

University Senate

annual
report

2019

2020

ASU
University
Senate
Arizona State
University



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Welcome



Letter from the University Senate president

Faculty governance work is usually a combination of proactive efforts to introduce desired changes to the university and reactive efforts to address the effects on faculty of unexpected changes introduced by others. This has certainly been the case for the 2019–2020 University Academic Council and University Senate.

Initiatives

We identified three broad initiatives for the year:

- improve communication,
- cultivate connection, and
- build coalition.

We worked to improve the Senate's communications with faculty by establishing a senate blog and encouraging senators both to regularly report on Senate business to the academic units they represented and to actively seek input on issues before the Senate from faculty in their units. We cultivated connections between the Senate and non-academic units at the university that impact faculty's work lives, such as benefits.

Of special note in this area of effort is the Senate's approval of **Senate Motion 2020-75 Proposal to Establish University Senate Ad Hoc Committee: Digitally Enhanced Teaching and Learning**. We also built coalitions with other governance groups such

as student government and University Staff Council by identifying shared concerns that we could address together, such as student and staff well-being and campus safety. Much of this proactive work happened behind the scenes in the context of University Academic Council meetings, Senate committee meetings (see committee chairs' summaries of the committee business for the year elsewhere in this report), and one-to-one meetings; but other elements of the work were made visible in special reports from a variety of guest speakers at Senate meetings throughout the year.

Senate review

Much of the rest of the business addressed by the 2019–2020 Senate was either routine — yet critically important — review of curriculum and academic programs, or a response to events affecting the university. The Senate devoted significant attention to the progress of the General Studies Revision, including reports at the November 2019 and February 2020 meetings, a Senate-sponsored Forum in early April, and discussion and passage of two important motions: Senate Motion 2020-80 Launch of General Studies Revision Pilot on West Campus and Senate Motion 2020-81 Guidelines and Protocols for Review of General Studies Revision at the April 27 meeting.

You have been an exemplary, fearless, and steadfast leader all year, but especially during the coronavirus situation. This is a critical time for the Senate and UAC, and it seems that faculty are looking to the Senate now more than ever for lines of communication and information from university administration.

- Simin Levinson

National and current events recognized

National politics and current events inevitably affect universities, which serve as centers of intellectual discussion, as two resolutions passed by the Senate this year reflect.

In January, the Senate discussed and passed **Senate Motion 2020-33 Resolution in Support of President Crow's Statement on Free Speech, Civil Discourse, and Student Conduct.** Freedom of Speech has been an enduring issue for university campuses, and it's worth noting that June 2020 marked the 50th anniversary of the firing of Morris J. Starsky, a philosophy professor at ASU who had dismissed class in order to attend a Viet Nam War protest in Tucson. Readers interested in more information about this incident can learn more in the Arizona State University Archives. In late April, in response to a student government initiative to encourage students to vote in the upcoming national general election, the Senate passed Senate Motion 2020-74 Resolution Supporting Removing Voting Barriers for Students.

COVID-19 pandemic impact

Though it's difficult to predict the future, I anticipate that the event with the most significant impact on the Senate for the

2019–2020 academic year will be the introduction and subsequent growth of the COVID-19 pandemic. Along with most of our classes and many of our research projects, our last two regularly scheduled senate meetings went "remote" after spring break, to be conducted via Zoom. The UAC worked quickly to develop a protocol for conducting Senate business remotely, while ensuring that Senators' participation would not be curtailed or undermined in any way.

University President Michael Crow and University Provost Mark Searle presented extensive reports on the University's COVID-19 response and contingency planning at the regular Senate meeting in late April, and again at special Senate meetings held on May 4 and June 1.

Resolutions

In addition to engaging in intensive questions and answers sessions with university leadership, the Senate passed two important resolutions related to the impact of COVID:

- **Senate Motion 2020-62 Resolution in Appreciation of UTO**, which expressed the faculty's gratitude for the extraordinary work UTO had done to enable the faculty to quickly move classes to a remote synchronous mode, and

- **Senate Motion 2020-79 Resolution in Appreciation of ASU's Essential Workers**, which expressed appreciation and solidarity with the many university staff whose jobs required them to continue to work on campus after others had established sites in their homes or elsewhere for working remotely.

In closing

I want to take the opportunity to thank the University Senate Manager, Maria Coca, for her extraordinary work the past year to learn all that is involved in keeping the Senate operations functioning smoothly. She was ably assisted by student worker George Karway through the summer of 2019 and subsequently by student worker Noah Williams, who helped us make sure everything was done on time and with care. Alzira Lopes joined the office as administrative specialist in March of 2020, just in time to learn how to operate the ropes remotely. Their commitment to helping the Senate, Senate committees, and the University Academic Council to do our best work has been an inspiration.

Sincerely,

Shirley Rose

Shirley Rose
University Senate President



Purpose and mission of the University Senate

The University Senate is the representative body of the ASU Academic Assembly, which consists of all tenured and tenure-eligible faculty, academic professionals, and full-time non-tenure eligible (i.e. lecturers and senior lecturers, instructors, clinical faculty, research faculty, and professors of practice). The Senate is empowered by the Constitution (ACD112-01) to “act for the Academic Assembly in matters relating to: academic affairs, personnel policies, faculty-student policies, finances and university services and facilities.” The University Senate is the conduit through which faculty members and academic professionals share in the governance of Arizona State University.



University Academic Council

The University Academic Council (UAC) serves as the executive board of the University Senate. The membership of the UAC consists of the president, president-elect and the immediate past president of the Downtown Phoenix, Polytechnic, Tempe and West campuses. Each member of the UAC is elected by their peers in the annual Academic Assembly elections. The University Academic Council has general supervision of the University Senate affairs in between each business meeting.

Shirley Rose
Shirley.Rose@asu.edu

Professor
University Academic Council
Chair and Senate President



Chris Kyselka
ckyselka@asu.edu

Academic Professional
Secretary of the
Academic Assembly
and University Senate

2019–2020 Senate leadership

Downtown Phoenix campus



Simin Levinson
Simin.Levinson@asu.edu

Clinical Associate
Professor
President



Ann Sebren
Ann.Sebren@asu.edu

Principal Lecturer MY
President-elect



Tamara Rounds
Tamara.Rounds@asu.edu

Clinical Associate
Professor
Past President

Polytechnic campus



Yun Kang
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Professor
President



Penny Dolin
pd@asu.edu

Associate Professor
of Practice
President-elect



Nancy Cooke
Nancy.Cooke@asu.edu

Professor
Past President

Tempe campus



Caroline Harrison
Caroline.Harrison@asu.edu

Associate Instructional
Professional
President



Greg Stone
Greg.Stone@asu.edu

Associate Professor
President-elect



Joan McGregor
J.McGregor@asu.edu

Professor
Past President

West campus



Ken Sweat
KenGSweat@asu.edu

Principal Lecturer MY
President



Eduardo Pagan
Eduardo.Pagan@asu.edu

Associate Professor
President-elect



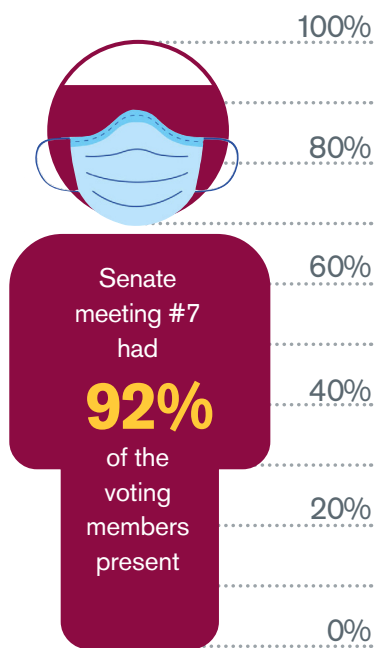
John Dallmus
John.Dallmus@asu.edu

Principal Lecturer
Past President

Governance actions

Review statistics

The University Senate serves as the final review body for curricular changes and new course proposals made by colleges, schools and academic units. In addition to its curricular review responsibility, the Senate actively participates in the review and development of ASU policy as well as the development of resolutions that represent the ASU faculty and academic professional perspective.



Each of the curricular items reviewed by the Senate has been previously vetted by a unit level curriculum committee, college/school curriculum committee and the office of the University Provost. At an institution as active and innovative as Arizona State University, it is extremely important that the Senate, and all faculty members and academic professionals, maintain diligence in regards to the review of these important curricular items.

Equally important is attendance. Since the Senate votes on all curricular matters having a quorum at every meeting is part of the due diligence of every senator. A positive effect of the pandemic is having an increase in attendance at all senate meetings and senate standing committees.

2019–2020 New programs and degrees 19 Degrees reviewed by the Senate

Undergraduate New degrees

- BS** Technological Leadership
- BS** Dietetics
- BS** Population Health
- BS** Astronomical and Planetary Sciences
- BA** Digital Media Literacy
- BA** Community Development
- BS** Food and Nutrition Entrepreneurship
- BS** Data Science

Total = 8

Graduate New degrees

- MA** International Affairs and Leadership
- MA** Language Teaching
- MA** Political Psychology
- MS** Healthcare Simulation
- MS** Innovation and Venture Development
- PhD** Spanish Linguistics
- MS** Modern Energy Production and Sustainable Use
- MA** Classic Liberal Education and Leadership
- MS** Public Interest Technology
- MS** Sustainable Food Systems
- MPS** Community Development Practice

Total = 11

Motions reviewed by the Senate AY 2019–2020

Breakdown of Items

AY 2019–2020 Formal motions by classification

■ Curricular proposals

Disestablishment of an Undergraduate Certificate	3
Disestablishment of an Undergraduate Degree	1
Disestablishment of a Graduate Certificate	3
Establishment of a Graduate Certificate	8
Establishment of a Graduate Degree	11
Establishment of an Undergraduate Certificate	6
Establishment of an Undergraduate Degree	8
Name Change of a Graduate Degree	6
Name Change of an Undergraduate Degree	3
Name Change of a Graduate Certificate	3
Name Change of an Undergraduate Program	1
Request for Change of Organization Code	2
Transfer of Academic Program	1
Transfer of an Undergraduate Certificate	1
New Academic Unit	2
Merge and Establish an Academic Unit	1

■ Curricular proposals
 ■ New course proposals
 ■ Resolutions

60
Curricular proposals

4
Resolutions

244
Total new courses reviewed by eight Senate meetings

■ CAPC review statistics*

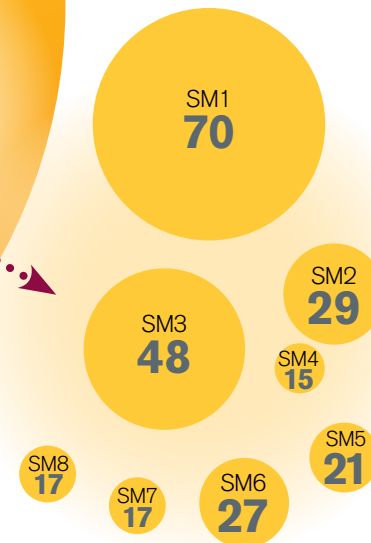
Curriculum and academic programs committee

Disestablished concentrations	11
Established new concentration	10
Name change of concentration	5
Established new minors	4

*Items reviewed by CAPC that do not require a Senate review.

■ New course proposals

SM: Senate Meeting

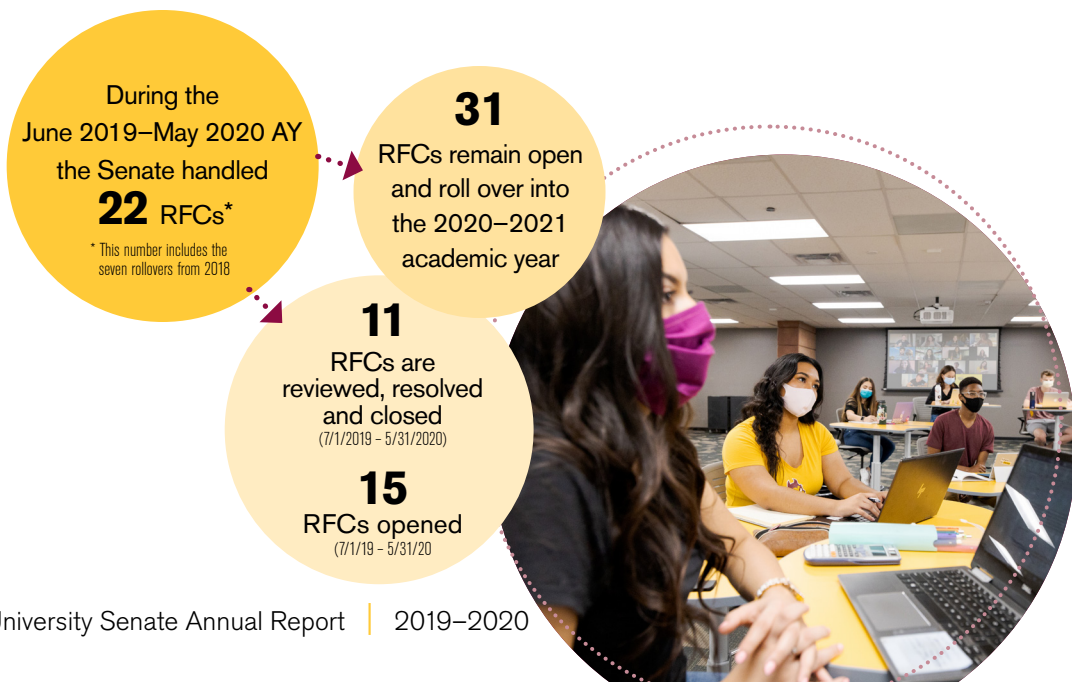


Committees at work

2019–2020 Senate committees

The University Senate committees handle **Requests For Consultations (RFC)*** from individuals and organizations across Arizona State University. As a service organization, the Senate relies heavily on each faculty member and academic professional who serves as chairperson for a Senate committee. As illustrated in the diagram below, these Senate leaders advise the Senate and the University President in areas that are of strategic importance to both the efficient and effective functioning of the university.

* **Request For Consultation** is the term used to describe when faculty members, academic professionals or the administration request the official faculty perspective on a given policy, practice or subject here at ASU.



Arizona State University Senate

University President

University Senate

University Academic Council

Standing Committees

Curriculum and Academic Programs Committee
 Chair: Lili Wang

Committee on Committees
 Chair: Chris Kyselka

Executive Committee
 Chair: Shirley Rose

Personnel Committee
 Chair: Mary Jane Parmentier

University Services and Facilities Committee
 Chair: Joyce Martin

Student – Faculty Policy Committee
 Chair: Johannah Uriri-Glover

Research and Creative Activities Committee
 Chair: James Lyons

Senate University Committees

Library Liaison Committee
 Chair: Cynthia Bolton

Grievance Committees

Committee on Academic Freedom and Tenure
 Chair: David William Foster

Academic Professional Grievance Committee
 Anali Perry

Grievance Clearinghouse
 Co-chair: David William Foster
 Co-chair: Carla van de Sande

Governance Grievance Committee
 Chair: Carla van de Sande

Other

Office of University Senate Maria Coca, Alzira Lopes

Ombudsperson Elsie Moore

Senate Secretary Chris Kyselka

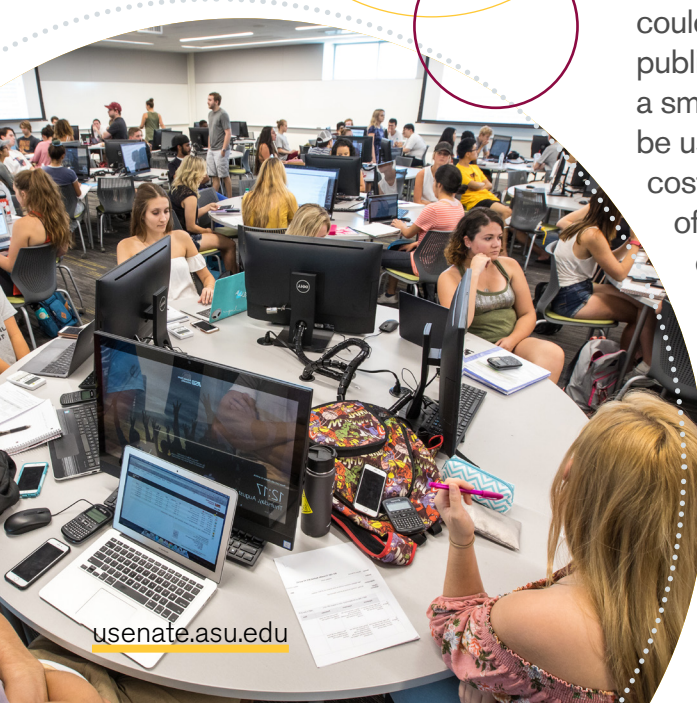
Faculty Athletics Representative Jeffrey Wilson

Online Education Task Force Chair: Jim Moore

Parliamentarian Denise Bodman

Committees at work

Effective shared governance requires communication and collaboration. At Arizona State University this is accomplished through the important work of the University Senate Standing Committees.



Research and Creative Activities Committee

James Lyons, Chair

The RCA committee addressed three extant RFC's. First, we recommended that RFC-111 (faculty needs for high-performance computing) be closed. Since HPC is now part of the research computing core at ASU, many of the earlier issues raised (e.g., equitable queueing) have been addressed. Second, we addressed RFC-147 to explore how ASU could support open access publishing. We proposed that a small endowment could be used to cover the annual costs (in the neighborhood of \$40,000 to \$60,000) of operating the open access fund, with the fund administered by the Library. There is remarkably broad interest at ASU for an open access fund, especially one

designed to help junior faculty. Third, we addressed RFC-149 on the ethics of using data sourced from the 'dark web' in research at ASU. This a complex topic, and we recommend that a committee be established to address this issue on a case-by-case basis.

[Read full report \(see link\)](#)

University Services and Facilities Committee

Joyce Martin, Chair

Our committee addressed such varied issues as parking, communication between students and faculty through students' personal email address, data security and management of ASU owned laptops and tablets, building maintenance, walk-only zones, booking UTO classrooms, and a resolution to thank all ASU essential employees continuing to work on-campus during COVID-19.

[Read full report \(see link\)](#)

Library Liaison Committee

Cynthia Bolton, Chair

The Library Liaison Committee focuses on library services. The library not only includes hard copies of books and journals but digital versions as well. We have discussed open access journals and open publishing; but we have also discussed the fact that the library's digital resources need to be able to support both teaching and learning for both face-to-face classes and online classes. We settled RFC 177 (a review of practices at the ASU bookstore.)

[Read full report \(see link\)](#)

Improved safety in parking structure by delineating compact car parking space

Committees at work

Personnel Committee

Mary Jane Parmentier, Chair

This year the Personnel Committee made progress on numerous Requests for Consultation (RFCs) from the previous year. One was closed, and the rest remain open for continued monitoring and/or action. It should be noted that in the prior year a Sub Committee on Non-Tenure Eligible (NTE) faculty issues was established, and a series of RFCs resulted from the Sub Committee's work. The Personnel Committee this year voted not to activate and staff this Sub Committee, since there were already many NTE RFCs for the PC to work on. This Sub Committee is therefore dormant until any time in the future that the PC would want to activate and staff it. The Personnel Committee has confirmed that the most important issue

for all the NTE RFCs going forward is data. There does not exist a transparent and accessible way to attain data on NTE faculty employment and issues, and it is felt that information is needed before action can be taken on any item. The academic year ended during the COVID-19 global pandemic, and the final PC meeting of the year also addressed faculty questions and concerns about a possible continuing campus closure and ensuing uncertainties about course loads, tenure, salaries, continued employment, and parking fees.

[Read full report \(see link\)](#)

The Student-Faculty Policy Committee passed SM2020-74 Resolution Supporting Removing Voting Barriers for Students

Student-Faculty Policy Committee

Johannah Uiri-Glover, Chair

The SFPC reviews a variety of Requests for Consultation (RFC) submitted by the committee members, senators, ASU faculty, and ASU students. RFCs very often require research and investigative work by committee members in order to develop a thorough understanding of an issue and a possible resolution. During 2019–2020, the committee actively worked six RFCs including RFC-199, which resulted in passing Senate Motion 2020-74 a Resolution Supporting Removing Voting Barriers for Students, this was done in collaboration with The Associate Undergraduate Student Government.

[Read full report \(see link\)](#)

Committee on Academic Freedom and Tenure

David Foster, Chair

During the 2019–2020 academic year, the chair of the Committee on Academic Freedom and Tenure (CAFT) also chaired the Grievance Clearinghouse Committee (GCC). There were four new cases presented, two were dismissed by CAFT and the remaining two were withdrawn by the complainant. No grievance cases were heard by the Committee and forwarded to the University President. There are no grievance cases pending as of April 30, 2020.

[Read full report \(see link\)](#)

Committees at work

Governance Grievance Committee

Carla van de Sande, Chair

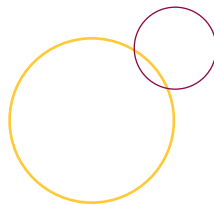
During the 2019–2020 academic year, the Grievance Clearinghouse Committee reviewed four (4) cases for potential assignment to the Governance Grievance Committee (GGC). Two of these cases came from a single grievant and pertained to the same matter. Three (3) of these cases (including the case that was related to previous allegations) were dismissed by the Grievance Clearinghouse Committee because the alleged grievance was not within the jurisdiction of the GGC. One case was assigned to the GGC but was then dismissed after considerable thoughtful deliberation due to the absence of an allegation setting forth a clearly articulated material policy or procedural violation.

[Read full report \(see link\)](#)

Academic Professional Grievance Committee

Anali Perry, Chair

The members of the Academic Professional Grievance Committee (APGC) completed the online training module, and the Chair attended the Grievance Committee orientation in August. The APGC did not hold a meeting during this period (August 2019–April 2020), because there have been no requests for hearing.



Curriculum and Academic Programs Committee

Lili Wang, Chair

This year CAPC reviewed a near record of curricula proposals from the academic units. During the 2019–2020 academic year, CAPC convened eight meetings. The committee reviewed 88 curriculum proposals to date, with an additional three proposals scheduled for review during the last meeting on April 29, bringing the total to 91 proposals reviewed. During the fall of 2019, CAPC reviewed 35 proposals over four meetings. During the spring of 2020, CAPC will have reviewed 56 proposals over four meetings. As of April 24, 2020, CAPC approved all 88 curricular proposal either during the meeting or when requested conditions were met by the proposers.

[Read full report \(see link\)](#)

Committee on Committee

Chris Kyselka, Chair

For the academic year 2019–2020 the committee of nine accomplished great work including staffing the University Senate Standing Committees, recruited candidates for the Academic Assembly elections, facilitating the Academic Assembly Elections, and recruiting members for the Provost's Roster of Boards, Committees, and Councils. Much of work was accomplished by email throughout the year. However, the committee met in-person as a nominations committee for the academic assembly elections to identify potential candidates for president-elect and the elected committees.

Read full report link:

usenate.asu.edu/documents/annual-reports

Senate highlights

Senate members invited for the first time to participate in Leadership Academy

University Services and Facilities Committee achieved Walk Only Zone Expansion at Tempe campus

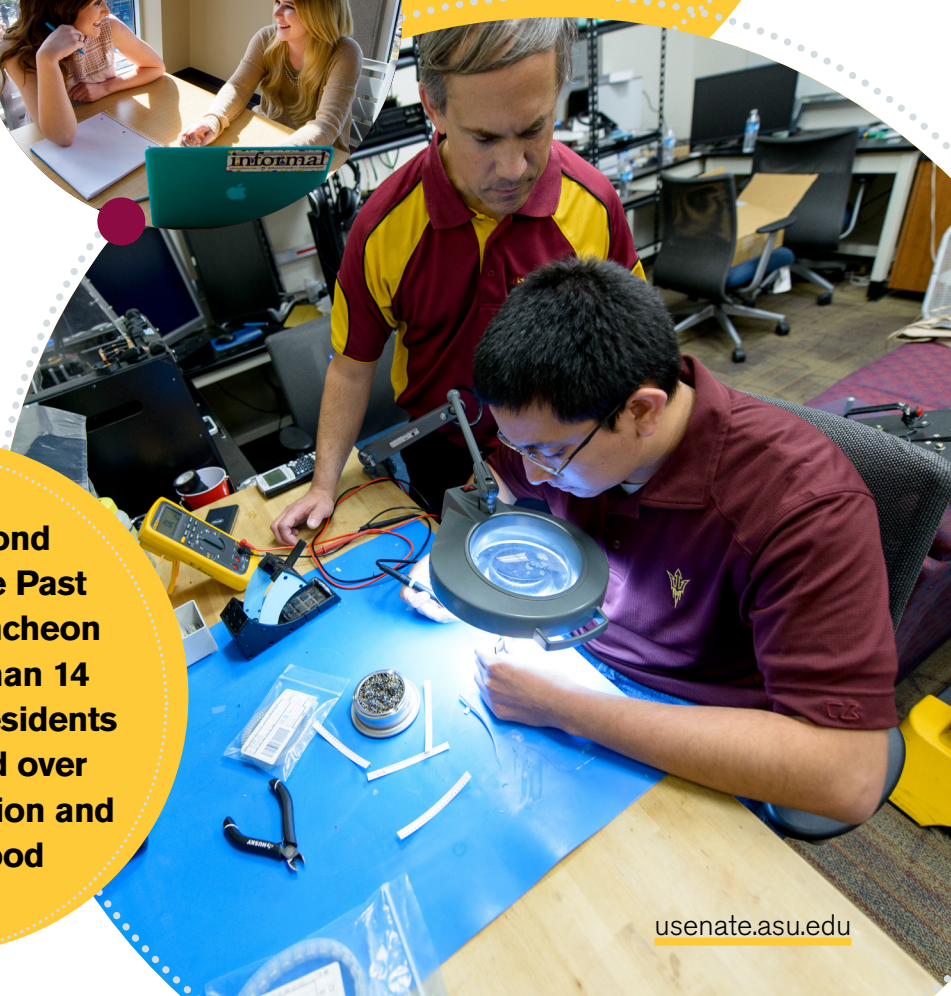
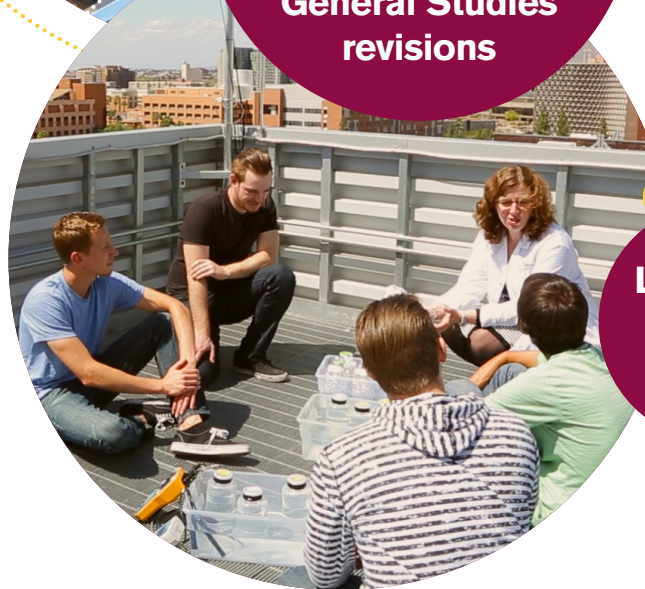
Passed motion to establish Ad Hoc Committee: Digitally Enhanced Teaching and Learning

Passed motion to establish guidelines for senate oversight of future implementation of General Studies revisions

Library Liaison Committee worked to expand the number of text books on reserved and increased the availability to open access material

Launched Usenate Blog

Hosted second annual Senate Past President's Luncheon where more than 14 Senate Past Presidents reminisced over great conversation and delicious food



Hosted a
successful
ABOR
breakfast

Breakfast with the Arizona Board of Regents

Each year the University Senate hosts a breakfast with the members of the Arizona Board of Regents (ABOR). The purpose of this breakfast is to allow the ASU governance leaders and fellow faculty members an opportunity to interact with the ABOR members and provide them with direct feedback on current and

future policy initiatives. The topic of discussion at this year's breakfast was how excellent teaching is essential to high quality education and student success. The charts below outline the outstanding group of faculty members, administrators and regents who attended this year's breakfast.

2019-20 Attendees

Arizona Board of Regents:

NAME	TITLE
John Arnold	Executive Director
Anthony Rusk	Regent
Larry Penly	Regent
Helen Baxendale	Director, Academic Affairs and Policy
Lyndel Manson	Regent
Jay Heiler	Regent
Mark Denke	Asst. Director, Academic, Student Affairs
Karrin Taylor Robson	Regent
Bill Ridenour	Regent
Ron Shoopman	Regent
Fred DuVal	Regent
Chad Sampson	VP, Academic Affairs, Institutional Analysis
Lauren L'Ecuyer	Regent

ASU administration:

NAME	TITLE
Michael Crow	ASU President
Mark Searle	Executive Vice President, University Provost
Deb Clarke	Vice Provost for Academic Personnel

ASU faculty members:

NAME	UNIT
Michael Angilletta	President's Professor
Patricia Friedrich	Associate Dean, Professor
Tamiko Azuma	Associate Dean, Associate Professor
Peter Byck	Professor of Practice
Rick Hall	Sr. Program Director, Clinical Professor
Carlyn Ludlow	Clinical Assistant Professor
Pamela Marshall	Professor
Rod Roscoe	Associate Professor
Ayanna Thompson	Center Director, Professor
Calvin Schermerhorn	Professor

ASU Senate members:

NAME	TITLE
Shirley Rose	Senate President and Chair of the UAC
Simin Levinson	President, Downtown Phoenix campus
Ann Sebren	President-elect, Downtown Phoenix campus
Joan McGregor	Past-president, Tempe campus
Chris Kyselka	Secretary, Academic Assembly, Senate
Donna Cataldo	Senate Past-president
Greg Stone	President-elect, Tempe campus
Yun Kang	President, Polytechnic campus

Senate staff and other universities:

NAME	TITLE
Maria Coca	Manager, Academic Senate
Gioia Woods	President, Faculty Senate, NAU
Jessica Summers	Chair of the Faculty, UA

Organizational design

The office of the University Senate is responsible for providing the administrative support that allows the University Senate to function efficiently and effectively year-over-year. It is through this administrative support and the dedicated service from each of its elected members that the University Senate is able to effectively participate in the advancement of the University.

Authority

The Arizona Revised Statute [§15-1601](#) states, “the faculty members of each university, through their elected faculty representatives, shall participate in the governance of their respective universities and shall actively participate in the development of university policy.” Faculty governance responsibilities are also mandated by the Arizona Board of Regents in policy [6-201](#). At Arizona State University, the authority of the Senate can be found in [ACD112-01](#).

Function

The University Senate constitution, approved by the ASU president and the Arizona Board of Regents, states that the University Senate has the power to act for the Academic Assembly in areas such as:

- university services and facilities
- faculty-student policies
- academic affairs
- personnel affairs
- financial affairs



Formal and consultative governance

Shared governance establishes the ethos and the structures that enable divergent ideas to be placed on the table, debated for their merits, shaped for the larger good of the university community, and put to use in a timely manner. Within the University Senate there are two primary governance processes utilized: formal and consultative.

Formal

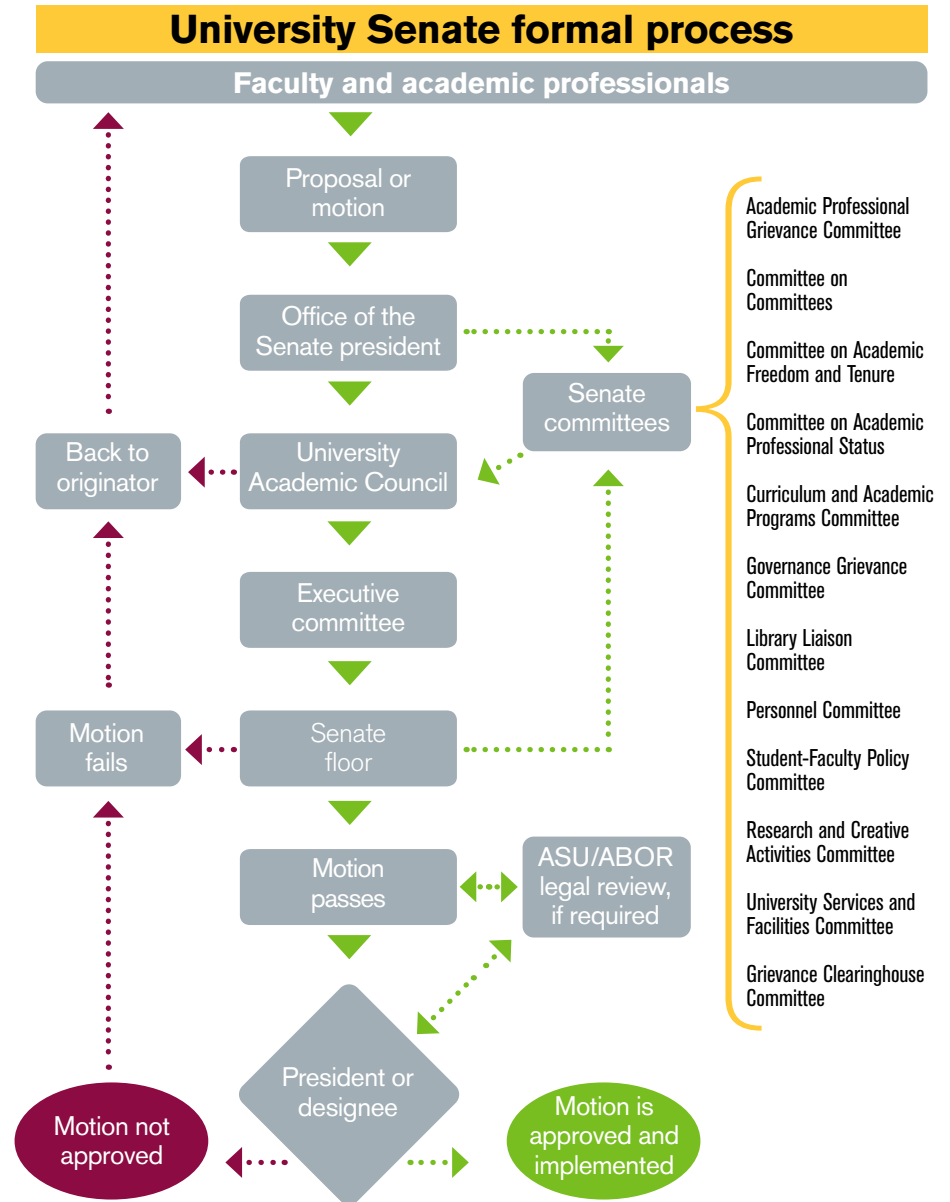
The formal pathway for topics under consideration within the Senate typically results in the development of a Senate motion. This process is very important because it leverages the collective wisdom and insight of the Academic Assembly's representative body. Examples of formal process topics:

- academic affairs and other policy manual changes
- recommendation to change university procedures or practices that would impact two or more colleges/schools
- resolutions that represent the faculty and academic professional perspective

Consultative

The consultative process can result in a formal Senate motion, but most often these requests are handled at the committee level. The University Senate office tracks all requests for consultation received or initiated by the Senate. Examples of consultative topics are:

- policy interpretations
- faculty or academic professional appointments to search committees
- explore and research current event topics affecting higher education
- faculty or academic professional appointees on university level committees



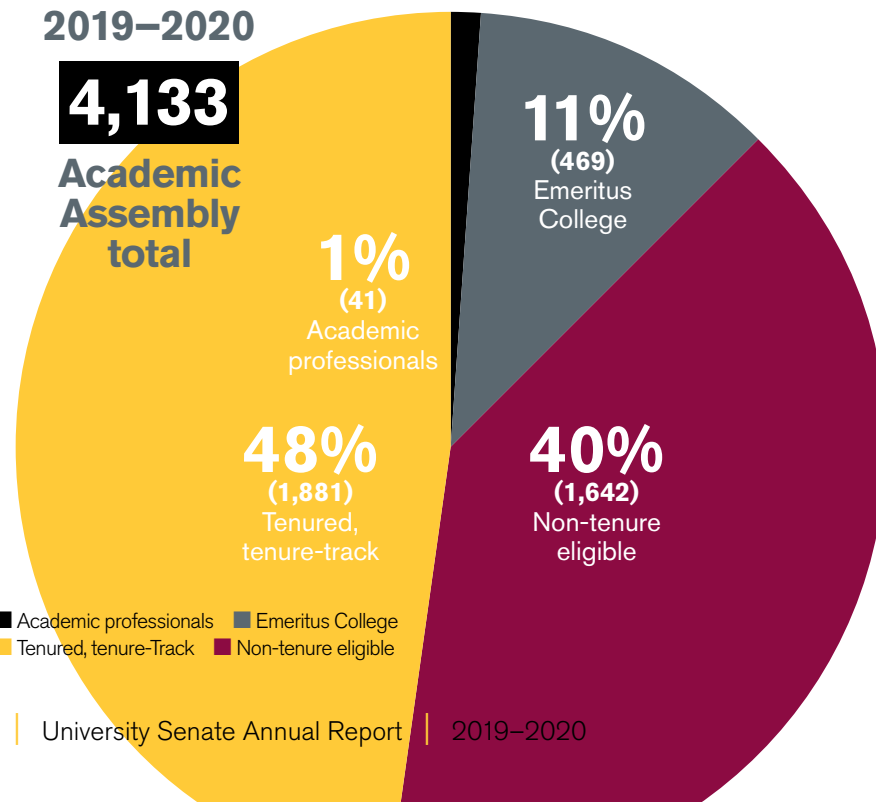
Constituency: The Academic Assembly

Definition

The University Senate represents more than 4,000 faculty members and academic professionals employed at Arizona State University. Individuals holding the following job classifications are what makes up the ASU Academic Assembly:

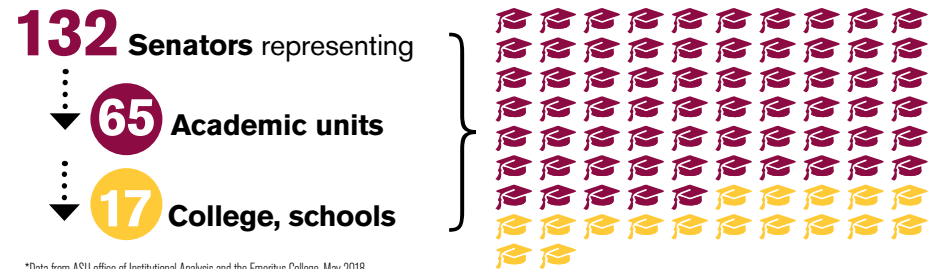
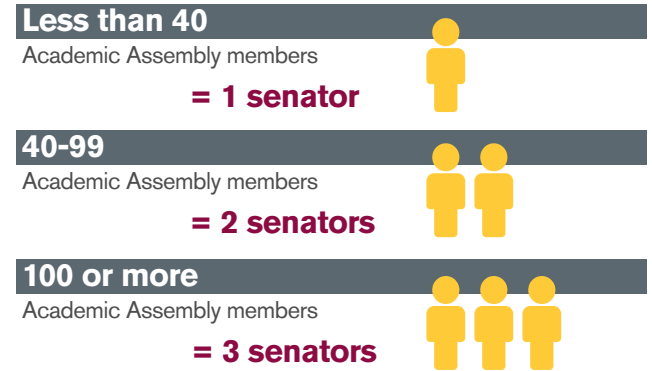
- all academic professionals with full-time, multi-year, probationary, or continuing appointment positions
- the president and the provost of the university
- all full-time faculty members with fixed appointments (i.e., instructors, lecturers, senior lecturers, principal lecturers, clinical faculty members, research faculty members and professors of practice)
- all faculty members in a tenure-eligible or tenured position
- members of the Emeritus College

Academic Assembly by classification



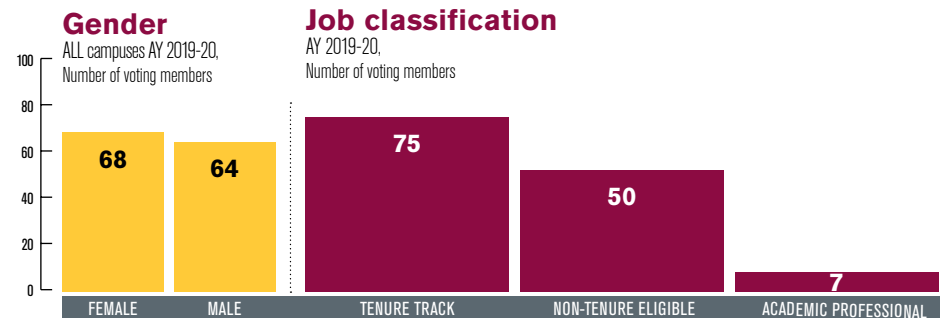
Senate representation

Senators are apportioned at the level of the degree granting unit. The number of senators provided to each unit is based upon the total number of Academic Assembly members within that unit.



*Data from ASU office of Institutional Analysis and the Emeritus College, May 2018.
 **Non-degree granting units can apply for Senate representation through the University Academic Council.
 ***Includes university libraries.

Senate members make-up





Get
involved

Interested in service with the University Senate?

Contact your current campus president or the University Senate office.

Questions

For questions regarding this document, please call the University Senate office at 480-965-2222

Location

Tempe campus
University Senate Office, Room 361
Interdisciplinary Bldg B

