

Curriculum and Academic Programs Committee (CAPC)

Thursday, May 6, 2010

1:30–3:00 p.m.

Interdisciplinary B Conference Room 365

Present: Don Beggs, Roger Berger, Joseph Carter , Gregory Castle – Chair, Renee Cesaro, Pauline Komnenich, John Hepburn, Ben Huey, Jere Humphreys, Glenn Irvin, Fritz Leigh, Phyllis Lucie, Lisa McIntyre, Kelly Nelson, Filiz Ozel, Kathy Wigal

Excused: Karen Gerdes, Barbara Guzzetti, Anne Herbert, JoAnn Mulvihill, Brent Vernon

Guests: Linda Vaughn - COHNI
Dawn Beeson – Jewish Studies
Hava Samuelson - Jewish Studies
Jeff Wolz - SOLS
James Collofello – Ira A. Fulton Schools of Engineering
Jabier Elorrieta - SILC
Ron Askin – School of Computer Information
John Fowler – School of Computer Information
Soe Myint – School of Geographical Sciences
Chris Boone - SHESC
Yasmina Katsus – School of Social Transformation
Duku Anokye – Humanities, Arts & Cultural Studies
Patricia Huntington – Humanities, Arts & Cultural Studies
Sharon Kirsch – Humanities, Arts & Cultural Studies

1. Call to Order

The meeting was called to order at 1:30 p.m.

2. Approval of Minutes

Minutes from the April 22, 2010 were **approved** as written.

3. Old Business

Syllabus of Record:

Dr. Castle discussed the ACRES model/sample syllabus of record with CAPC. The committee was enthusiastic about these new and improved documents and offered the following suggestions regarding the forms: under Course Itinerary, perhaps the addition of the word **steps** or **module** might be helpful, or **remove Note** from the form (as it might be confusing). It was also suggested that Attendance Policies could be added to the form. As the new form contains fields for all the information on the syllabus, a question was raised about the duplication/confusion of also having the syllabus attached in ACRES. After discussion, it was decided that a syllabus still needs to be attached, and inconsistencies will be addressed.

Dr. Castle will take all questions under advisement and discussion will continue in the fall.

Old Business – Courses

Approved

MCO 570 Master of Mass Communication Capstone

JST 495 Judaism, Science and World Religions

JST 496 Biblical Narratives: Literary Approaches

A motion to **approve** these courses was made, seconded, and approved by **unanimous** voice vote.

Conditionally Approved

GPH 572 Advanced Digital Analysis of Remotely-Sensed Data

Phyllis Lucie will send Ann Zell an e-mail relating to the receipt of an impact statement from Electrical Engineering. Once the impact statement is received this course will be moved forward in the approval process.

A motion to **conditionally approve** this course was made, seconded, and approved by **unanimous** voice vote.

4. New Business

Action Items:

Curriculum Proposals

CURRICULAR PROPOSALS

Ira A. Fulton Schools of Engineering

School of Industrial Engineering within the School of Computing, Informatics and Decision Systems Engineering

Establish an undergraduate degree

Bachelor of Science in Engineering in Engineering Management (BSE)

John Fowler and Ronald Askin attended the meeting and answered questions raised by the committee.

Ben Huey, a CAPC representative from the Polytechnic campus suggested that an impact statement from Poly should be included with this proposal, as there may be a similarity with a program at Poly. Ben will speak to the appropriate faculty and submit an impact statement for this Engineering Management undergraduate degree.

Dr. Glenn Irvin attended the meeting and commented that this degree program is very different than the program offered by Poly.

After a brief discussion, a motion was made to approve this proposal.

A motion to **approve** was made, seconded, and approved by **unanimous** voice vote.

Ira A. Fulton Schools of Engineering

School of Sustainable Engineering and the Built Environment

Establish an undergraduate degree

Bachelor of Science in Engineering in Construction Engineering (BSE)

James Collofello attended the CAPC meeting. After a brief discussion a motion was made to approve this new undergraduate degree.

A motion to **approve** was made, seconded, and approved by **unanimous** voice vote.

Ira A. Fulton Schools of Engineering

School of Sustainable Engineering and The Built Environment

Establish an undergraduate concentration

Bachelor of Science in Civil Engineering (Sustainable Engineering)

James Collofello answered questions raised by the committee.

A motion to **approve** was made, seconded, and approved by **unanimous** voice vote.

New College of Interdisciplinary Arts and Sciences

Establish an undergraduate certificate

Oral History

Duku Anokye attended the meeting at the West Campus, and answered questions about this undergraduate certificate relating to the inclusion of history courses in the course bank.

CAPC concluded that the History Department at the Tempe campus should become involved in the discussion of this certificate prior to CAPC approval.

As this proposal was introduced for a first reading at the May 3rd Senate meeting, revisions must be made to the proposal prior to the second reading at Senate on September 13, 2010.

Dr. Anokye will contact the History Department and submit revisions to this proposal over the summer.

A motion was made to **table** this proposal until additional information is received and reviewed.

A motion to **table** was made, seconded, and approved by **unanimous** voice vote.

New College of Interdisciplinary Arts and Sciences

Establish an undergraduate certificate
Philosophy, Rhetoric and Literature

Patricia Huntington and Sharon Kirsch attended the meeting at the West Campus. CAPC suggested the removal of a reference to graduate students in the syllabus, as this is an undergraduate certificate.

Drs. Huntington and Kirsch will remove the reference to graduate students from the syllabus and submit a revised copy.

A motion was made to **conditionally approve** this undergraduate certificate upon receipt of a revised syllabus.

A motion to **conditionally approve** was made, seconded, and approved by **unanimous** voice vote.

NOTE: amended syllabus received and posted on the CAPC website

College of Nursing and Healthcare Innovation

Establish an undergraduate concentration

Bachelor of Applied Science (Medical Laboratory Science)

Bachelor of Applied Science (Medical Laboratory Science) Curriculum Flow Model

Linda Vaughn was in attendance at the meeting.

After a brief discussion, a motion was made to approve this concentration

A motion to **approve** was made, seconded, and approved by **unanimous** voice vote.

NEW COURSES

Approved

SOS 300 Advanced Concepts and Integrated Approaches in Sustainability

SPA 539 General Spanish Linguistics

SPA 547 Spanish Pragmatics

WST 365 Women and International Health

A motion to **approve** these courses was made, seconded, and approved by **unanimous** voice vote.

Conditionally Approved:

GCU 516 Principles of Urbanism

Chris Boone attended the meeting and will adjust the grading in the syllabus as suggested by CAPC.

JST 230 Introduction to Jewish Civilization

JST 491 History of Anti-Semitism

Dr. Hava Samuelson will make minor changes in grading and learning outcomes and attendance policy for both JST courses.

PUP 565 Smart Growth and New Urbanism

CAPC recommends the removal of the reference “for graduate students” from the course syllabus, as it is evident that this is a graduate course. CAPC would like the inclusion of a grading rubric and office hour added to the syllabus.

SHS 473 Implementation of Treatment Plans for Individuals with Communication Disorders

SHS 483 Professional Issues and Ethical Considerations for the SLPA

The course descriptions for both SHS 473 and SHS 483 have been amended in ACRES, and are now consistent with the language submitted by the academic unit. The courses were moved forward in the approval process.

A motion to **conditionally approve** these courses was made, seconded, and approved by **unanimous** voice vote.

Tabled:

ASB 478 Migration and Society

This course was tabled pending the clarification of learning outcomes; clarification of assigned texts; receipt of impact statement from History.

A motion to **table** this course was made, seconded, and approved by **unanimous** voice vote.

GPH 505 Energy and the Environment

As this is a 500 level course, CAPC recommends the addition of enrollment requirements and a better range of reading assignments, as those listed in the syllabus appear to be very restrictive.

A motion to **table** this course was made, seconded, and approved by **unanimous** voice vote.

5. Adjournment at 3:30 p.m.