ACD 509-01G

Mediation Services Form
University Ombudsperson Committee

Part 4c - Ombudsperson Report of Faculty Complaint

1. ____________________________________________
   Names of disputing parties

2. ____________________________________________
   Length of time mediation was attempted

3. The outcome of the mediation process:

   ____________________________________________

SAMPLE

   Ombudsperson signature                                      Date forwarded to the parties

Comments (action taken):

   ____________________________________________
   ____________________________________________
   ____________________________________________
   ____________________________________________
   ____________________________________________

Notice: If dissatisfied with the result of mediation and if the procedural steps of ACD 509-02 have been exhausted, the grievant has a right to request a formal hearing within stated time limits for grievable issues as outlined in applicable university policies, ACD 509-02. The policy specified time limits are: within 30 days of receipt of the ombudsperson’s report. The grievant shall make a written request for formal hearing to the chair of the Clearinghouse Committee at his/her university office address.