

Defining Course Components – effective fall 2016

Each course is composed of one or more components, different instructional modes or meeting types such as labs, studios, lectures and seminars.

- A course can have more than one component. However, all components must be scheduled.
The primary component is always the graded component.

Component	Description
Individualized Instruction (IND)	This is a class in which an individual student is provided an opportunity for original study or investigation in a major or field of specialization on a more autonomous basis. Normally a contract or plan is used, and the student is supervised by faculty or practitioners.
Integrated Lecture/Lab (LEL)	<p>The integrated lecture/lab is a class that has some lecture and some hands-on components but does not require a separate time like a traditional lab. It is scheduled like a lecture.</p> <p>This is primarily used in educational technology, computer science, technology, and engineering.</p> <p>ABOR: "At least fifteen (15) contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of thirty (30) hours of student homework is required for each unit of credit."</p>
Laboratory (LAB)	<p>The hands-on, workshop component of a class is usually held in a laboratory. The laboratory time is separate from the lecture although it is often associated to a lecture.</p> <p>This is primarily used in science and engineering.</p> <p>According to ABOR: "Laboratory courses require a minimum of forty-five (45) contact hours per unit of credit."</p>
Lecture (LEC)	<p>A lecture is the traditional method of instruction in which students are taught a subject by a member of the faculty.</p> <p>ABOR: "At least fifteen (15) contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of thirty (30) hours of student homework is required for each unit of credit."</p>
Practicum (PRA)	<p>A practicum is structured practical experience in a professional program, supervised by a practitioner and/or faculty member with whom the student works closely. Internships and student teaching fit into this category. These classes are often held off campus at a professional location.</p> <p>The practicum component should also be used for internships and field studies courses.</p> <p>ABOR: "Each unit of internship or practicum must require a minimum of forty-five (45) contact hours per unit of credit."</p>
Recitation (REC)	<p>A recitation is a small interactional meeting that combines formal presentation, review and interaction between the students and an instructor, and it is usually combined with a lecture as the primary component. Recitations are often lead by teaching assistants (TAs) or graduate assistants (GAs) to supplement a lecture. TAs/GAs will review the lecture, expand on the concepts and usually allow for question-and-answer time.</p> <p>The recitation component should also be used for courses previously categorized as discussion (also known as break-outs).</p> <p>ABOR: "At least fifteen (15) contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of thirty (30) hours of student homework is required for each unit of credit."</p>

Research (RSC)	Under the supervision of a faculty member or group of faculty, the student conducts research that is expected to lead to a specific project such as dissertation, thesis, report or publication. Assignments might include data collection, experimental work, data analysis or preparation of a manuscript. This component is appropriate to use for continuing registration, dissertation, thesis, individualized instruction, research, etc.
Seminar (SEM)	A seminar is a small class that emphasizes discussion, presentations by students, and written research papers. ABOR: "At least fifteen (15) contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of thirty (30) hours of student homework is required for each unit of credit."
Studio (STO)	The studio is a hands-on workshop component of design and the arts courses. ABOR: "Studios must involve at least thirty (30) contact hours and at least fifteen (15) hours of homework for each unit of credit."

ABOR Policy # 2-224 regarding Academic Credit can be found at:

<https://public.azregents.edu/Policy%20Manual/2-224-Academic%20Credit.pdf>

ABOR Definition of a Unit of Credit: An hour of work is the equivalent of 50 minutes of class time (often called a "contact hour") or 60 minutes of independent study work. A minimum of 45 hours of work by each student is required for each unit of credit. Ordinarily, a course must cover a 1-week period for every unit of credit given. During summer sessions, however, 6 units of credit may be given over a 5-week period.