



ARIZONA STATE UNIVERSITY

GENERAL STUDIES COURSE PROPOSAL COVER FORM

Course information:

Copy and paste current course information from Class Search/Course Catalog.

Academic Unit Herberger Institute Department Music

Subject MUS Number 254 Title Blues to Heavy Metal Units: 3

Is this a cross-listed course? No
If yes, please identify course(s)

Is this a shared course? No If so, list all academic units offering this course

Course description:

Covers important musicians and trends from the 1930s through the 1970s. Topics include blues, rhythm and blues, rockabilly, doo wop, teen idols, girl groups, dance craze, surf, novelty, soul, Motown, British invasion, art rock, psychedelic rock, hard rock, heavy metal, and early '70s styles. Emphasizes musical instruments and stylistic traits with historical information provided as background. Features listening examples drawn from selected artists and bands including popular songs and rarities, and demonstrations using various musical instruments and techniques.

Requested designation: (Choose One)

Note- a separate proposal is required for each designation requested

Eligibility:

Permanent numbered courses must have completed the university's review and approval process. For the rules governing approval of omnibus courses, contact the General Studies Program Office at (480) 965-0739.

Area(s) proposed course will serve:

A single course may be proposed for more than one core or awareness area. A course may satisfy a core area requirement and more than one awareness area requirements concurrently, but may not satisfy requirements in two core areas simultaneously, even if approved for those areas. With departmental consent, an approved General Studies course may be counted toward both the General Studies requirement and the major program of study.

Checklists for general studies designations:

Complete and attach the appropriate checklist

- Literacy and Critical Inquiry core courses (L)
Mathematics core courses (MA)
Computer/statistics/quantitative applications core courses (CS)
Humanities, Fine Arts and Design core courses (HU)
Social and Behavioral Sciences core courses (SB)
Natural Sciences core courses (SQ/SG)
Global Awareness courses (G)
Historical Awareness courses (H)
Cultural Diversity in the United States courses (C)

A complete proposal should include:

- Signed General Studies Program Course Proposal Cover Form
Criteria Checklist for the area
Course Syllabus
Table of Contents from the textbook, and/or lists of course materials

Contact information:

Name Jody Rockmaker Phone 965-2534

Mail code 0405 E-mail: Jody.Rockmaker@ASU.Edu

Department Chair/Director approval: (Required)

Chair/Director name (Typed): Jody Rockmaker Date: 8/8/12



ARIZONA STATE UNIVERSITY

Jody Roll

Chair/Director (Signature):

Proposer: Please complete the following section and attach appropriate documentation.

ASU - [HU] CRITERIA			
HUMANITIES, FINE ARTS AND DESIGN [HU] courses must meet <i>either</i> 1, 2, or 3 <i>and</i> at least one of the criteria under 4 in such a way as to make the satisfaction of these criteria A CENTRAL AND SUBSTANTIAL PORTION of the course content.			
YES	NO		Identify Documentation Submitted
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. Emphasize the study of values, of the development of philosophies, religions, ethics or belief systems, and/or aesthetic experience.	SYLLABUS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2. Concerns the comprehension and interpretation/analysis of written, aural, or visual texts, and/or the historical development of textual traditions.	SYLLABUS
<input type="checkbox"/>	<input type="checkbox"/>	3. Concerns the comprehension and interpretation/analysis of material objects, images and spaces, and/or their historical development.	
<input type="checkbox"/>	<input type="checkbox"/>	4. In addition, to qualify for the Humanities, Fine Arts and Design designation a course must meet one or more of the following requirements:	
<input type="checkbox"/>	<input type="checkbox"/>	a. Concerns the development of human thought, including emphasis on the analysis of philosophical and/or religious systems of thought.	
<input type="checkbox"/>	<input type="checkbox"/>	b. Concerns aesthetic systems and values, literary and visual arts.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	c. Emphasizes aesthetic experience in the visual and performing arts, including music, dance, theater, and in the applied arts, including architecture and design.	SYLLABUS
<input type="checkbox"/>	<input type="checkbox"/>	d. Deepen awareness of the analysis of literature and the development of literary traditions.	
		THE FOLLOWING ARE NOT ACCEPTABLE:	
		<ul style="list-style-type: none"> • Courses devoted primarily to developing a skill in the creative or performing arts, including courses that are primarily studio classes in the College of Fine Arts and in the College of Architecture and Environmental Design. 	
		<ul style="list-style-type: none"> • Courses devoted primarily to developing skill in the use of a language – However, language courses that emphasize cultural study and the study of literature can be allowed. 	
		<ul style="list-style-type: none"> • Courses which emphasize the acquisition of quantitative or experimental methods. 	
		<ul style="list-style-type: none"> • Courses devoted primarily to teaching skills. 	

Course Prefix	Number	Title	Designation
MUS	254	BLUES TO HEAVY METAL	HU

Explain in detail which student activities correspond to the specific designation criteria. Please use the following organizer to explain how the criteria are being met.

Criteria (from checksheet)	How course meets spirit (contextualize specific examples in next column)	Please provide detailed evidence of how course meets criteria (i.e., where in syllabus)
#1	(please see below)	SYLLABUS, SECTION 3, paragraphs 2-3
#2	(same)	(same)
#4c	(same)	(same)

Emphasis is placed on musical instruments and stylistic traits with historical and social/cultural information provided as background. Course content features listening examples drawn from selected artists and bands including popular songs and rarities, and demonstrations using various musical instruments and techniques. The desired learning outcome would be student acquaintance and familiarity with the variety of styles; diversity of artists, and plethora of songs presented here, and renewed or rediscovered enjoyment in the process and the aesthetic experience.

This course will also endeavor to examine through aural and textual description the influence of diverse cultures on the development of Blues to Heavy Metal Music, specifically the contributions of African, African-American, British, and other global musical sources. Moving chronologically from Blues Music to Heavy Metal Music will also encompass an historical perspective of this diversity, helping you to establish your own conclusions regarding the social and cultural foundations of the roots, tangents, and impact of these Popular Music styles.

MUS 254
BLUES TO HEAVY METAL
SLN #TBD

Session B (dates TBD)

<https://herbergeronline2.asu.edu/heavymetal/>

SYLLABUS

Section I: Instructor / Herberger Online / DRC

Mike Shellans, Instructor, handles lecture materials, course content, exam and topic assignment content questions and reviews, and make-up essay exams (not computer resets). Please email him at mike.shellans@asu.edu for assistance. Because this class is fully online, and does not meet live, no on-campus office hours are held. Please email for assistance.

The Herberger Institute Herberger Online (Herberger Online) handles all computer-related issues and technical questions including test resets and grade compilation. Herberger Online can only be contacted via email, not in person or by phone, using the 'Submit a Help Request' button on the course Help page, or by going directly to <https://herbergeronline.asu.edu/help> for assistance. Prof. Shellans cannot answer computer-related or technical questions. Please contact Herberger Online with all questions in that area.

To request academic accommodations due to a disability, please contact the ASU Disability Resource Center (Phone: (480) 965-1234; TDD: (480) 965-9000) before starting the course and prior to contacting the instructor or staff. This is a very important step, as accommodations cannot be made once an exam has been taken. If you have a letter from their office indicating that you have a disability which requires academic accommodations, please scan and email the letter to mike.shellans@asu.edu no later than the end of the first week of the semester or have DRC personnel email that address with your information. If you qualify as a DRC student, you will receive 1.5 testing time on each exam. Please contact Herberger Online immediately with questions regarding online accommodations. No special accommodations can be given without prior official DRC documentation.

Section II: Technical Minimums

This class may not be accessible through Blackboard. Please visit the class home page at <https://herbergeronline2.asu.edu/heavymetal/> to begin the course. For information regarding your username and password, please visit Herberger Online at <http://herbergeronline.asu.edu/services/accounts.php> and you can also email the Herberger Online staff at <http://herbergeronline.asu.edu/services/help.php> for assistance with logging on or other technical issues. Because this course is delivered entirely via the Internet, you are responsible for making sure that the computer you use to access all course materials meets or exceeds the specified computer minimum qualifications as listed on the course web site. Also, due to the high media content of this course, you will be required to set up and configure a

media player that will consistently play the mp3 files and the mp4 digital clips delivered via the course web site. If your computer breaks at any time during the semester, it is your responsibility to locate Internet access for all lectures, assignments, and exams. No make-up assignments or make-up exams will be given because your “computer doesn’t work” or due to “operator error” on your part!

You are highly encouraged not to enroll, or to drop immediately, if you do not have computer experience, if you are not willing or prepared to assume the added responsibility of a computer-based course, or if you plan to be away from a computer site for an extended period of time during the semester. **This course is based on student comprehension and analysis of audio lectures, making listening skills essential. A good number of musical examples are presented. The student must develop the ability to discern different musical styles and trends, and become familiar with the sound of specific performing artists. Necessary required technical skills include the ability to download mp3 audio files as well as digital video clips, surf the 'net, confer exclusively via email, and other intermediate computer proficiencies.** If you believe you are unwilling or unable to devote the time necessary to complete this course to your satisfaction, it may be in your best interest to consider dropping this class as soon as possible.

Section III: Class Mailbox

If you need to contact the professor regarding course content or essay make-up questions, please email mike.shellans@asu.edu and include the class you are in (Blues to Heavy Metal) and your email address as part of your signature to insure a response. Please email Herberger Online using the 'Submit a Help Request' button on the course Help page, or by going directly to <https://herbergeronline.asu.edu/help> with all computer-related or technical questions. All course communications will be handled via email, not on campus or by phone. With a class this large, please be patient regarding instructor and staff response times.

Section IV: Class Text Book / Reading Assignments

The text for this class is *Here to Stay: Rock and Roll through the '70s* by Schaefer, Smith and Shellans, 3rd ed. This text is required, with several Topic Assignment and Exam questions drawn from the assigned readings below. Please read each of the Required Reading Assignments as specified. Though you will only be tested on sections of the text pertaining to your class, materials on related subjects may prove of interest and might assist you in overall course comprehension. Please take notes on unique and important (testable) information as you read. Textbooks can be purchased directly from the ASU Bookstore. Please visit <http://bookstore.asu.edu/asutext/home.aspx> (ASU Bookstore online) or call (480) 965-3191 to order the text.

Reading assignments are:

Exam 1: Chapters 1 and 2

Exam 2: Chapters 3, 4, 5 and 6

Exam 3: Chapters 8 and 9

Exam 4: Chapters 7, 10, 11, 12, and 13

Section V: Content / Study Tips

Designed by this instructor for non-music majors, this course will present important musicians and trends from the 1930s through the 1970s. Topics include Blues, Rhythm and Blues, Rockabilly, Doo Wop, Teen Idols, Girl Groups, Dance Craze, Surf, Novelty, Soul, Motown, British Invasion, Art Rock, Psychedelic Rock, Hard Rock and Heavy Metal, and early '70s styles.

Emphasis is placed on musical instruments and stylistic traits with historical and social/cultural information provided as background. Course content features listening examples drawn from selected artists and bands including popular songs and rarities, and demonstrations using various musical instruments and techniques - all of which is intended to assist comprehension of the material and enhance the overall educational experience. **Students will hear a musical example. Besides identifying the exact title and performing artist for each example, students will learn to recognize instrumentation and stylistic traits for each musical trend.** The desired learning outcome would be student acquaintance and familiarity with the variety of styles; diversity of artists, and plethora of songs presented here, and renewed or rediscovered enjoyment in the process and the aesthetic experience.

This course will also endeavor to examine through aural and textual description the influence of diverse cultures on the development of Blues to Heavy Metal Music, specifically the contributions of African, African-American, British, and other global musical sources. Moving chronologically from Blues Music to Heavy Metal Music will also encompass an historical perspective of this diversity, helping you to establish your own conclusions regarding the social and cultural foundations of the roots, tangents, and impact of these Popular Music styles.

On the materials page of your course website is a study tips section with specifics regarding what materials to emphasize in your exam study. Please be sure you also carefully review the notes you have taken from the online audio lecture materials, as that is the meat of the course, and makes up a significant portion of exam questions. The posted outline of songs, artists, albums and other information on your class website should be used as the guide to create your own study plans. There will be no other outlines or study guides available for this class.

Section VI: Exams

There will be four exams (not cumulative or comprehensive, and no separate "final" exam) for Blues to Heavy Metal, all taken online. Exam 1 corresponds to Section 1 of the audio and posted song/artist outline, Exam 2 to Section 2 and so on. You should NOT use any written, online or other notes during the exam itself, including opening any additional web pages from the course or other locations, or collaborating with other students. These activities are in direct violation of university and course policies. Students found cheating will be sanctioned in accordance with

the student code of conduct and the rules against academic dishonesty upheld and enforced by Arizona State University. Please visit the following sites for detailed information: <http://www.asu.edu/studentaffairs/studentlife/judicial/>

http://www.asu.edu/studentaffairs/studentlife/judicial/academic_integrity.htm

All exam questions are drawn directly from the audio lecture materials and assigned textbook readings. **Many of the exam questions will consist of a recorded example from the listening list. Students are asked to identify the name of the recorded example, and the artist performing the work. Subsequent questions will address the stylistic traits common to the musical trend from which the piece is drawn, as well as the social/cultural background from which the trend emerged, and the historical significance of the specific work and the larger musical trend. It is therefore the student's responsibility to listen to all audio lectures and complete assigned reading, taking notes as appropriate. As in a "live" class that is attended in person on campus, it is the student's responsibility to strive to comprehend the instructor's material or contact the instructor if the student has any questions on course content. Questions will emphasize comprehension and recognition of musical elements, terminology, artists, and elements of analysis regarding songs, styles, and related concepts as covered in your lecture materials.** Each exam will be 30 questions (worth .5 points each, 15 possible total points per exam), including approximately 20 multiple choice and approximately 10 audio examples. No exams will be dropped. Your testing period window will be from 10:00am on the first day through 2:00pm on the second day of each testing period as scheduled below (all times listed are Arizona time zone, and you are responsible for making any time zone adjustments for your area). No early or late exams will be given. The exam itself will have a time limit of 50 minutes in which to finish, and you must keep track of your own time. The exam has NO built in timer. You will lose .5 points as a penalty for every minute you go over 50. With both the exam entrance page and syllabus specifying timing requirements and restrictions, no overtime penalty points can be removed under any circumstances. You will be issued a unique confirmation number for every successfully submitted exam. Please retain that number through the semester as proof of your completed submission. Your scores will be posted on the course site grade checker within 28 hours after the exam window closes.

NOTE: NO course content will be available for the duration of each exam period (10:00am the first day of an exam through 2:00pm the second day as posted in Section XV below). The Herberger Institute has mandated that all lectures materials be closed while exam windows are open. You will need to study and access all your specific section lectures - **and/or contact the instructor with questions regarding course content - before each exam opens. There will be no access to these materials for any students while the exams are online, without exception. We appreciate your understanding and cooperation and apologize for any inconvenience.**

Section VII: Testing Procedures

It is your responsibility to locate reliable Internet access during the 28 hours the exam window is open. Make-ups will not be available for students who have

computer difficulties at their end. Please allow yourself at least 40-45 minutes to read the exam entrance page and complete and submit the exam itself. Starting the exam during the last 5-10 minutes of the 28-hour exam window is NOT recommended, as you may go overtime or encounter technical difficulties when the exam automatically closes. Tests will not be accepted in printed form or via email or email attachment. Please do not use iPhones, blackberries, iPads, or any other palm devices to take an exam, and wireless connections are not recommended. Tests are not to be taken as a group effort, and no other web pages other than the exam itself should be open while you are taking the test. Do not give your ID or password to anyone else, and do not allow anyone else to access or take exams or assignments in your name. No collaboration or use of outside sources of any kind is allowed on any tests, assignments, etc. This includes viewing downloaded course website information while taking the exam, having any Internet sites open other than the exam link, listening to audio excerpts on another student's exam, discussing the exam with another student before or while taking it, using notes during an exam, and other such behavior.

Any violation of this policy will result in sanctions and may result in further disciplinary action. All violations of the Code detected during the term, either electronically or by other means, will be sanctioned, even if the exam has already been graded and points assigned. Please note that our computer logs record all student interactions with the course website, and Herberger Online randomly screens these logs for evidence of collaboration and cheating. If such activity is observed either physically or through computer records, all students involved will be called to account for their actions. Sanctions will be in accordance with the student code of conduct and the rules against academic dishonesty as upheld and enforced by Arizona State University. There will be no exceptions to these procedures or leniency regarding these policies.

To avoid complications while taking an exam, please keep the following in mind:

- It is best to log in to the exam and complete it without leaving the exam page at all. Opening other tabs or windows, especially pages from the class website, can lead to problems when submitting the exam.
- Do not reload/refresh the exam page during the exam.
- Avoid logging into or out of any other ASU page (myASU, etc.) during the exam, as your login session is tied to your ASU account, and logging out of any other ASU page during the exam will log you out of the exam as well. In other words, treat this like an exam in a normal classroom - log in and start the exam, and don't do anything else until you've finished.
- Most of the technical problems Herberger Online encounters regarding exams stem from students opening multiple tabs and logging in and out of the class during an exam.

Section VIII: Resets and Make-Up Exams

If you experience computer or technical problems during an exam, DO NOT SUBMIT IT, as that grade must stand as posted! Instead, exit your browser, fix the

problem (move to a different computer or contact technical support by using the 'Submit a Help Request' button on the course Help page, or by going directly to <https://herbergeronline.asu.edu/help>), and then return to the exams page on your course web site to reset your exam. The ASU Help Desk cannot assist you with this course, so please email Herberger Online for help. The system will allow you to reset your own exam if you have not already submitted or reset that exam. We recommend, in these cases, that you restart your browser before you try to reset the exam. During exam windows only, you can reset exams by yourself simply by logging back into the exam as you normally would. When you go back to the exams page, the system will know that you need a reset, and you just have to follow the links provided. You might take the practice exam again before attempting a reset to see if your system is having problems.

If you experience personal, medical or other unforeseen problems during the exam period, **DO NOT TAKE OR SUBMIT AN EXAM**, as that grade must stand as posted! Instead, email Prof. Shellans immediately to discuss both your situation and the process necessary for a make-up exam. Exams that have been submitted CANNOT be reset, and those grades must stand as posted. There are no do-overs or retakes on submitted exams under any circumstances! Please **DO NOT** email Prof. Shellans if you have computer or technical issues, as he cannot answer computer-related questions or accept computer-generated or emailed exams.

Resets are only available for students experiencing technical difficulties while testing online during the exam window. Only one online reset per exam is allowed, and only two resets or make-ups per student per semester on two different exams are allowed. No resets will be allowed outside of the exam period. It is your responsibility to correctly note all exam dates and times in your personal calendar. No make-up exams will be given to students who simply “miss,” “forget to take” an exam, have “computer trouble” at home, “can’t find a computer site,” had “transportation difficulties,” suffered “operator error”, or “misread, misunderstand, or misinterpreted the syllabus”, so please don’t ask! If you are not able to successfully submit your reset exam due to technical reasons verifiable by Herberger Online, you may have the option of an essay style make-up exam. This option will also be available to students presenting verifiable documentation regarding illness, or other personal issues. The instructor reserves the right to substitute an online make-up exam with an essay-style make-up exam at any time without question.

Please email Prof. Shellans within one week after the exam period has ended at mike.shellans@asu.edu and be prepared to present, via email response as a scan, an official document on printed or company letterhead (with a logo, not your personal letterhead). This official document must contain a contact name and phone number and must be from either 1) a doctor or hospital if you or someone from your immediate family are ill, 2) a funeral announcement from a church or funeral home if someone dies, 3) an airline ticket containing your unique information if you are required to travel for personal or business reasons, 4) an employer letter if you are required to miss exams for business or work-related duties, 5) a letter from your coach or academic advisor detailing your sport, days absent, and reasons why you

were unable to obtain internet access during the exam period, or 6) any other verifiable sources who can detail specifics as to why you missed both the 28-hour exam window and reset opportunity, and are now requesting an essay make-up exam. You will need to contact Prof. Shellans within one week of the test end or you will receive a zero for that exam score. Please also indicate which class you are in at that time. No make-ups will be given until our staff has completed phone verification of your official document. After receipt of this document and our verification of its contents, we will contact you again via email with specific make-up instructions. All submitted documentation will be checked for authenticity; those who submit false documentation will be sanctioned according to the Student Code of Conduct. Please do not submit false documentation.

The score for this paper will act as the score for the failed reset, or as your make-up exam. All essay-style make-up exams will be due back to Prof. Shellans, via email only, within 48 hours of the time and date at the top of the original make-up exam sent to you at your ASU.edu address. Any essay-style make-up exams received by our office after the 48-hour testing window has expired can only earn a maximum of half credit (7.5 points). All words and ideas included in your essay exam must be your own and not cut and pasted from the Internet or other sources or sanctions will be levied as per the Student Code of Conduct. All essay-style make-ups for Exam IV must be secured by instructor permission only, and are only allowed under specific, documented circumstances. There will be no exceptions to this procedure, so please don't ask!

Section IX: Audio Lecture Notes and Topic Assignments

A link to the Audio Lectures and related song/artist outlines are on the materials page of your class website. Please use this link to access course content information and from which to build your own study guides. No other guides or outlines will be available. The Topic Assignments are separate homework, and will not be revisited on the exams. **Assignments will present additional written, aural and visual musical examples related to each specific class section, designed to introduce students to new material and review key elements discussed in the audio lecture materials.** Via a link on the home page, one Topic Assignment consisting of 3 parts will be available during each of the four testing periods (4 assignments total, 10 points each, 40 total points available). For example, Section 1 of the course will have Topic Assignment 1, parts 1A, 1B, and 1C. Each of these parts will have 5 questions for a possible earned total of 10 points. The assignment consists of reading and/or video clips. You can choose to do one, two or all three of these per section in order to earn the maximum of 10 points. But, you can only earn a maximum of 10 points total per assignment, even if you have opted to do all 3 parts.

For example, you complete 1A and receive 6 points, so you also do 1B and receive 4 or more points. You now have the 10 total points available for this assignment. You can now choose to do 1C or not. However, if you have completed each of the 3 parts of all 4 topic assignments (12 total assignments), and scored a total of 8 or more points on each, then 1 extra point will be added by Herberger Online to your final course point total at the end of the semester. Again, if you have completed

each of the three parts of all four Topic Assignments (12/12 assignments), and scored a total of eight or more points on each and every one, then Herberger Online will add one extra point to your final point total during final grade calculation.

The deadline for all Topic Assignments is posted in the schedule in Section XV, but it is suggested you do them as early as possible to avoid computer difficulties or other problems that might arise. Student tardiness cannot be used as excused to obtain late or make-up assignments. Please do not have any other web pages open, including multiple assignments, when submitting a specific Topic Assignment. Topic Assignments are considered homework, and separate from exam materials. Once a Topic Assignment has been submitted, that grade must stand as posted. No submissions will be accepted via email or beyond the due date. These are NOT extra credit assignments, as they constitute (as a whole) 40% of your course grade. Points for these assignments will be added to the course grade checker automatically upon submission. If you do not receive a confirmation number upon submitting a topic assignment or exam, consider it a FAILED submission. In other words, Herberger Online did not receive your topic assignment or exam on their server. If Herberger Online does not receive your topic assignment or exam, they cannot give you a grade, even if you did attempt unsuccessfully to submit the Topic Assignment or exam. You may fill out a problem report or email Herberger Online requesting they check and see if your submission did reach them if you think your submission was successful but you did not receive a confirmation number. Be sure to keep a record of all of your Topic Assignment and exam confirmation numbers. The instructor will not accept any emailed Topic Assignments or make-up exams. It is your responsibility to correctly note all Topic Assignment and exam due dates in your personal calendar and to locate reliable Internet access in order to submit Topic Assignments before the posted deadline. With several days available to complete and submit each assignment, no late or make-up Topic Assignments are available at all, no exceptions. Please don't ask.

Section X: Points

101 total points are possible in this course:

- * 40 points: Topic Assignments (4 Topic Assignments at 10 points each)
- * 60 points: Exams (30 questions each at .5 points per question equals 15 total points possible per exam, times 4 exams)
- * 1 point: Extra Credit (1 extra point will be possible for completing all 12 parts of all 4 Topic Assignments with a score of 8 or better)

Section XI: Grading Scale

This scale is set in stone. No bumps up or pushes of any type exist in this course, even if you are .5 away from the grade you desire or believe you deserve. No exceptions will be given under any circumstances whatsoever. Please do not ask. We appreciate your understanding and cooperation.

89.5 to 101 = A

79.5 to 89 = B

69.5 to 79 = C

59.5 to 69 = D
0 to 59 = E

The system is determined on a scale of 0-100 points, separately from the added extra point. 101 are the total possible points for the course. There are no other grading curves, no extra credit, Honor's Credit, or any additional points available for this course. Thank you for not asking! Grades cannot be posted or reported early. The Pass/Fail option is not available for this course. No plus/minus grades are available for MUS 254 at this time.

Section XII: Confirmation Numbers and Grades

All submitted exams and topic assignments are given a confirmation number via a submission results page if the submission is successful. If you do not receive a confirmation number for an exam or assignment, that submission has NOT been successful, and you should contact Herberger Online immediately for assistance. If you have no confirmation number; you have no grade. It is your responsibility to print or write out each confirmation number you receive for each exam/topic assignment you submit. This is your official receipt for work completed, so it is important to print and keep these receipts. Inquires about missing grades sent to faculty, staff, or to Herberger Online will be ignored if they do not have the confirmation number(s) for the exam/assignment in question.

After each exam period has ended, your grades can be viewed by clicking on the Grade Checker link at the course materials page, and logging in from there. Please allow Herberger Online several hours after each exam period has ended to process and post scores. It is your responsibility to keep track of your status in the course by regularly checking your grades. To calculate your grade during the semester, please subtract your current point total from the 100 possible points in the course, allowing for any remaining exams or assignments. Please visit your grade checker after Exam 4 to determine your final grade.

Section XIII: Signatures and Withdrawals / Academic Calendar

Although most official forms and grade reports can now be handled online, please email the instructor with any other specific inquiries in that area. Please visit <http://www.asu.edu/interactive/> or speak with your advisor or college major office for complete information regarding Withdraw dates and policies. No late W grades are available, as the Herberger Institute does not allow for withdrawals after the official university deadlines. The grade of I (Incomplete) is no longer an option for MUS 254. As per university policy, students do not qualify for Academic W status if they are not doing acceptable or passing work. ASU policy does not allow an instructor to assign a W simply because a student is dissatisfied with their grade.

Classes begin	(dates TBD)
Add/Drop Deadline	
Tuition and Fees	
100% Refund Deadline	

Course Withdrawal Deadline
 Complete Withdrawal Deadline
 Classes End
 Last day to process course-
 related (not exam) materials
 Final grades submitted

You may withdraw from a course by going online to the [My ASU](#) site. Under the “My Classes” section, click the “Registration” button and then follow the instructions after selecting the “Drop/Withdraw” option.

You can also do this by completing a withdrawal form available at the following link: (<http://students.asu.edu/files/Withdrawal%20Request.doc>) and physically taking it to the University Registrar’s Office to be processed. No signatures are required for a course withdrawal through the posted deadline.

Section XIV: Class Procedures

1. Cheating of any type will not be tolerated. At the start of the semester, you will be provided with Academic Integrity information when you initially login to this course. You will be asked to "accept" that you have read and will comply with the policy. If you do not agree, you will be referred to the ASU Course withdrawal page. This is ASU policy as established by the Herberger College of Arts. Please note that Herberger Online retains complete and accurate records of all your activities while logged on to this course. Students found cheating on a Topic Assignment or exam will be sanctioned in accordance with the student code of conduct and the rules against academic dishonesty as upheld and enforced by Arizona State University. Please visit the following sites for detailed information:

<http://www.asu.edu/studentaffairs/studentlife/judicial/>

http://www.asu.edu/studentaffairs/studentlife/judicial/academic_integrity.htm

2. With so many students enrolled in our MUS classes, please allow at least 24 - 48 hours for email replies from any course personnel, and usually Mondays through Fridays between the hours of 8:00am and 4:30pm Arizona time. Emails received by the instructor, assistant or staff after 4:30pm on Friday may not be answered until after 8:00am the following Monday. Any emails requesting exceptions to the class policies as outlined on this document will not be answered. We also reserve the right to not answer any rude, argumentative or repetitive emails, and to forward them to the proper authorities when necessary. As an ASU student, you are required to use your ASUrite (i.e., student@asu.edu) for course communications. If our reply to you bounces back as "Undeliverable: Returned mail" and/or with "the message could not be delivered because the recipient's mailbox is full", we will not make a second attempt. This includes any and all course communications, such as make-up verifications and make-up exams. It is your responsibility to make sure you are able to receive ASU emails by clearing your mailbox and allowing ASU and MUS 254 emails to be received unblocked and not marked as spam.

3. A list of recognized religious holidays may be found at:

www.asu.edu/studentaffairs/studentlife/interfaith/religious_holidays.htm

Students who will experience exam conflicts while observing any of these holidays must notify the professor within the first week of class to arrange for accommodation.

4. With so many students enrolled in our MUS classes, we must adhere strictly to the policies and procedures as outlined on your syllabus. No deadline extensions of any type are available for MUS 254. Thank you for understanding that there are NO EXCEPTIONS, so please don't ask! We also appreciate your patience with the inadvertently brusque and direct nature and tone of this syllabus deemed necessary to be effective.

5. Please remember that once an exam or assignment has been submitted, that grade must stand as posted, without exception. Due to the large number of students enrolled, please allow between three and five days for the grading and posting of all assignment and make-up exam scores.

6. Herberger Online handles all technical aspects of this course. Students and the instructor must abide by their decisions in this area. Herberger Online makes no decisions regarding course content, and the instructor makes no decisions regarding computer-related and technical aspects of this course.

7. The technology fee helps pay for services provided by the Herberger College of the Arts Distance Learning department, and does not compensate the School of Music, instructor. Please contact the Herberger Institute of Design and the Arts for additional information regarding this fee.

8. This course is listed as repeatable in the course catalogue. This is because there are a number of musical history courses that fall under the course ID number MUS 254 and MUS 354. This in no way means you can repeat the same exact MUS course for credit towards your degree program. It is intended that students may take more than one MUS course provided each course is on a different subject, such as Beatles, Pop Rock, Beatles After the Beatles or Elvis Presley. Sorry, no overrides are available for our MUS classes, and we cannot switch enrolled students between courses.

9. On the materials page of your course website is a study tips section with specifics regarding what materials to emphasize in your exam study. Please be sure you also carefully review the notes you have taken from the online audio lecture materials, as that is the meat of the course. There will be no other outlines or study guides available for this class.

10. No exceptions will be made to any of the policies as outlined in this document, under any circumstances. Any changes to course information made by the instructor or staff will be posted on this syllabus and/or the course homepage, and both sites

are subject to change at anytime, without notice. Please check your ASU email account and both the syllabus and class homepage frequently for updated information and announcements.

11. Please consider this document your contract with MUS 254 Blues to Heavy Metal. By enrolling and participating you now agree to be obligated to follow the policies and procedures of this Internet course with the same attention and responsibility as you would any on-campus offering. This would include making note of and adhering to any important dates and deadlines. By enrolling and participating you also agree to abide by all of the terms as outlined without question or complaint, to regularly reread this document as well as the class homepage for new information, to review class policies and procedures, and to check your point totals regularly.

12. Due to the compact schedule of summer courses, this class moves rather quickly. Please note that no make-ups or extensions can be given due to the accelerated nature of this abbreviated schedule. Please commit to completing your course work in a timely fashion.

13. Please keep in mind that there are a plethora of musical sources on the Internet containing debatable and sometimes-incorrect information pertaining to many of the topics covered in this course. For this class, you will be tested directly on only the information as presented on the class website; from those audio lectures and any assigned texts. Please disregard any questionable or confusing outside sources.

14. The MUS 254 instructor and staff thank you for enrolling in this class, and appreciate your patience in reading through this lengthy document! 😊

Section XV: Testing Periods and Topic Assignment Start and End Dates

Section 1:

Topic Assignment 1	(dates TBD)	
Exam 1		

Section 2:

Topic Assignment 2		
Exam 2		

Section 3:

Topic Assignment 3		
Exam 3		

Section 4:

Topic Assignment 4		
Exam 4		

*These times dates may be subject to change. Please check your class web site for updates.

Please visit your course home page on exam day to login and download an exam. Please remember: it is your responsibility to correctly note all Exam and Topic Assignment due dates and times in your personal calendar.

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