**Curriculum and Academic Programs Committee (CAPC)**
Thursday, October 26, 2023
10:30 a.m. – 12:00 p.m.

Kathleen Dixon, Jeffery Kennedy, Tamara Herrera, Lauren Harris, Mary Jane Parmentier, Brenda Morris, Wendy Williams, James Moore, Judy Krysik, Emil Volek, Matthew Voorhees, Chris Kyselka, Steven Kaliszewski, Miki Aoki, Francis Matera, Michelle Vlahoulis; Katie Jensen Ord, Claudia Sadowski-Smith; April Randall, Lisa Anderson, Ashly Contreras

Guests in the waiting room:
Alana Lackore – Mary Lou Fulton Teachers College
Angelia Linder – Mary Lou Fulton Teachers College
Lena Booth – Thunderbird School of Global Management
Manuel Aviles-Santiago – College of Integrative Sciences and Arts
Steven Salik – Mary Lou Fulton Teachers College
Michele Pfund – W. P. Carey School of Business
Zhongxue Chen – College of Health Solutions
Akheil Singla – Watts College of Public Service and Community Solutions
Arunachala Mada Kannan – Ira A. Fulton Schools of Engineering
Jason Newbern – School of Life Sciences, The College of Liberal Arts and Sciences
Michael Tueller – School of International Letters and Cultures, The College of Liberal Arts and Sciences

Excused: Janice Hermer
Absent: Jonas Gamos

1) **Call to Order**

    The meeting was called to order at 10:30 a.m.

2) **Attendance and Quorum Check**

3) **Approval of Minutes**

    9/28/2023 CAPC meeting minutes were approved as presented.

4) **Honorary Degree Process with Senior Vice President and Secretary, Dr. Christine Wilkinson**

    a) Dr. Christine Wilkinson spoke on the process for honorary degrees. Anyone can recommend individuals for an honorary degree, which will be considered by committee and vetted for appropriateness. There is a listing of past honorary degree recipients. The Academic Affairs Honorary Degrees Committee reviews faculty nominations for the honorary degree and contacts the potential recipients, and schedules the honorary degree award process.

5) **Curriculum Development Process Overview – Katie Jensen Ord**

    a) Katie Jensen Ord, Director of Curriculum Development for the provost's office spoke on the review process for courses, academic strategic plans and programs; the items that are reviewed in advance of committee review, and the impact and support statements recommended.

6) **Unfinished Business and General Orders**

7) **Reports**

8) **New Business**

   **Curricular Proposals**

   a. **Information Items (concentrations, minors, name changes to concentrations/minors; does not return to senate)**

   **Watts College of Public Service and Community Solutions**
   *School of Public Affairs*
   Disestablishment of a minor
   Urban and Metropolitan Studies

   **Watts College of Public Service and Community Solutions**
   *School of Public Affairs*
   Disestablishment of an undergraduate concentration
   BS in Public Service and Public Policy (Science and Technology Policy)

   **Watts College of Public Service and Community Solutions**
   *School of Public Affairs*
   Disestablishment of an undergraduate concentration
   BS in Public Service and Public Policy (American Indian Studies)

   **College of Integrative Sciences and Arts**
   *School of Applied Sciences and Arts*
   Disestablishment of a graduate concentration
   MLSt in Liberal Studies (Film and Media Studies)

   **The College of Liberal Arts and Sciences**
   *School of International Letters and Cultures*
   Establishment of a minor
   Classics

A motion to approve the curricular proposals not returning to Senate was made, **seconded**, and approved by **unanimous** vote.

**b. Curricular and Program Matters (dis/establishments of degrees/certificates; name changes of programs/certificates; returns to senate for final approval**

Request from Watts College of Public Service and Community Solutions –*School of Public Affairs/School of Community Resources and Development* – for the disestablishment of an undergraduate certificate – Creative City

Request from Mary Lou Fulton Teachers College - *Division of Teacher Preparation* – for the transfer of an undergraduate certificate – Environmental Education –From: Division of Teacher Preparation - To: Division of Educational Leadership and Innovation.

Request from Mary Lou Fulton Teachers College - *Division of Educational Leadership and Innovation* – for the name change of a graduate certificate – From: Instructional Design and Performance Improvement – To: Learning Design and Technologies

Request from Watts College of Public Service and Community Solutions –*School of Public Affairs/School of Community Resources and Development* – for the disestablishment of an undergraduate certificate – Leadership, Ethics and Service

Request from The College of Liberal Arts and Sciences – *School of International Letters and Cultures* – for the name change of a graduate degree – From: PhD in Spanish – To: PhD in Spanish Literature and Culture

Request from Thunderbird School of Global Management – for the disestablishment of a graduate certificate – Global Affairs

Request from W. P. Carey School of Business – *Dean, W. P. Carey School of Business* – for the establishment of an undergraduate certificate – Maritime Logistics

Request from W. P. Carey School of Business – *Dean's Office, W. P. Carey School of Business* – for the establishment of an undergraduate degree – AS in Logistics and the concentration in Logistics (Maritime)

Request from The College of Liberal Arts and Sciences – *School of Life Sciences* – for the establishment of a graduate degree – MS in Neuroscience

Request from College of Integrative Sciences and Arts – for the establishment of a graduate certificate – Organizational Leadership

Request from College of Health Solutions – for the establishment of a graduate degree – MS in Biostatistics

Request from Ira A. Fulton Schools of Engineering – *Engineering Programs* – for the establishment of a graduate degree – MS in Clean Energy Systems

A motion to approve the curricular proposals moving forward to Senate was approved by **unanimous** vote.

9) Discussion
   a) At the next meeting, Vice Provost for Undergraduate Education, Anne Jones will discuss the general education proposal and answer any questions.

10) Adjournment 11:20 a.m.

Submitted by Katie Jensen Ord