to how it will provide an opportunity for a student to gain knowledge or skills not already available at ASU.

Although the certificate program would most likely be of interest to students majoring in Criminology and Criminal Justice, the proposed certificate program was intentionally designed so that it would not be formally affiliated with any degree program. Rather, the program is designed to provide students of the law, social sciences, and human services with advanced specialization in both the legal and criminal justice system.

5. Demand

Explain the need for the new certificate (e.g., market demand, interdisciplinary considerations).

The creation of a Certificate in Legal Issues in Criminal Justice is also supported by a strong national demand in the legal field. According to the Bureau of Labor Statistics, career opportunities in the legal field are abundant through the local government, state government, legal service providers, self-employment, and the federal government. Overall, occupations for lawyers and attorneys are anticipated to grow at a rate of 6% percent, resulting in 50,100 new jobs by 2028 (Bureau of Labor Statistics, 2019). Similarly, paralegals and legal assistants can expect a 12% growth in employment, resulting in 39,000 new jobs by 2028, well above the national average for job growth. Payscale estimates the median national salary for lawyers and attorneys to be at \$100,523, with a range between \$53,000 and \$193,000. The median national salary for paralegals and legal assistants is \$47,021, with a salary range between \$33,000 and \$71,000. This concentration will provide students with the skills and credentials necessary to prepare them to enter fields specializing in law as it pertains to criminal justice. Graduates of this concentration program may be particularly competitive applicants for employment within government agencies such as local and county prosecutors and public defenders' offices, the Attorneys General offices of their home states, as well as positions in the U.S. Department of Justice.

6. Projected enrollment

What are enrollment projections for the first three years?

3-YEAR PROJECTED ANNUAL ENROLLMENT			
	1st YEAR	2nd YEAR <i>Yr 1 continuing + new entering</i>	3rd YEAR <i>Yr 1 & 2 continuing + new entering</i>
Number of Students (Headcount)	15	40	65

SECTION B – Collaborative Support and Impact

7. Faculty governance

Attach a supporting letter from the chair of the academic unit verifying that the proposed certificate has received faculty approval through appropriate governance procedures in the unit and that the unit has the resources to support the certificate as presented in the proposal, without impacting core program resources.

8. Collaboration and impact

- i. Identify related ASU programs and outline how the new certificate will complement these existing ASU programs.

This certificate program is designed to complement, but not compete with, the undergraduate degree programs in (1) Criminology and Criminal Justice [Watts College of Public Service and Community Solutions]; (2) justice studies [School of Social Transformation, College of Liberal Arts and Sciences]; and (3) related social sciences and human services.

- ii. Attach a letter of collaboration and impact from each Dean, or Dean’s designee at the Assistant or Associate Dean level, from impacted programs. Refer to the Provost’s Office Curriculum Development website (<https://provost.asu.edu/node/3227>) for guidelines on collaboration and impact statements.

9. Letter(s) of support for courses

Provide a supporting letter from each college/school dean from which individual courses are taken.

SECTION C - Academic Curriculum and Requirements

1. Assessment Plan

Attach a PDF copy of the assessment plan printed from the University Office of Evaluation and Educational Effectiveness assessment portal demonstrating UOEEE’s approval of your assessment plan for this program. *Assessment plans, including concepts, competencies, learning outcomes and performance measures are required for all certificates.* Visit the assessment portal at <https://uoeee.asu.edu/assessment-portal> or contact uoeee@asu.edu with any questions.

2. Enrollment criteria

Describe the procedures and any qualifications for enrollment in the proposed certificate. Please note if they are identical to the admission criteria for the existing major and degree program under which this certificate will be established.

Students must complete CRJ 100 Introduction to Criminal Justice (3 credit hours) with a grade of "C" or better (scale is 4.00 = "A") in order to be admitted to the certificate program. This course may be taken in residence at ASU or may be transferred from other institutions, including community colleges. Because this course is a requirement for the bachelor’s degree program and the minor in criminology and criminal justice, its completion satisfies the requirements of the major or minor and satisfies the prerequisite requirement for admission to the certificate program in legal issues in criminal justice. Additionally, CRJ 201, CRJ 302, and CRJ 303 will need to be completed with a grade of "C" or better prior to enrolling in CRJ 410. CRJ 201, 302, and 303 are all required courses for the bachelor’s degree, but will not be listed as a prerequisite requirement for admission to the legal issues in criminal justice certificate program, as they are only necessary for 410 and may be taken after admission in conjunction with the other courses in the certificate.

3. Program Map

Attach a copy of the “proposed” map for this certificate program.

See the [Build a Major Map Training Guide](#) for instructions on how to create a “proposed certificate map” in [BAMM](#).

4. Curricular structure

Attach a PDF copy of the program requirements from BAMM to the proposal submission. The PDF should outline all core/required courses and program specific electives.

To retrieve the PDF in BAMM:

1. Select the “Preview in Degree Search” button page.
2. Select PDF icon in the upper-right corner of the page.
3. Save as PDF.

2021 - 2022 Certificate Map

Legal Issues in Criminal Justice (Proposed)

Program Requirements

Required Core -- 15 credit hours

CRJ 203: Courts and Sentencing (3)

CRJ 260: Substantive Criminal Law (3)

CRJ 410: Criminal Procedure: The Law of Investigations (3)

CRJ 416: Criminal Procedure II: Adjudication (3)

CRJ 460: Criminal Law II: Advanced Substantive Criminal Law (3)

Electives -- 3 credit hours

CRJ 321: Evidence: Imperatives of Proof (3)

CRJ 350: Law and Social Control (SB) (3)

CRJ 411: Legal Issues in Corrections (3)

At least 12 credit hours must be taken in-residence at ASU.

A "C" (2.00 on a 4.00 scale) or better is required in all coursework required for the certificate.

Depending on a student's undergraduate program of study, prerequisite courses may be needed in order to complete the requirements of this certificate.

5. Minimum residency requirement

How many hours of the certificate must be ASU credit?

15

6. New courses

List new courses in alphanumeric order and provide a brief course description for each one.

Prior to submitting this proposal, all new courses must be at the University Review level in Curriculum ChangeMaker.

CRJ 416 – Criminal Procedure II: Adjudication

An in-depth study of the constitutional rights attendant to the processing and adjudication of criminal cases in court, from initial court appearances through appeals and collateral attacks.

CRJ 460 – Criminal Law II: Advanced Substantive Criminal Law

An in-depth study of the historical development, foundational principles, and public policy implications of criminal law, focusing on parties to crime, inchoate liability, select crimes against the person; crimes against property, public order, and the state; and defenses to crime.

SECTION D - Administration and Resources

7. Administration

How will the proposed certificate be administered (including admissions, student advisement, retention, etc.)?

The School of Criminology and Criminal Justice will administer this program. Our professional advising staff will handle student advisement. In addition, our professional advising staff will work with school administration and faculty on recruitment, retention, and developmental advising.

8. Resources

What are the resource implications for the proposed certificate, including any projected budget needs? Will new books, library holdings, equipment, laboratory space and/or personnel be required now or in the future? If multiple units/programs will collaborate in offering this certificate, please discuss the resource contribution of each participating program. Letters of support must be included from all academic units that will commit resources to this certificate.

No new resources are anticipated

9. Primary faculty

List the primary faculty participants regarding this proposed certificate. For interdisciplinary certificates, please include the relevant names of faculty members from across the University. The areas of specialization should refer to

FACULTY NAME	TITLE	AREA(S) OF SPECIALIZATION
Jon B. Gould	Foundation Professor and Director, School of Criminology and Criminal Justice	Courts. Wrongful convictions. Innovations in criminal prosecution. The role of counsel in criminal defense of indigent persons.
Henry F. Fradella	Professor and Associate Director, School of Criminology and Criminal Justice	Substantive criminal law. Constitutional criminal procedure. Courts and judicial processes.
Michael Scott	Clinical Professor, School of Criminology and Criminal Justice	Problem-oriented policing. Constitutional criminal procedure as it relates to the law of policing.

W. Jesse Weins	Principal Lecturer, School of Criminology and Criminal Justice	Criminal law and public policy. Constitutional criminal procedure. Criminal courts and the role of defense counsel.
Jayn von Delden	Instructor, School of Criminology and Criminal Justice	Criminal law and punishment. Socio-legal and political philosophy. Gender, sexuality and the law.

SECTION E - Additional Materials

10. Complete and attach the Appendix document.
11. Provide one or more model programs of study (if appropriate).
12. Attach other information that will be useful to the review committees and the Office of the Provost.

APPENDIX**Operational Information for Undergraduate Certificates**

This information is used to populate the Degree Search/catalog website.

Please consider the student audience in creating your text.

1. Certificate Name: Legal Issues in Criminal Justice**2. Marketing Text** *Optional, 50 words maximum*

The marketing text should make an emotional connection with prospective students to draw them in so they continue reading. Do not repeat content found in the program description.

Want an in-depth knowledge on theory, policy, and practice related to the legal system and justice? Develop expertise in understanding how social issues and relevant policies apply to the legal system as well as the responses to them in this certificate program.

3. Program Description *150 words maximum*

Present factual basic and specialized information about the program to help students decide if the program is the right fit. This section is not the place for hyperbole, information about enrollment or admission, campus, course requirements, or potential careers.

The legal issues in criminal justice certificate program focuses on the intersection of policy and its effects on the criminal justice system. Topics include a focus on law and theoretical perspectives on the ramifications of certain policies in the field of criminal justice.

Students seeking more specialized knowledge about legal consequences of policy on the criminal justice system or those interested in careers working in the public sector, law, or the criminal justice system should consider this certificate program.

4. Contact and Support Information

Building code and room number:	(Search ASU map)	UCENT 600
Program office telephone number:	<i>(i.e. 480/965-2100)</i>	602/496-2356
Program Email Address:		SCCJadvising@asu.edu
Program Website Address:		https://ccj.asu.edu

NOTE: Full office phone number: 602-496-2356

5. Program Requirements

These requirements will be drawn from the “proposed certificate map” that must be submitted with this proposal. Instructions to create a “proposed certificate map” in [BAMM](#) can be found in the Build a Major Map Training Guide.

6. Enrollment Requirements

If applicable, list any special enrollment requirements applicable to this certificate in addition to the standard text. *Enrollment requirements for all undergraduate certificates include the following text.*

A student pursuing an undergraduate certificate must be enrolled as a degree-seeking student at ASU. Undergraduate certificates are not awarded prior to the award of an undergraduate degree. A student already holding an undergraduate degree may pursue an undergraduate certificate as a nondegree-seeking graduate student.

Students must complete CRJ 100 Introduction to Criminal Justice (3 credit hours) with a grade of “C” or better (scale is 4.00 = “A”) in order to be admitted to the certificate program. This course may be taken at ASU or transferred from another institution, including a community college.

7. Career Text

Students are prepared for employment opportunities in public policy, law enforcement and corrections, law firms and social service agencies.

8. Keywords

List all keywords used to search for this program (limit 7). Keywords should be specific to the proposed program.

All parts of the certificate name are automatically included as keywords.

Law, policy, criminology.

8. Delivery/Campus Information Options: Both, campus and digital immersion

9. Campus/Locations: Indicate all campus immersion locations where this program will be offered

Downtown Phoenix Polytechnic Tempe **West** Other:

CER in Legal Issues in Criminal Justice

PP-College of Public Service & Community Solutions

Mission

To increase student knowledge about legal issues in criminal justice; to provide advanced training to students on courts and sentencing, substantive criminal law, and Constitutional law; to enhance the work of local, state, and federal police and law enforcement agencies with ASU graduates ready to contribute to fairer and more effective policing.

Goals

Students completing this certificate will demonstrate competency in: recalling statutory elements of crimes and defenses and explaining how the criminal court systems of the United States apply the law to pretrial, adjudication, and sentencing processes; explaining and interpreting the criminal process and Constitutional rights; and the historical development and public policy implications of criminal law.

Outcome 1

Students completing this certificate will demonstrate competency in explaining how the criminal court systems of the United States apply the law to pretrial, adjudication, and sentencing processes.

Concepts

Structure and operation of criminal court system; local, state, and federal court systems; pretrial, adjudication, sentencing, and appellate processes; courts and justice; statutory elements of crime and defenses; historical development of criminal law; public policy implications of criminal law; common law and Model Penal Code approaches; crimes against person and property; defenses of justification and excuse

Competencies

Understanding of criminal court system and processes; understanding of substantive criminal law and the development and implementation of criminal law in practice; application of course concepts to public policy and controversial issues in law and the courts

Assessment Process

Student mastery will meet the requisites required for competency in recalling statutory elements of crimes and defenses and explaining how the criminal court systems of the United States apply the law to pretrial, adjudication, and sentencing processes. Students will take a final course examination in CRJ 203, which will be assessed using faculty-developed rubrics, and will take a final course examination in CRJ 260, which will be assessed using faculty-developed rubrics. These data will be used for the improvement of future course design.

Measure 1

Students in CRJ 203 (Courts and Sentencing) will demonstrate mastery of the structure and operation of the criminal court system.

Measure 2

Students in CRJ 260 (Substantive Criminal Law [to be renamed Introduction to Substantive Criminal Law]) will display mastery in associating elements of crimes and defenses with the development of criminal law.

Performance Criterion 1

80% of students will earn a rating of Mastery, as determined by faculty-developed rubrics, on the final course exam in CRJ 203.

Performance Criterion 2

80% of students will earn a rating of Mastery, as determined by faculty-developed rubrics, on the final course exam in CRJ 260.

Outcome 2

Students completing this concentration will demonstrate competency in explaining and interpreting the criminal process and Constitutional rights.

Concepts

Criminal procedure; stop and frisk; constitutional violations; case law related to the criminal process; connection of law on arrest, search and seizure, and due process to 21st century police agencies

Competencies

Interpretation of key legal problems related to arrest and search and seizure; application of course content to maximizing justice and organizational fairness

Assessment Process

Student mastery will meet the requisites required for competency in explaining and interpreting the criminal process and Constitutional rights. Students will take a final course examination in CRJ 410, which will be assessed using faculty-developed rubrics, and will complete a final paper in CRJ 410, which will be assessed using faculty-developed rubrics. This data will be used for the improvement of future course design.

Measure 1

Students in CRJ 410 (Procedural Criminal Law [to be renamed Criminal Procedure: The Law of Investigations]) will take a final exam on legal problems related to arrest and search and seizure.

Performance Criterion 1

80% of students will earn a rating of Mastery, as determined by faculty-developed rubrics, on the final course exam in CRJ 410.

Measure 2

Students in CRJ 410 (Procedural Criminal Law [to be renamed Criminal Procedure: The Law of Investigations]) will write a final course paper analyzing a key legal problem or issue related to the criminal process.

Performance Criterion 2

80% of students will earn a rating of Mastery, as determined by faculty-developed rubrics, on the final course paper in CRJ 410.

Outcome 3

Students completing this certificate will demonstrate competency in the historical development of criminal law, and the public policy implications of it.

Concepts

Concepts

The historical development of defenses to crime. A focus on the culmination of relations between public order and the state.

Competencies

Model Penal Code approach; Common Law and the Model Penal Code from a public policy perspective. 5. Applying the major defenses to crimes, including defenses that negate mens rea, defenses of excuse, defenses of justification, and other select defenses when analyzing fact patterns involving both inchoate and completed criminal acts.

Assessment Process

Student mastery will meet the requisites required for competency in explaining and interpreting historical landmarks in the criminal justice system. Students will take a final course examination in CRJ 460, which will be assessed using faculty-developed rubrics, and will complete case analyses in CRJ 460, which will be assessed using faculty-developed rubrics. This data will be used for the improvement of future course design.

Measure 1

Students in CRJ 460 (Advanced Substantive Criminal Law) will complete case analyses applying the major defenses to crime.

Performance Criterion 1

80% of students will earn a cumulative rating of Mastery, as determined by faculty-developed rubrics, on the case analyses in CRJ 460.

Measure 2

Students in CRJ 460 (Advanced Substantive Criminal Law) will complete a final exam on the historical development of criminal justice, with specific emphasis on comparing and contrasting the common law and Model Penal Code approaches.

Performance Criterion 2

80% of students will earn a rating of Mastery, as determined by faculty-developed rubrics, on the final course exam in CRJ 460.

----- Forwarded message -----

From: **Patrick Kenney** <pkenney@asu.edu>

Date: Tue, Apr 6, 2021 at 7:55 PM

Subject: Re: Support/Impact Statement

To: William Terrill <wcterrill@gmail.com>

Fine, Pat

Get [Outlook for iOS](#)

From: William Terrill <wcterrill@gmail.com>

Sent: Tuesday, April 6, 2021 6:03:50 PM

To: Patrick Kenney <pkenney@asu.edu>

Subject: Re: Support/Impact Statement

Hi Pat,

Sorry, we were asked if you could also provide a thumbs up for the creation of 2 new courses for this certificate. These are the 2 new courses:

CRJ 494 – Criminal Procedure II: Adjudication

CRJ 460 – Criminal Law II: Advanced Substantive Criminal Law

Let me know if you have any questions, or if you need any more info.

Thanks,
Bill

William Terrill, PhD

Arizona State University

Associate Dean, Watts College of Public Service and Community Solutions

Professor, School of Criminology & Criminal Justice



MEMORANDUM

To: Rebecca Loftus, Cody Telep
From: Erica Green
Date: October 22, 2020
Subject: Law and Criminal Justice (UG Cert)

Dear Rebecca and Cody,

Congratulations!

The Law and Criminal Justice undergraduate certificate has received support from Dean Phil Regier to be offered through ASU Online. This certificate must complete university governance reviews for formal approval. Please include this support memo along with your proposal submission when it is submitted formally to the university (to curriculumplanning@asu.edu) by your Dean or their designee.

Please note that in order to proceed with implementation, final approval must be supplied by the University Provost.

Once again, congratulations! We are excited to work with you on your new certificate.

Thank you!

Erica Green
Associate Director, Program and Portfolio Management
EdPlus at ASU
Arizona State University
Phone: (480) 884-0019
egggreen@asu.edu

CC: Jon Pratt
William Terrill
CurriculumPlanning@asu.edu

From: Adam Chodorow <Adam.Chodorow@asu.edu>
Sent: Wednesday, September 9, 2020 11:37 AM
To: Jon Gould <Jon.Gould@asu.edu>
Cc: Hank Fradella <Hank.Fradella@asu.edu>
Subject: RE: Undergraduate Certificate Program in Legal Issues in Criminal Justice

Dear Jon,

The law school supports this endeavor. Thank you for being understanding.

Adam

From: Jon Gould <Jon.Gould@asu.edu>
Sent: Wednesday, September 9, 2020 11:16 AM
To: Adam Chodorow <Adam.Chodorow@asu.edu>
Cc: Hank Fradella <Hank.Fradella@asu.edu>
Subject: FW: Undergraduate Certificate Program in Legal Issues in Criminal Justice

Dear Adam,

The School of Criminology and Criminal Justice is expanding its undergraduate program, and we are seeking to add a certificate in law and criminal justice. Based on conversations with you, we are prepared to name that certificate "Legal Issues in Criminal Justice."

If this is acceptable to the Law School, would you mind sending back an email to that effect?

Thanks for your assistance,

Jon

Jon B. Gould
Director, School of Criminology and Criminal Justice
Foundation Professor in Criminology, Justice and Law
Arizona State University
411 North Central Avenue, Suite 600 (Mail Code 4420)
Phoenix, Arizona 85004