This template is to be used to propose a new official concurrent degree combination. The proposal template should be completed in full and submitted to the University Provost’s Office [mailto: curriculumplanning@asu.edu]. Concurrent programs **may not** be advertised, or be included in the list of offerings, until approval from the Office of the University Provost is received.

**Definition and minimum requirements:**

Internal to the university, concurrent programs combine two established degrees, offered at the same level and at the same time. Preapproved concurrent programs will be included in the university catalog and may possibly share course requirements. Students may pursue more than one baccalaureate degree by declaring a preapproved concurrent degree combination or if prior approval is given by the standards committees of the colleges offering the degrees. Students may receive concurrent degrees if they meet the minimum requirements for both degrees. Two diplomas are awarded.

Units may offer ad hoc concurrent degree combinations to students at their discretion, but these programs will not be available in the undergraduate application or advertised on Degree Search.

**Please note:** When a concurrent program is offered by more than one college or school, students will be enrolled in both colleges/schools and will be subject to the requirements of each college and school in regards to orientation, program fee and academic standing rules. Students enrolled in a concurrent program are subject to program fee requirements of each college in the combination.

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| **Program 1 Information** |
| **College/School/Institute:** |  |
| **Department/Division/School:** |       |
| **Degree type:**  |  |
| **Name of degree program (major):** | Major (Concentration) |
| **Plan code:** |       |
| **Delivery method:** |  |
| **Campus/Locations:** Indicate all locations where this program is currently offered. |
| [ ]  | Downtown Phoenix | [ ]  | [Polytechnic](http://www.asu.edu/colleges/polytechnic.html) | [ ]  | [Tempe](http://www.asu.edu/colleges/tempe.html) | [ ]  | Thunderbird | [ ]  | [West](http://www.asu.edu/colleges/west.html) | Other: |       |
| **Proposal Contact** |
| **Name:** |       | **Title:** |       |
| **Phone number:** |       | **Email:** |       |
| **DEAN APPROVAL** |
| This proposal has been approved by all necessary unit and College/School levels of review. I recommend implementation of the proposed organizational change. |
| **College/School/Division Dean name:** |       |
| **Signature:** |  | **Date:** |   /  /20   |  |
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| **Program 2 Information** |
| **College/School/Institute:** |  |
| **Department/Division/School:** |       |
| **Degree type:**  |  |
| **Name of degree program:** | Major (Concentration) |
| **Plan code:** |       |
| **Delivery method:** |  |
| **Campus/Locations:** Indicate all locations where this program is currently offered. |
| [ ]  | Downtown Phoenix | [ ]  | [Polytechnic](http://www.asu.edu/colleges/polytechnic.html) | [ ]  | [Tempe](http://www.asu.edu/colleges/tempe.html) | [ ]  | Thunderbird | [ ]  | [West](http://www.asu.edu/colleges/west.html) | Other: |       |
| **Proposal Contact** |
| **Name:** |       | **Title:** |       |
| **Phone number:** |       | **Email:** |       |
| **DEAN APPROVAL** |
| This proposal has been approved by all necessary unit and College/School levels of review. I recommend implementation of the proposed organizational change. |
| **College/School/Division Dean name:** |       |
| **Signature:** |  | **Date:** |   /  /20   |  |
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| **Requested Effective Catalog Year:**  |
| **Select Catalog Year:** |  |
| *See* [*Curriculum Workflow Calendars*](https://provost.asu.edu/node/9203) *for deadline dates.* |

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| --- | --- | --- | --- |
| Office of the University Provost(**final approval**) |  | Date: |   /  /20   |
| Processed by- University Registrar’s Office |  | Date: |   /  /20   |

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| 1. **Program Need**
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| Provide a brief justification to support the need for this concurrent program combination (*e.g., market, student demand, interdisciplinary considerations*).      |
| 1. **Enrollment**
 |
| 1. List total program enrollment figures for the most current catalog year.

 Program 1:       Catalog Year:  Program 2:       Catalog Year:  |
| 1. List projected concurrent program enrollment for the first three years.

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|  | **1st Year** | **2nd Year**(Yr. 1 continuing + new entering) | **3rd Year**(Yr. 1 & 2 continuing + new entering) |
| Number of Students(Headcount) |       |       |       |

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| 1. **Campus/Location:** Indicate all locations where the concurrent program will be offered.
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| [ ]  | Downtown Phoenix | [ ]  | [Polytechnic](http://www.asu.edu/colleges/polytechnic.html) | [ ]  | [Tempe](http://www.asu.edu/colleges/tempe.html) | [ ]  | Thunderbird | [ ]  | [West](http://www.asu.edu/colleges/west.html) | Other: |       |

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| 1. **Delivery Method**
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| Concurrent Program: *Note: Once students elect a campus or online option, students will not be able to move back and forth between the on-campus and the ASU Online options. Approval from the Office of the University Provost and* [*Philip Regier*](https://webapp4.asu.edu/directory/person/10868) *(Executive Vice Provost and Dean) is required to offer programs through ASU Online.* |
| 1. **Admission Requirements**
 |
| 1. Are there any special admission requirements for this concurrent program?

     1. If applicable, describe how admission requirements will be addressed if one program in the combination has different admission requirements.

     1. If applicable, describe the secondary admission plan for if a student is admissible to one program but not admissible to the concurrent degree.

     1. Specifically, what language should be used in Degree Search to represent the admission standards for the concurrent program (if applicable)?

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| 1. **Advising**
 |
| 1. Describe how advising procedures will be managed and maintained across academic units for this concurrent program.

     1. List the existing advising committee code associated with each program. Please note that students will be placed in both advising committees.

Program 1:       Program 2:       |
| 1. **Academic Curriculum and Requirements**
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| 1. List primary contact for Major Map and audit development.

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| **Name:** |       | **Title:** |       |
| **Phone Number:** |       | **Email:** |       |

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| 1. **Major Map**

Attach a copy of the “proposed” major map for this degree program and each concentration(s) to be offered. Instructions on how to create a “proposed major map” in [BAMM](https://weblogin.asu.edu/cas/login?service=https%3A%2F%2Fweblogin.asu.edu%2Fcgi-bin%2Fcas-login%3Fcallapp%3Dhttps%253A%252F%252Fwebapp4.asu.edu%252Froadmaps%252F%253Finit%253Dfalse) can be found in the [Build a Major Map Training Guide](http://help.asu.edu/sims/selfhelp/SelfhelpKbView.seam?parature_id=8373-8193-4484&source=Selfhelp&cid=14339).**Concurrent Major Map Guidelines:** * The concurrent major map should include all of the same core requirements that are present on the regular major map for each program.
* Summer terms can be used. No critical or necessary courses can be placed in summer terms, as tracking does not occur during the summer.
* All course prerequisites and co-requisites must be met, and if necessary, Curriculum ChangeMaker forms should be submitted to modify the enrollment requirements.
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| 1. **Summary of credit hours required for this program**

Total credit hours must include first year composition, general studies, core/required courses, program specific electives, and any additional requirements (e.g., concentration credits).

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| **Requirements** | **Credit Hours** |
| **First Year Composition** | **6** |
| **ASU 101 (or Equivalent)** |      |
| **General Studies** |      |
| **Core/required courses** |      |
| **Program specific electives** |      |
| **Additional requirements** |      |
| **Other; please explain** |      |
| **Total** |  |

 |
| 1. **Core/Required Courses**
	* 1. Total required and/or core course credit hours:

     * + 1. List the name, prefix, and credit hours for each required/core course for this program.

      |
| 1. **Program Specific Electives**
	* 1. Total required program elective credit hours:
		2. List the name, prefix, and credit hours for any program specific electives for this program:

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| 1. **Additional Program Requirements**

List and describe any capstone experiences, milestone, and/or additional requirements, if any.      |
| 1. **Minimum residency requirement:** How many hours of the degree program must be ASU credit?

Program 1:       Program 2:       |
| 1. **New Course Development**
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| List all new courses required for this program, including course prefix, number and course description.

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| --- | --- | --- | --- |
| **Prefix** | **Number** | ***Title*** | **Credit Hours** |
|     |     |       |       |
|     |     |       |       |
|     |     |       |       |
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*Note: New course requests must be submitted electronically via* [*Curriculum ChangeMaker*](https://aztransmac2.asu.edu/cgi-bin/WebObjects/ChangeMaker) *and undergo all internal university review and approval steps including those at the unit, college and university levels.* |
| 1. **Resources**
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| What are the resource implications for the proposed concurrent degree? Will new books, library holdings, equipment, laboratory space and/or personnel be required now or in the future due to this collaboration? Explain how the resources to support this program will be obtained.      |