Affiliated Faculty Appointment

Click on the Create New Forms link and then click on the Affiliated Faculty Appointment form (currently the only form in the list).

The Affiliated Faculty Appointment form appears in a refreshed window. This simple form is straightforward. Hover your cursor over or click on the “What’s this?” links to display additional information for various fields.

The form starts in the affiliated department, is reviewed and approved by the chair or director of the affiliated department, and then reviewed by the dean of the affiliated college. After the form clears the affiliated college, it moves to the provost’s office for review. The form then continues for review and approval by the chair of the primary reporting unit, or “home” department, and then for review and approval by the dean of the primary reporting college. Once the provost’s office gives final approval, the form originator receives notification.