

Curriculum and Academic Programs Committee (CAPC)

Thursday, September 3, 2009

1:30–3:00 p.m.

Interdisciplinary B Conference Room 365

Present: Roger Berger, Don Beggs, Joseph Carter, Gregory Castle-Chair, Barbara Guzzetti, John Hepburn, Jere Humphreys, Glenn Irvin, Nancy Kiernan, Pauline Kommenich, Phyllis Lucie, David Meltzer, Kelly Nelson, Filiz Ozel, Sergio Quiros, Kelly Steele, Brent Vernon, Kathy Wigal

Excused: Karen Gerdes, Fritz Leigh, JoAnn Mulvihill, Brent Vernon

Guests: William Heywood – Design and the Arts

1. Call to Order

The meeting was called to order at 1:30 p.m.

2. Approval of Minutes

Minutes from the August 20, 2009 were **approved** as written.

3. Old Business

RDG 634 Technoliteracies - This course will be included on the September 17, 2009 CAPC.

Dr. Castle is awaiting additional comments from CAPC members.

PSY 576 Dynamical Systems in Psychology -

APPROVED

A motion was made to **approve** this course proposal.

This course was approved by **majority** voice vote.

There was **one abstention**.

**4. New Business
Action Items**

Curriculum Proposals

School of Letters and Sciences

Disestablishment of an undergraduate concentration
BIS Interdisciplinary Studies (Recreation Management)

Disestablishment of an undergraduate concentration
BIS Interdisciplinary Studies (Tourism Management)

College of Liberal Arts and Sciences

Department of English
Disestablishment of an undergraduate concentration
BIS-Creative Writing

College of Public Programs

School of Community Resources & Development
Disestablishment of a minor
Tourism Management

School of Community Resources & Development
Disestablishment of a minor
Recreation Management

College of Technology and Innovation

Disestablishment of a graduate concentration
M.S. Technology (Computer Systems)

Disestablishment of a graduate concentration
M.S. Technology (Computing Systems)

A motion was made to **approve** all curricular proposals.

Proposals were approved by **majority** voice vote.

There was **one abstention**.

New Course Proposals

AFR 414 Black Political Movements: Pan Africanism to Black Power

This course was not approved at the ATA0 level. The course did not have pre-reqs to accurately reflect and describe what the expectation for success will be for students. As such, this course was **not approved**.

ATE 240 Building Systems – **TABLED**

Rationale: The committee questioned the level of course objectives. Are the objectives appropriate for this course? CAPC suggests the inclusion of an itinerary that will address objectives.

A motion was made to **table** this course proposal.

Motion to **table** was approved by **majority** voice vote.

There was **one abstention**.

CDE 610 Gender Development – **TABLED**

CDE 612 Children's Peer Relationships - **TABLED**

Rationale for both courses: CAPC would like the inclusion of a course description, additional information about course readings for these graduate level courses (appears to be light), and assignments to accompany grading policy. There also needs to be a fuller description of the plagiarizing policy; the committee recommends including the Provost's website and University code of conduct information/link.

A motion was made to **table** these course proposals.

Motion to **table** was approved by **majority** voice vote.

There was **one abstention**.

GRA 501 Creative Environment and Collaborative Leadership – **TABLED**

Dr. Heywood attended the meeting and answered questions raised by the committee.

Upon CAPC suggestion, Dr. Heywood will amend the syllabus and clarify that this is a graduate level course. The committee recommended the inclusion of additional course contents in assignments, and the differentiation with the assignments. The committee would also like to know how reading assignments are distributed during the semester. Clarification is requested as it relates to the grading percentages for this class.

If Dr. Heywood updates the course syllabus, this course will be included under Old Business on the September 17, 2009 CAPC agenda.

A motion was made to **table** this course proposal.

Motion to **table** was approved by majority voice vote.

There was **one abstention**.

HED 701 Higher Education Doctoral Proseminar

HED 702 Critical Policy Issues In Higher Education

HED 703 Institutional Research and Evaluation in Higher Education

HED 704 Qualitative Case Study Approaches For Policy Research In Higher Education -

HED 705 Ethics, Diversity, and Educational Leadership in Higher and Postsecondary Education

HED 706 Grant Writing and Grant Makers: The Washington Context

HED 707 Higher Education Institutional Types and Innovative Initiatives

Rationale: One of the suggestions for **all** HED courses is that course objectives should be reframed and student outcomes separated from the course description. Expectations can be written into objectives.

Additional CAPC recommendations:

- All courses should say that that they are “limited to doctoral level students” – if that is in fact the intention of the unit
- Enrollment requirements should match the 700 level of these courses
- What does the reference to “Leadership in Changing Times” in the syllabi mean
- 701,705 and 707 required assignments are identical. Is this correct?

- 704 – it is the CAPC recommendation that a sentence in the first paragraph referring to previous students having presented work at a conference or published work originating in the class should be removed, since it implies that publication is a requirement
- 702 and 707 do not have course objectives in the syllabus; indeed all syllabi should be double checked for clear objectives

ALL HED COURSES WERE TABLED The proposer, Caroline Turner will be available to attend the meeting to answer questions on September 17th (if information is received).

A motion was made to **table** these course proposals.

Motion to **table** was approved by **majority** voice vote.

There was **one abstention**.

BLE 510 Foundations of Structured English Immersion – **TABLED**

This course was not discussed, as some committee members had difficulty opening course materials (they did not have the most recent Microsoft Word software).

Sergio Quiros sent CAPC material for BLE 510 via e-mail attachment for their review after the meeting on September 3rd.

This course will be reviewed at the September 17, 2009 CAPC meeting.

5. Adjournment at 3:10 p.m.

Submitted by Phyllis Lucie