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# Humans

## Overview

The role of the Institutional Review Board (IRB) is to review all proposed [research](#) involving [human subjects](#) to ensure that subjects are treated ethically and that their rights and welfare are adequately protected.

The IRB is composed primarily of faculty members from disciplines in which research involving human subjects is integral to that discipline's work, researchers whose primary interests are non-scientific, as well members from the community. The human subjects review process is administered through the Office of Research Integrity and Assurance.

All research activities involving the use of human subjects must be reviewed and approved by the IRB before data collection can begin. Investigators may not solicit subject participation or begin data collection until they have IRB approval.

For projects, including charitable grants, funded by industry (where there are no federal flow through funds involved), ASU charges a fee for review of human subjects protocols. For rates and additional information, see the [Fee Structure](#).

## IRB Submissions

### Submit New IRB Application

1. To submit a new IRB application, access the online system: [ERA](#). If unable to log in to the ERA system, contact [RTSHelp@asu.edu](mailto:RTSHelp@asu.edu)

Screen shots on how to navigate the ERA IRB system can be found at: [New Study](#)

2. All researchers engaged in Human Subjects research need to complete online [CITI training](#), which is good for four years. Choose from the following courses as applicable to the research:
  - *IRB - Biomedical Research (Group 1)* OR;
  - *IRB - Social & Behavioral Research (Group 2)*

3. Complete and upload either a Social Behavioral Application **OR** Bioscience Application to the ERA study. Applications can be found at: [Forms](#)

4. Attach to the ERA Application (when appropriate):

1. Consent Form(s)
  - Assent Form(s)
  - Parental Consent Form(s)
  - Recruitment Script(s)







Template Forms can be found at: [Forms](#)

5. Upload study measures to the online ERA application (e.g. surveys, questionnaires, interview questions, instruments, etc.).

6. When the researchers are ready to submit the ERA application, the Principal Investigator (PI) will need to click the "submit" button, which is only viewable to him/her. *(Note: Only an ASU faculty or staff member can serve as the PI.)*


To learn how to submit a continuing review or modification, please consult these [instructions](#).


For additional help using ERA, please consult the following guides:


-  [New Study](#)
-  [Modification](#)
-  [Continuing Review](#)
-  [Study Closure](#)
-  [Reportable New Information](#)
-  [ASU ERA IRB Submission Guide](#)

## IRB contacts

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## Questions

For additional support, please contact:

**Office of Research Integrity and Assurance**  
IRB  
CenterPoint, 660 S. Mill Avenue Suite 312  
Mail Code 6111  
[research.integrity@asu.edu](mailto:research.integrity@asu.edu)  
(480) 965-6788 

**Apply to IRB**

**Protecting Human Subjects**

**Human Subjects Special Topics**

**Human Subject Resources**

**Participant Resources**