|  |  |  |
| --- | --- | --- |
|  | | **Appendix 7A APR Site Visitor Report template**  (to be completed by external reviewers) |
| Name of unit under review: | Click or tap here to enter text. | |
| Date: | Click or tap here to enter text. | |
| External Reviewers: | Click or tap here to enter text. | |
|  | Click or tap here to enter text. | |
|  | Click or tap here to enter text. | |
|  | Click or tap here to enter text. | |
| **ASU Charter:**  ASU is a comprehensive public research university, measured not by whom it excludes, but by whom it includes and how they succeed; advancing research and discovery of public value; and assuming fundamental responsibility for the economic, social, cultural and overall health of the communities it serves.  **ASU Design Aspirations:**  Enable Student Success, Transform Society, Fuse Intellectual Disciplines, Value Entrepreneurship, Be Socially Embedded, Conduct Use-Inspired Research, Leverage Our Place, Engage Globally Please complete each section below.  (Questions and prompts are a general guideline.) | | |
| Mission and goals | | |
| Are the mission and goals of the academic unit clearly stated?Do they seem appropriate given the university Charter and Design Aspirations, and are there on-going mechanisms in place within the unit to evaluate the currency and relevance of those goals? | | |
| Click or tap here to enter text. | | |
| Assess the contribution of the unit in advancing the state of the discipline/profession and the program’s position relative to peer institutions. | | |
| Click or tap here to enter text. | | |
| Strategic initiatives and future direction of the unit | | |
| Please provide an assessment of the strategic initiatives identified by the unit and the future direction of the program as articulated in the self-study report — the state of the discipline, emerging areas in the national scene, peer institutions, and aspirational peers as identified by the unit should be taken into consideration as this assessment is done. | | |
| Click or tap here to enter text. | | |
| Learning objectives and curricular effectiveness | | |
| Does the unit have a clear understanding of curricular content and sequence?Are there appropriate learning objectives and outcome measures?Based on your knowledge and/or understanding of the discipline, is the undergraduate and graduate curriculum current; does it provide adequate training/education for graduates of the program?Are areas of program emphases (e.g., concentrations, certificates, tracks) appropriate in view of available resources (human and physical), and do they address community, regional, or national needs? If not, what would the site visit team recommend? | | |
| Click or tap here to enter text. | | |
| Does the unit have adequate assessment plans in place to evaluate the effectiveness of their undergraduate and graduate programs (i.e., outcome measures)?How successful is the unit in using the assessment reports of student learning to improve its undergraduate and graduate programs? | | |
| Click or tap here to enter text. | | |
| Student recruitment, retention, and placement | | |
| Are there unit processes in place to ensure quality recruitment and retention practices? In what ways does the unit address student retention? Is the diversity of the student population appropriate or should efforts be undertaken to further diversify the program? Are there adequate resources provided to these students? Do students face barriers to accessing educational programs? | | |
| Click or tap here to enter text. | | |
| Assess the depth and quality of efforts by the unit to foster graduation rates, reduce the time to degree and increase faculty involvement with undergraduate and graduate students in both teaching and research.Is there adequate attention placed on fostering the success of diverse students including inclusive pedagogy, career advisement, development, and placement for both undergraduates and graduates? | | |
| Click or tap here to enter text. | | |
| Faculty and staff quality | | |
| How does the level of faculty research/scholarly activity and impact compare with peer institutions? | | |
| Click or tap here to enter text. | | |
| Are external funding levels appropriate? | | |
| Click or tap here to enter text. | | |
| Please note any exceptional faculty contributions to the mission/charter of the unit and university. | | |
| Click or tap here to enter text. | | |
| Is the faculty research/scholarly agenda appropriately integrated into student learning? | | |
| Click or tap here to enter text. | | |
| Is faculty workload transparent and fair? | | |
| Click or tap here to enter text. | | |
| Assess faculty diversity including the department’s efforts to recruit, retain, support and advance diverse faculty. | | |
| Click or tap here to enter text. | | |
| Assess the staffing levels, demographics and quality. | | |
| Click or tap here to enter text. | | |
| Resource utilization | | |
| Does the unit make appropriate use of existing resources including physical (e.g., lab, office space), educational (e.g., university instructional, advising), and internal fiscal resources? | | |
| Click or tap here to enter text. | | |
| Community engagement | | |
| Assess the level of engagement and impact with community professionals/constituents. If improvement is necessary, what steps might the unit take to foster stronger relationships? | | |
| Click or tap here to enter text. | | |
| Other considerations | | |
| For example, new curricular or strategic initiatives. If the unit has proposed, or plans to propose, a new program (e.g., degrees, certificates), please evaluate the potential for quality, student access, recruitment, success and placement, faculty workload responsibility, and resource adequacy. | | |
| Click or tap here to enter text. | | |
| Conclusions and recommendations | | |
| What do you consider to be the major strengths of the program?What areas need greatest improvement?What opportunities exist for future development?What do you consider to be the major limiting factors for future growth and development of the unit? | | |
| Click or tap here to enter text. | | |

# Once all members of the site visit team have reviewed and concur or disagree with the contents of this report, please submit this report with a completed and signed signature page (Appendix 7B) for each site visitor to: [apr@asu.edu](mailto:apr@asu.edu).