



DEPARTMENT OF THE ARMY

DEPARTMENT OF MILITARY SCIENCE

Arizona State University

TEMPE, ARIZONA 85287-4901

REPLY TO
ATTENTION OF:

ATOW-NAZ-AS

23 January 2009

MEMORANDUM FOR ASU General Studies Programs

SUBJECT: Request to allow Literacy and Critical Inquiry Credit for MS 301 and MS 302.

1. Please review the attached documentation that supports our request to receive the Literacy credit for our 300 level Military Science classes.
2. The 300 level classes are very strenuous where over 50 % of the grade is earned through preparing essays, presentations, briefings, giving orders and completing in-class essay examinations. Each of our MS III's will prepare and deliver at least two major briefings during the course of the semester.
3. Please don't hesitate to contact my department if you need any additional documentation from us.
4. Point of contact for our department is Major Jim Barclay, 480-965-7486, rjbarclay@asu.edu.

A handwritten signature in red ink, appearing to read "Kirk E. McIntosh", written over a horizontal line.

KIRK E. MCINTOSH

LTC, AV

Professor of Military Science

ARIZONA STATE UNIVERSITY EAST/TEMPE CAMPUS

GENERAL STUDIES PROGRAM COURSE PROPOSAL COVER FORM

Courses submitted to the GSC between 2/1 and 4/30 if approved, will be effective the following Spring.

Courses submitted between 5/1 and 1/31 if approved, will be effective the following Fall.

(SUBMISSION VIA ADOBE.PDF FILES IS PREFERRED)

DATE Jan 23, 2009

1. ACADEMIC UNIT: Department of Military Science

2. COURSE PROPOSED: MIS 301 Advanced Military Science I 3
(prefix) (number) (title) (semester hours)

3. CONTACT PERSON: Name: MAJOR Jim Barclay Phone: 480 965 7486
Mail Code: E-Mail: jbarclay@asu.edu

4. ELIGIBILITY: New courses must be approved by the Tempe Campus Curriculum Subcommittee and must have a regular course number. For the rules governing approval of omnibus courses, contact the General Studies Program Office at 965-0739.

5. AREA(S) PROPOSED COURSE WILL SERVE. A single course may be proposed for more than one core or awareness area. A course may satisfy a core area requirement and more than one awareness area requirements concurrently, but may not satisfy requirements in two core areas simultaneously, even if approved for those areas. With departmental consent, an approved General Studies course may be counted toward both the General Studies requirement and the major program of study.

Core Areas

- Literacy and Critical Inquiry-L [X]
Mathematical Studies-MA [] CS []
Humanities and Fine Arts-HU []
Social and Behavioral Sciences-SB []
Natural Sciences-SQ [] SG []

Awareness Areas

- Global Awareness-G []
Historical Awareness-H []
Cultural Diversity in the United States-C []
(Note: one course per form)

6. DOCUMENTATION REQUIRED.
(1) Course Description
(2) Course Syllabus
(3) Criteria Checklist for the area
(4) Table of Contents from the textbook used, if available

7. In the space provided below (or on a separate sheet), please also provide a description of how the course meets the specific criteria in the area for which the course is being proposed.

CROSS-LISTED COURSES: [X] No [] Yes; Please identify courses:

Is this a multisection course?: [X] No [] Yes; Is it governed by a common syllabus?

LTC Kirk McIntosh
Chair/Director (Print or Type)

[Signature]
Chair/Director (Signature)

Date: Jan 23, 2009

ARIZONA STATE UNIVERSITY EAST/TEMPE CAMPUS

GENERAL STUDIES PROGRAM COURSE PROPOSAL COVER FORM

Courses submitted to the GSC between 2/1 and 4/30 if approved, will be effective the following Spring.

Courses submitted between 5/1 and 1/31 if approved, will be effective the following Fall.

(SUBMISSION VIA ADOBE.PDF FILES IS PREFERRED)

DATE Jan 23, 2009

1. ACADEMIC UNIT: Department of Military Science

2. COURSE PROPOSED: MIS 302 Advanced Military Science II 3
(prefix) (number) (title) (semester hours)

3. CONTACT PERSON: Name: MAJOR Jim Barclay Phone: 480 965 7486
Mail Code: E-Mail: jbarclay@asu.edu

4. ELIGIBILITY: New courses must be approved by the Tempe Campus Curriculum Subcommittee and must have a regular course number. For the rules governing approval of omnibus courses, contact the General Studies Program Office at 965-0739.

5. AREA(S) PROPOSED COURSE WILL SERVE. A single course may be proposed for more than one core or awareness area. A course may satisfy a core area requirement and more than one awareness area requirements concurrently, but may not satisfy requirements in two core areas simultaneously, even if approved for those areas. With departmental consent, an approved General Studies course may be counted toward both the General Studies requirement and the major program of study.

Core Areas

Awareness Areas

- Literacy and Critical Inquiry-L [x]
Mathematical Studies-MA [] CS []
Humanities and Fine Arts-HU []
Social and Behavioral Sciences-SB []
Natural Sciences-SQ [] SG []

- Global Awareness-G []
Historical Awareness-H []
Cultural Diversity in the United States-C []
(Note: one course per form)

- 6. DOCUMENTATION REQUIRED.
(1) Course Description
(2) Course Syllabus
(3) Criteria Checklist for the area
(4) Table of Contents from the textbook used, if available

7. In the space provided below (or on a separate sheet), please also provide a description of how the course meets the specific criteria in the area for which the course is being proposed.

CROSS-LISTED COURSES: [x] No [] Yes; Please identify courses: _____

Is this a multisection course?: [x] No [] Yes; Is it governed by a common syllabus? _____

LTC Kirk McIntosh
Chair/Director (Print or Type)

[Signature]
Chair/Director (Signature)

Date: Jan 23 2009

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MEMORANDUM FOR All Cadets Enrolled in MIS 301

SUBJECT: Course Syllabus, Military Science 301, Fall 2008

1. OVERVIEW:

The Army ROTC Advanced Course is comprised of four courses, Military Science and Leadership (MSL) 301, MSL 302, MSL 401, and MSL 402 and the Leader Development Assessment Course (LDAC). The Advanced Course is designed to teach all knowledge, skills, and attitudes essential for commissioning as a new second lieutenant, and to establish a sound foundation for a career as a commissioned Army officer. The content and methods of the Advanced Course comprise the minimum curriculum that an individual must complete in order to be commissioned.

Lessons are carefully sequenced, linked, and progressive in their treatment of key officer knowledge and competencies. Cadets are encouraged to synthesize lessons to form broader perspectives, deeper insights, and more robust problem solving abilities, by the use of case studies, external readings (both current and historical), and simulations that require the use of skills and knowledge learned in a wide variety of earlier lessons. The sequencing of lessons is also designed to meet the immediate needs of cadets by addressing topics needed for success in the performance of cadet responsibilities early in the MSL 301 term, the following MSL 302 course, and at LDAC.

Cadets in the MSL III year serve as leaders of small units. MSL IV cadets and MSL Cadre members observe, rate, and provide feedback to MSL III cadets on the leader attitudes and actions demonstrated in labs, field training exercises, and Battalion events based on the ROTC Leadership Development Program (LDP) guidelines. MSL III cadets prepare plans for developing their leader skills based on the feedback given.

MSL 301/302 challenges cadets to study, practice, and evaluate adaptive leadership skills as they are presented with challenging scenarios related to squad tactical operations. Cadets receive systematic and specific feedback on their leadership attributes and actions. Based on such feedback, as well as their own self-evaluations, cadets continue to develop their leadership and critical thinking abilities. The overall focus is aimed toward integrating the principles and practices of effective leadership, military operations and personal development in order to adequately prepare cadets to succeed at the ROTC summer LDAC.

ATOW-NAZ-AS

SUBJECT: Course Syllabus, Military Science 301, Fall 2008

2. PURPOSE: *The primary purpose of this course is to develop independent, creative thinking and problem solving professional Army Officers.* We do this through instruction and case

studies that build leadership competency and military skill in preparation for future responsibilities as an Army Officer. This course will also include specific instruction in the Art of War, decision-making process, planning modules and risk assessment. Finally, we will cover advanced leadership instruction focusing on motivational theory, the roles and actions of leaders and organizational communications.

3. MISSION: The Army ROTC mission is to develop university students pursuing various academic programs of study, for commissioning in the United States Army, the U.S. Army Reserve, or the U.S. Army National Guard, and to produce better Americans.

*By the time cadets are commissioned, they are expected to: **BE** a person of strong honorable character; committed to the Army Values; imbued with proper mental, physical and emotional attributes; physically fit, able to perform and endure under stress; faithful and true to the commissioning oath; willing, able and confident to lead. Possess the interpersonal, conceptual, technical and tactical skills to **KNOW** his or her own personal strengths and weaknesses; the roles of officers and noncommissioned officers (NCO); how to take responsibility; how to train and develop teams; how to care for soldiers and families; how to lead. **DO** his or her duty; his or her best to lead by performing the leader actions of influencing, operating and improving their units. CC reg 145-3, ch 1-6, pg 5.*

Cadets are expected to apply basic principles of the Law of Land Warfare, Army training, and motivation to troop leading procedures. Emphasis is also placed on conducting military briefings and developing proficiency in Garrison operations orders.

4. ADMINISTRATION:

a. Attendance is mandatory at all classes, On Campus Labs (OCLs) Field Training Exercises (FTXs), Physical Training sessions, and award ceremonies. See Annex B for Class, P.T., OCL, and FTX schedule.

- OCL – Cadets participate in Leadership Labs that provide practical experience. Leadership Labs meet a minimum of 2 hours per week, typically Tuesday mornings.
- FTX – Field Training Exercises will be conducted once per semester for up to 72 hours. During these periods cadets will be placed in leadership roles where they will be evaluated on leadership dimensions. These FTXs will allow cadets to learn how the military works and to prepare for LDAC.
- PT – Battalions will execute a Physical Training program (IAW CCR 14503, paragraph 2-5) that adequately prepares cadets for LDAC, BOLC II and beyond. The intent is to meet Army PT standards and instill a fitness ethos.

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SUBJECT: Course Syllabus, Military Science 301, Fall 2008

b. Three unexcused absences from any event (Physical Training, Class, OCL, FTX, or social) will result in an academic grade reduction of twenty-five points from the possible one hundred points for attendance. Make-ups for excused absences will be conducted within 48

hours with MSIII cadre. Make-ups for un-excused absences will be considered on a case-by-case basis by CPT Mammoser/MSG Stover.

c. All cadets will attend Physical Training sessions on Monday, Wednesday, and Fridays. Every cadet will take a diagnostic and a Record APFT at the beginning and end of each semester. Every cadet will take part in the ranger run (12 mile foot march), held at the end of the semester. The purpose of this is to prepare cadets for the foot marches at the LDAC, and more importantly develop mental toughness and a sense of accomplishment in cadets. Extra credit points will be awarded based on the number of points a cadet is able to raise their APFT Score from the diagnostic APFT to the Record APFT. Additionally, 50 extra credit points will be awarded to those who maintain a 270 or above APFT throughout the year.

d. **Everything done during the MS III year will accumulate into the Order of Merit List (OML) which will go into their accessions packet and Campus Cadet Evaluation Reports (CER).** Just as you compete against cadets across the nation, you will compete against your fellow Sun Devils. Everything counts, always strive to meet or exceed the standard.

e. Every cadet will have the following manuals: MSLIII Tactical Leadership text book (also on Blackboard), U.S. Army Cadet Command Infantry Platoon TACSOP 2008, and FM 7-8/FM 3-21.8. These manuals will constitute the Text for all classes. Each cadet will maintain these manuals and bring those manuals needed for each class. Cadets will come to class already having read the material for that days training. Every Cadet will develop a field expedient terrain model kit.

f. All Cadets will be required to attain a Blackboard account, through the Cadre, and will be responsible for checking assignments and announcements twice a week. Checks will be done 24 hours prior to each class.

g. All 104Rs will be done on the computer. MS IIIs will update them during the first month of the semester. Every cadet is responsible for their own 104R. **You will REQUEST any change in your 104R through CPT Mammoser or MSG Stover.**

h. All Cadets will be required to lead a Physical Fitness Training session and provide the Cadre with their training outline 3 working days prior to their scheduled event. A Leadership Assessment Report (Blue Card) will be completed by a cadre member for that session to provide feedback and a record of the event.

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ATOW-NAZ-AS

SUBJECT: Course Syllabus, Military Science 301, Fall 2008

i. All Cadets will give a 10 minute Information Briefing to the class on an approved military topic using handouts and a PowerPoint presentation. The briefing will follow the guidelines taught in the Military Briefing class.

C-3

j. All Cadets will be required to compose 3 book reports (3-5 pages) to develop their level of professional reading as well as improve their writing and analysis skills.

C-1

k. **ACADEMIC DISHONESTY**

In the "Student Academic Integrity Policy" manual, ASU defines "Plagiarism" [as] using another's words, ideas, materials or work without properly acknowledging and documenting the source. Students are responsible for knowing the rules governing the use of another's work or materials and for acknowledging and documenting the source appropriately." You can find this definition at:

http://www.asu.edu/studentaffairs/studentlife/judicial/academic_integrity.htm#definitions

Academic dishonesty, including inappropriate collaboration, will not be tolerated. There are severe academic and military sanctions for cheating, plagiarizing and any other form of dishonesty.

5. GRADING CRITERIA:

Scale: 1000-970=A+ 899-870=B+ 799-770=C+ 699-600=D
 969-930=A 869-930=B 769-730=C <599=I
 927-900=A- 829-800=B- 729-700=C-

Breakdown of points:

Land Navigation Quizzes	100	C-1
Attendance (Labs, Class, PT, FTX)	100	
Land Navigation exam, (Practical Day/Night)	100	
Physical Training (APFT X2)	50	
Ranger Run	100	
Leadership/Military Book Report (x3)	150	C-3
Cadet Information Briefing (x2)	100	C-1
Quizzes	100	C-1
Mid term exam	100	C-1
Final exam	100	C-1

5. UNIFORM AND APPEARANCE:

a. The Army uniform is an outward sign that you meet the high standards required of an American Soldier. When worn, it will be worn in accordance with AR 670-1.

b. Uniforms will be worn to all classes including OCLs.

c. Class A (dress) uniform will be inspected prior to the formal. You will draw your Class A uniform from supply on your own. Any problems with your kit (field equipment or uniforms) will be brought to the instructor's attention.

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SUBJECT: Course Syllabus, Military Science 301, Fall 2008

NOTE:

If you have a problem and don't tell anyone about it, then **you** have a problem. If you have a problem and you tell us about it then **we** have a problem. A soldier should never feel alone.

CPT Mammoser's e-mail address is jason.mammoser@asu.edu; office phone is (408) 727-9907. MSG Stover's e-mail address is myles.stover@asu.edu ; office phone is (480) 727-9907.

JASON MAMMOSER
CPT, IN
Assistant Professor of Military Science

MYLES STOVER
MSG, ARNG
MS III Instructor

OFFICE HOURS:

CPT MAMMOSER

M, W 0900-1200; 1400-1600

T, TH 1030-1200

F (By appointment only)

MSG STOVER

M, W 0900-1200; 1400-1600

T, TH 1030-1600

F (By appointment only)

ATOW-NAZ-AS

SUBJECT: Course Syllabus, Military Science 301, Fall 2008

ANNEX A

PT Point Value (Overall score=Points)

Ranger Run (12 Mile Ruck March)

300 =25	220-230=13
290-300=23	210-220=12

280-290=21	200-210=11
270-280=19	190-200 =10
260-270=17	180-190 =09
250-260=16	Below 180=08
240-250=15	Below 160=06
230-240=14	Below 140=05

<i>Time in hours</i>	<i>Points</i>
2:00 – 2:30	125
2:30:01 – 3:00	100
3:00:01 – 3:30	75
3:30:01 – Complete	50
Started but injured-DNF	25

Land Navigation (Total Points found for day/night)

11 =100	5=50
9,10=90	4=40
8 =80	3=30
7 =70	2=20
6 =60	1=10

EXTRA CREDIT:

3 page research paper	30
5 Fundraisers	50
Participation in Desert Rangers	40
Leadership position during DR FTX	10
Maintain 270/Raise PT score by 40/20 points-	50/40/20

Marksmanship (Overall score=Points) *E.C. Spring Semester

40=50	34=40	28=24
39=49	33=37	27=22
38=48	32=34	26=20
37=47	31=31	25=18
36=46	30=28	24=16
35=43	29=26	23=14



DEPARTMENT OF THE ARMY

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TEMPE, ARIZONA 85287-4901

REPLY TO
ATTENTION OF:

ATOW-NAZ-AS

23 January 2009

MEMORANDUM FOR ASU General Studies Programs

SUBJECT: Criterion described.

1. Criterion 1 : Approximately 65% of the grades in MS 301/302 are dependant upon writing, including prepared essays, operations orders, briefings and other presentations.
2. Criterion 2: Students are required to conduct in-depth research in order to prepare for a myriad of events. They are expected to write detailed orders prior to executing all events, for example, a team will write a 25 page operations order prior to going on our field training exercise or a physical training event.
3. Criterion 3: Each of our MS III's will prepare and deliver at least two major briefings during the course of the semester. In addition to the presentations required in our syllabus, each student will be called upon to fill various leadership positions, which will require them to prepare an activity, make a presentation to 10 to 140 fellow students, and then be assessed.
4. Criterion 4: The LDP process as outlined in the table of contents is a very in-depth program that engages students at all levels. It has very detailed guidelines that provide for immediate and thorough feedback for students after they complete essays or presentations.

Proposer: Please complete the following section and attach appropriate documentation.

ASU - [L] CRITERIA		
TO QUALIFY FOR [L] DESIGNATION, THE COURSE DESIGN MUST PLACE A MAJOR EMPHASIS ON COMPLETING CRITICAL DISCOURSE--AS EVIDENCED BY THE FOLLOWING CRITERIA:		
YES	NO	Identify Documentation Submitted
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>CRITERION 1: At least 50 percent of the grade in the course should depend upon writing, including prepared essays, speeches, or in-class essay examinations. <i>Group projects are acceptable only if each student gathers, interprets, and evaluates evidence, and prepares a summary report</i></p>
<p>1. Please describe the assignments that are considered in the computation of course grades--and indicate the proportion of the final grade that is determined by each assignment.</p>		
<p>2. Also:</p> <div style="border: 1px solid black; border-radius: 50%; padding: 10px; text-align: center;"> <p>Please circle, underline, or otherwise mark the information presented in the most recent course syllabus (or other material you have submitted) that verifies this description of the grading process--and label this information "C-1".</p> </div> <p style="text-align: center;">C-1</p>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>CRITERION 2: The composition tasks involve the gathering, interpretation, and evaluation of evidence</p>
<p>1. Please describe the way(s) in which this criterion is addressed in the course design</p>		
<p>2. Also:</p> <div style="border: 1px solid black; border-radius: 50%; padding: 10px; text-align: center;"> <p>Please circle, underline, or otherwise mark the information presented in the most recent course syllabus (or other material you have submitted) that verifies this description of the grading process--and label this information "C-2".</p> </div> <p style="text-align: center;">C-2</p>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>CRITERION 3: The syllabus should include a minimum of two substantial writing or speaking tasks, other than or in addition to in-class essay exams</p>
<p>1. Please provide relatively detailed descriptions of two or more substantial writing or speaking tasks that are included in the course requirements</p>		
<p>2. Also:</p> <div style="border: 1px solid black; border-radius: 50%; padding: 10px; text-align: center;"> <p>Please circle, underline, or otherwise mark the information presented in the most recent course syllabus (or other material you have submitted) that verifies this description of the grading process--and label this information "C-3".</p> </div> <p style="text-align: center;">C-3</p>		

ASU - [L] CRITERIA		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	CRITERION 4: These substantial writing or speaking assignments should be arranged so that the students will get timely feedback from the instructor on each assignment in time to help them do better on subsequent assignments. <i>Intervention at earlier stages in the writing process is especially welcomed</i>
1. Please describe the sequence of course assignments--and the nature of the feedback the current (or most recent) course instructor provides to help students do better on subsequent assignments		
2. Also: Please circle, underline, or otherwise mark the information presented in the most recent course syllabus (or other material you have submitted) that verifies this description of the grading process--and label this information "C-4".		
C-4		